

Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1: Name: The AutoDrive Challenge Team at The Ohio State University.

In the rest of this constitution, The AutoDrive Challenge Team at The Ohio State University will be referred to as the “Buckeye AutoDrive Team.”

Section 2 - Purpose: The AutoDrive team at The Ohio State University is a group of both graduate and undergraduate students responsible for designing a fully autonomous passenger vehicle. This group will compete with other universities around the nation for four years in an annual AutoDrive competition. In the final year, the vehicle must be able to successfully autonomously navigate an urban driving course.

Section 3 - Non-Discrimination Policy: *This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

Section 4 – Sexual Misconduct Policy: *As a student organization at The Ohio State University, the AutoDrive Team expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.*

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II - Membership: Qualifications and categories of membership.

Voting membership is defined as limited to currently enrolled full-time Ohio State students. Others such as faculty, alumni, professionals, etc. are encouraged to become members, but as non-voting associate or honorary members. Team members must be members of SAE International. Students can join SAE online at www.sae.org/students. Team members must be at least eighteen (18) years of age at the time of participation on the competition team.

Article III - Methods for Removing Members and Executive Officers

III. a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

III. b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to, violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

III. c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.

Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the organization’s voting membership. Officer positions are as follows:

1. Team Leader: Elected by general member vote with nominations from faculty advisors on an annual basis. General duties consist of managing the communication between team members and leaders and maintaining correspondence with the competition organization. The team leader serves as the primary goal-setter and inspires the team. This person sees that the team is properly guided ethically, morally, professionally, and successfully towards the best educational experience and winning completion of the competition. The team leader is also responsible for seeking guidance in the event that the team has gone off course from its goals and objectives.

Article V – Executive Committee: Names, purposes and composition.

This Committee (like a board of trustees or directors) represents the general membership and conducts business of the organization between general meetings of the membership and reports its actions at the general meetings of the membership. In the AutoDrive Team, this Committee is comprised of the organization leaders and chairpersons of the standing committees.

Article VI – Standing Committee: Names, purposes, and composition.

These committees serve the organization leadership, Executive Committee, and general membership. They are permanent and designed to carry out the basic functions of the organization. The chairpersons of these committees are appointed by the organization leadership and form the Executive Committee. The Standing Committees are as follows:

1. Operations Department
2. Sensors Department
3. Perception Department
4. Planning & Controls Department
5. Vehicle Integration Department
6. Hardware Department
7. Testing & Pipeline Department
8. Safety Department
9. Mobility Innovation Department

Article VII – Advisors: Qualification Criteria.

Advisors of student organizations must be full-time members of the University, faculty, or administrative & professional staff. Advisors are responsible for providing guidance and support to the team in their areas of expertise. Expectations include attending team meetings when appropriate, assisting the education of student team members, and facilitating the transfer of knowledge from year to year as members graduate.

Article VIII – Meetings of the Organization: Required meetings and their frequency.

Members are required to attend one general body meeting and four sub-team meetings each academic term. General meetings are held on a monthly basis, and sub-team meetings are held weekly. Attendance at any combination of these types of meetings is sufficient for achieving the requirements of meeting attendance.

Article IX – Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments should be in writing and should be voted upon by the advisor and the members of the executive committee. A two-thirds majority must be required to amend the constitution. The constitution should not be amended easily or frequently.

Article X – Method of Dissolution of Organization

Dissolution of the AutoDrive Team should be determined by the team leader, executive committee, and the advisor. Should any organization assets and debt exist, assets should first be used to pay off any outstanding debts. Additional outstanding assets should become property of the Center for Automotive Research, unless otherwise specified through contracts with individual sponsors. In the case of additional outstanding debts, method of payment of these debts will be determined by the team leader, executive committee, and the advisor in conjunction with the Center for Automotive Research.

By-Laws

Article I – Parliamentary Authority

The rules contained in Robert’s Rule of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

Article II- Membership

Procedure for becoming a member of the AutoDrive Team is to contact the team leader or the advisor and determine what sub-team would be the best fit for the potential member based on interest and/or experience. No dues are required for membership. To terminate membership, the member must inform the sub-team leader and team leader of termination and to address plan for taking care of responsibilities with the sub-team leader. Any items that are property of the AutoDrive team or the Center for Automotive Research must be returned. A member can also be punished if the member conducts themselves in a way that is detrimental to the team or does not reflect well on the team. If such a case arises, the issue is brought before the executive committee, the team leader, and the advisor. Punishment can range from a warning or a probation period to removal from the team depending on the severity of the offense.

Article III- Election / Appointment of Government Leadership

Students are eligible for office if they hold AutoDrive Team member status. Candidates are self-nominated or suggested by the team leader, executive committee, or advisor. Elections are to be held in a general meeting during the spring term, in which the voting process is a show of hands. In the case of a resignation, a special meeting will be held with the purpose of electing a new officer. If there is a period of time between the current officer’s resignation and the election of a new officer, an interim officer will be appointed by consensus of the Executive Committee.

Article IV- Executive Committee

The Executive Committee is comprised of the leaders of the sub-teams listed in Article VI of the Constitution. Duties include making decisions in the best interest of the team, abiding by the requirements of the AutoDrive Competition, striving for the education of team members, managing the deliverables and activities required by the AutoDrive Competition, interfacing with the team advisor and the Center for Automotive Research, and communicating information to the rest of the team.

Article V- Standing Committees

Each committee is responsible for completing project tasks assigned to their sub-team and reporting information and findings to the organization leaders, Executive Committee and Advisors.

Article VI - Advisor/Advisory Board Responsibilities

Advisers are expected to be available to the AutoDrive Team either in person, by scheduled meeting, or via email. They are encouraged, but not required to attend Executive Committee team meetings.

Article VII - Meeting Requirements

The quorum (number of voting members required to vote on decisions placed before the general membership, executive, and standing committees) size requirement is a minimum of five members for voting decisions.

Article VIII - Method of Amending By-Laws

By-laws may be amended by proposing in writing, reading the change at a general meeting of the membership, and then bringing the proposed change up for a vote at the next general meeting with a 2/3 majority vote of the membership present (a quorum being present).

Article IX - Officer Impeachment Process

If a majority of team membership decide that a sub-team or team leader is not performing a satisfactory job, a vote will be held to impeach the officer. If the vote passes, the resolution is brought before the team faculty advisor and the advisor must pass the resolution to impeach the officer. The officer is then removed from office.