

Constitution of the BE
THE
MATCH ON CAMPUS
Organization of
The Ohio State
University

Submitted October 23rd, 2024.

**Constitution of the BE THE MATCH Organization of The Ohio State
University**

Submitted October 23rd, 2024.

1

2 **Contents**

3

4 Article I – Name 3

5

6 Article II – Purpose..... 3

7

8 Article III – Membership..... 3

9

10 Article IV –Meetings 4

11

12 Article V – Executive Board..... 4

13

14 Article VI – Election of Executive Board..... 5

15

16 Article VII – Dismissal of Executive Board Officers..... 5

17

18 Article VIII –Advisor..... 6

19

20 Article IX – Responsibilities..... 6

21

22 Article X – Amendments..... 6

23

24 Article XI – Method of Dissolution 6

25

26 Article XII – Non-Discrimination Policy7

Constitution of the BE THE MATCH Organization of The Ohio State University

Submitted October 23rd, 2024.

27
28

29 Article I – Name

30

31 Section I. The name of this organization shall be BE THE MATCH Club on Campus at The
32 Ohio State University (henceforth referred to as Be The Match Club).

33

34 Section II. Be The Match will be affiliated with the National Marrow Donor Program.

35

36 Article II – Purpose

37

38 The purpose of this organization shall be:

39

40 A. To fundraise to be able to conduct regular marrow donor registry drives and contribute to
41 the National Marrow Donor Program (NMDP).

42

43 B. To conduct regular Be The Match drives and related events.

44

45 C. To raise awareness for life-threatening illnesses that cause donors to need bone marrow
46 transplants, and the NMDP.

47

48 D. To increase the number of registered donors in the National Marrow Donor Registry.

49

50 Article III – Membership

51

52 Section I. Membership in this organization will be open to any interested student at OSU.

53

54

55 Section II. Be The Match shall not haze any prospective or current member for the purpose
56 of admission into or affiliation with the organization. Members of Be the Match are free
57 to leave or dissociate without fear of retribution or harassment.

58

59 Section III. The types of membership in use are active, inactive and Alumni. Only active
60 members are eligible to vote.

61

62 A. To be considered active, the member must attend at least 50% of meetings and events
63 regularly. If there is a problem with a member's level of attendance, the member will be
64 notified by the secretary regarding what the member must participate in to be considered
active.

Constitution of the BE THE MATCH Organization of The Ohio State University

Submitted October 23rd, 2024.

- 65 a. After one semester of membership, members are recommended to apply to be a formal
66 volunteer for the National Marrow Donor Registry. Application requires a
67 background check. If the member fails a background check, they will be considered
68 inactive but still able to participate in the organization.
- 69 B. Member removal process: f a member engages in behavior that is detrimental to advancing the
70 purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of
71 Student Conduct, university policy, or federal, state or local law, the member may be removed through
72 a majority vote of the officers in consultation with the organization’s advisor.

73 Section IV. 90% of the membership of the club must be composed of Ohio State University students.

74 **Article IV – Meetings**

- 75
- 76 Section I. There will be one meeting every two weeks.
- 77
- 78 A. For an official meeting to take place, at least half of the members must be present.
- 79
- 80 B. Meetings will abide by the President’s intended agenda
- 81
- 82 C. Once the quorum is met, a simple majority vote will declare a decision valid.

83 **Article V – Executive Board**

- 84
- 85 Section I. The Executive Board (henceforth known as E-Board) of Be The Match shall
86 consist of a President, Vice-President, Treasurer, Chapter Membership Chair, Donor
87 Recruitment Chair, and Fundraising Chair. E-board officers shall serve a term of one year,
88 from the end of the meeting at which they were elected, until the next election meeting.
89 At the end of each term, the E-board positions will be reviewed, and positions may be
90 added or removed based on need and availability.
- 91
- 92 A. The President shall preside over all meetings and their agendas This consists of holding
93 members accountable to organization requirements. The President shall also perform
94 other duties as determined by the E-Board.
- 95
- 96 B. The Vice-President shall preside over all meetings in the President’s absence and serve as
97 a secretary. This consists of keeping the minutes of each meeting and preserving the
98 records.
- 99
- 100 C. The Treasurer, the Vice-President shall supervise the financial administration of all
101 revenue of the organization and perform other duties as determined by the E-Board.

Constitution of the BE THE MATCH Organization of The Ohio State University

Submitted October 23rd, 2024.

- 102
103 D. The Chapter Membership Chair shall supervise the membership of all general body
104 members and conduct training/aid for the creation of Be the Match volunteer accounts.
105 The Chapter Membership Chair shall also oversee that general body members input
106 accurate hours of service into their volunteer accounts.
107
108 E. The Donor Recruitment Chair shall organize and oversee the drives put on by this
109 organization. The Donor Recruitment Chair shall also plan and organize all publicity for
110 the organization's registry drive events.
111
112 F. The Fundraising Chair shall organize and oversee the fundraisers put on by this
113 organization. The Fundraising Chair shall also plan and organize all publicity for the
114 organization's fundraising events.
115

116 Section II. Meetings

- 117
118 A. The E-board shall have meetings once every two weeks on the weeks opposite of general
119 meetings.
120
121 B. E-Board meetings are mandatory for all officers except in cases of illness or other extreme
122 circumstances.
123

124 Article VI – Election of Executive Board

125
126 Section I. The election of E-board officers shall take place yearly during a meeting within
127 the first two weeks of April.
128

- 129 A. Any member may run for office if they are eligible with at least a 2.0 GPA.
130
131 B. Any vacancy in office, except that of the President, will be filled by conducting an
132 election during a meeting.
133
134 C. In a case of vacancy, the office of the President will be filled by the Vice-President.
135
136 D. Voting will consist of a simple majority.
137

138 Article VII – Dismissal of Executive Board Officers

139

Constitution of the BE THE MATCH Organization of The Ohio State University

Submitted October 23rd, 2024.

140 Section I. Officers may be dismissed if there is cause, such as not fulfilling duties. Recall of
141 an officer requires a two-thirds vote by the organization.
142

143 **Article VIII – Advisor**

144
145 Section I. There shall be at least one staff advisor who will be an OSU faculty or staff
146 member. The advisor will not be required by the organization to attend meetings and
147 events.

148 Section II. The advisor shall work closely with the organization in coordinating activities to
149 ensure that they are conducted in compliance with The Ohio State University policies and
150 the laws of the United States of America, State of Ohio, and City of Columbus.

151 Section III. The advisor will be appointed by the organization.

152 Section IV. In the event should the removal of the advisor be necessary, the executive board
153 will consult with the Director of Student Activities if the advisor does not comply.
154

155 **Article IX - Responsibilities**

156
157 Section I. This organization will adhere to university policies and all local, state and federal
158 laws. It will also adhere to the formal volunteer requirements and all rules and policies of
159 the National Marrow Donor Program.
160

161 **Article X – Amendments**

162
163 Section I. Proposed amendments to this constitution will be considered if there is a simple
164 majority vote by members of the organization. Amendments will be adopted if there is a
165 two-thirds vote by the organization.

166 Section II. Any revisions to the constitution and/or by-laws must be reviewed by the Office
167 of Student Activities.
168

169 **Article XI – Method of Dissolution of the Organization**

170 Section I. The organization shall be dissolved if the President, Vice President, and Treasurer
171 positions cannot be filled. The appropriate disposal of debts and assets of the organization after
172 dissolution shall be determined by the Office of Student Activities. Upon the official dissolution
173 of the organization, Student Activities staff must be contacted to remove organization
174 information from the website.
175

**Constitution of the BE THE MATCH Organization of The Ohio State
University**

Submitted October 23rd, 2024.

176 **Article XII – Non-Discrimination Policy**

177 Section I. Be The Match shall not discriminate based on ancestry, race, creed, color, sex, age,
178 national origin, disability, gender identity or expression, sexual orientation, religion,
179 genetic information, HIV/AIDS status, military status, protected veteran status, or any
180 other bases under the law, in its activities, programs, admission, and employment.

181

182 Section II.

183 As a student organization at The Ohio State University, Be The Match on Campus expects its
184 members to conduct themselves in a manner that maintains an environment free from sexual
185 misconduct. All members are responsible for adhering to University Policy 1.15, which can be
186 found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you
187 know has been sexually harassed or assaulted, you may find the appropriate resources at
188 <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

189