

The Ohio State University

COLONY OF KAPPA THETA PI CONSTITUTION

PREAMBLE

We, the members of The Ohio State University, hereby establish this Constitution so that our purpose, functions, and progression are realized to the fullest extent in line with those of Kappa Theta Pi Professional Fraternity.

ARTICLE I: Brand

Section 1: Name

The name of this fraternity colony shall be “Kappa Theta Pi The Ohio State University Chapter, Professional Technology Fraternity”. This document shall henceforth refer “Kappa Theta Pi, Professional Technology Fraternity” as “Kappa Theta Pi” or “KTP”

Section 2: Letters

The letters of this fraternity shall be ΚΘΠ, which signify a “love for technology.”

Section 3: Purpose

1. Build an active community of students with a shared interest in technology.
2. Sponsor events and activities in promotion of intellectual, technical, professional, and social development.
3. Provide career guidance to members.
4. Foster relationships among members, students, alumni, faculty members, the local community, and businesses.
5. Provide service and philanthropy to the local community.
6. Maintain a lifelong cooperation and friendship among the members of this fraternity.
7. Kappa Theta Pi is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual

orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in its membership or activities.

Section 4: Affiliations

Kappa Theta Pi – The Colony is affiliated with the national organization Kappa Theta Pi.

ARTICLE II: Membership

Section 1: Terminology

1. The *Pledging* process shall be defined as the first semester of membership within the fraternity. A *Pledge* shall be defined as a member undergoing the Pledging process.
2. The *Rush* process shall be defined as the process by which the fraternity is introduced to Pledge candidates and decides which candidates shall proceed into the Pledging process. A Pledge candidate undergoing the Rushing process may be referred to as a *Rushee*.
3. An *Active* shall be defined as a member of the fraternity who has successfully exited the Pledging process, is a current student at The Ohio State University(the University), and is in otherwise good standing (see Article III) with the fraternity.
4. An *Inactive* shall be defined as a member of the fraternity who is not currently participating in fraternity requirements, but will return to active status at the end of the semester
5. An *Alumnus* shall be defined as a former Active who has graduated from the University and was in good standing with the fraternity in their last semester of enrollment.

Section 2: Eligibility

A Rushee who wishes to enter the Pledging process must reasonably expect to remain at the University for at least 3 more semesters, excluding their Pledging semester.

Section 3: Rush

1. At the beginning of the fall and winter semesters, a Membership Committee, managed by the Director of Membership, shall arrange advertising, informational sessions, events, and applications for potential members.
2. Rush shall begin with informational sessions that provide an overview of the fraternity to interested students. There shall be two to four sessions held at the beginning of each

semester.

3. After attending an informational session, all students interested in becoming members of Kappa Theta Pi must fill out an application to acquire clerical information and a summary of their interests. Rushees with a cumulative GPA of lower than 2.5 cannot be considered for rush.

4. To become acquainted with potential members, three events shall be held for students interested in becoming active members. These events shall be determined by the Membership Committee. At each of the events, attendance and participation shall be taken into account for eligibility in attending the next event. Failure to attend an event or notify the Director of Membership of an absence shall result in ineligibility for the remainder of the Rush process.

5. The Executive Board shall conduct 25 minute professional interviews with all qualifying potential members at the conclusion of the Rush process. No more than three Executive Board members shall be present at each interview.

6. Within 24 hours of the last interview, a selection meeting comprised of all eligible active members shall be held to determine the Pledge class. In order to vote at the selection meeting, attendance to two of the three Rush events is required for active members. The selection meeting shall be conducted by the President and Vice President, and the members shall be presented by the Director of Membership. Via discussions and voting, bids shall be given out to potential members based on talent and fraternity need.

7. A Bid Night party shall be held within 72 hours of the selection meeting to welcome new students to the fraternity. At this point, the chosen rushees shall become Pledges and receive their Pledge token—a plastic ninja.

Section 4: Pledging

1. As Pledges of Kappa Theta Pi, they shall be required to participate in the events and onboarding requirements decided by the Membership Committee which are meant to create bonds amongst other pledges and active members as well as foster commitment to KTP . Failure to complete all of the requirements, unless overridden by a 2/3 majority decision of the Executive Board, shall result in loss of a Bid.

2. Big and Little pairings shall be decided halfway through the semester. One active member shall be paired with one Pledge. Secret gift offerings, informal interviews, or other requirements shall be decided by the Membership Committee.

3. At a Crossover event at the end of each semester, pledges who successfully complete the

pledging process shall become active members.

Section 5: Active Membership

Upon joining the organization, all members agree not to undermine the purpose or mission of Kappa Theta Pi.

Active members must meet all requirements, as stated in Article III.

Section 6: Alumni

1. An alumni member shall be a person who has been successfully initiated into active membership to Kappa Theta Pi and graduated from The Ohio State University.
2. At a Crossover event at the end of each semester, each graduating active member who meets the final semester lessened requirements shall become an honored alumni member.
3. Alumni members may attend any future event hosted by the fraternity.
4. An annual newsletter shall be sent to alumni members, highlighting the year's achievements and direction for the future.

ARTICLE III: Requirements

Section 1: Assessments

1. Active members shall maintain a minimum cumulative grade point average of 2.5.
2. Active members shall not be a member of any other professional fraternity.
3. Active members shall be able to name, draw, and explain the significance of the Letters.
4. Active members shall be able to name and identify the date and location of foundation, founding class, and current Executive Board.

Section 2: Dues

1. Each semester, dues shall be determined by the Executive Board, and the funds collected shall be used for the reservation of rooms for colony meetings, funding social events, paying fees, or any other expenditure for the fraternity.

2. The payments shall be collected by the Treasurer and deposited into the fraternity's official bank account.
3. Any additional fees may be assessed by the Executive Board at any time.
4. If a member cannot afford dues, they must contact the Treasurer in writing to determine an alternative plan, as seen fit by the Treasurer and approved by the Executive Board.
5. Dues must be paid or an alternative plan must be created in the first month of every semester (January/September). Failure to meet this deadline will result in probation the following semester.

Section 3: Community Service

1. Community service is encouraged, but not required. Members who participate in community service representing KTP may send in photo evidence for 5 points an hour, with a maximum of 40 points a semester from community service.

Section 4: Attendance

1. Attendance to colony meetings, professional development workshops, community service events, and social activities shall be logged.
2. All active members are required to attend bi-weekly colony meetings and any event the Executive Board determines mandatory.
3. If a member cannot attend an event, they must contact the appropriate Executive Board member in writing.
 - a. If the member is a pledge, they must contact the Director of Membership to receive an excused absence.
 - b. If the member is active, they must contact the Secretary to receive an excused absence.
4. Failure to receive an excused absence shall result in probation.

Section 5: Point System

1. All active members shall be expected to earn 100 points each semester and participate in all pledge meetings every semester. See "Last Semester Alleviation" for exceptions.
2. Lack of compliance without permission from the Executive Board shall result in probation

at the end of the semester.

Section 6: Committees and Individual Tasks

1. Directors may choose to maintain a committee throughout the semester.
 - a. If so, the committees will have meetings and aid the director in accomplishing tasks.
 - b. Points will be awarded for active participation in a committee.
2. Directors who choose to not maintain a committee will be responsible for actively requesting help to accomplish tasks.
 - a. Tasks should be assigned via the task list, accessible through the drive or pinned post
 - b. Members should inform directors that they are working on a task, and they will be awarded appropriate points upon completion

Section 7: Inactive

1. Each member with active standing in the fraternity for one semester or more is entitled to one semester of Inactive Status for study-abroad, internship, or personal reasons.
2. In order to acquire Inactive Status, the requesting member must fill out the Inactive Status application form, located in the pinned post, or available on request from The Executive Board. The Executive Board shall determine whether or not to grant the status.
3. Inactive Status requests are due at the end of September/January.

Section 8: Probation

1. Members who do not reach 100 points by the end of a semester will be placed on probation status for the following semester and shall receive an exit interview at the beginning of the following semester.
2. An exit interview shall be a meeting between a member, and at least two Executive Board members. The exit interview is a formal way to review active status and future goals within KTP, and give members an honorable way to drop out if they choose. If they choose to continue, they will be placed on probation until the end of the semester, at which point they will be removed from probation if they have met their requirements. If they are not removed from probation, they have one more semester to meet the probation requirements.
3. The Executive Board has the power to initiate the exit interview process with members at any time that they feel is appropriate.

4. A member on probation shall be unable to vote for the entirety of the semester. The exception to this will be voting at decision night if they are eligible.

5. A member on probation will not be able to attend any social gatherings until they reach the points that they failed to complete from the previous semester or the social event is taking place at the current residence of the probated member. The exception to this are sober social events that have a point value.

6. Members on probation who choose to take an inactive semester will be on probation the semester they return from inactive status.

Example:

Member reaches 60 points Fall Semester. Winter semester, this member must reach 120 points. Once they reach 40 out of 120 points, they will be allowed to attend non-point value social gatherings.

Example 2:

Member reaches -40 points Fall Semester. Winter semester, this member must reach 120 points. Once they reach 140 out of 120 points, they will be allowed to attend non-point value social gatherings.

7. Members must resolve their probation status by reaching 120 points in their probation semester. This is an additional 20 points on top of the general active requirement.

8. Members placed on probation are subject to dismissal at the end of a semester, after having been on probation for one full semester.

Section 9: Last Semester Alleviation

1. Members who maintain Active status are entitled to lessened requirements in their final semester at the University:

- a. Completion of the KTP Exit Survey, and
- b. Participation as a panelist in one Senior Panel (this may occur in either of their last two semesters at the University)
- c. Allowed to opt-out of pledge meetings.

Section 10: Prolonged Involvement

1. All active members shall be expected to have three clean semesters in Kappa Theta Pi in order to crossover and obtain alumni status. For extenuating circumstances, the executive board has the right to override this requirement.

2. A clean semester is defined as any semester where an active is not on probation (completes active requirements or chooses to take an inactive semester).The pledging semester does not count as a clean semester.

ARTICLE IV: Bylaws

Section 1: Governance

The laws governing the The Ohio State University Colony of Kappa Theta Pi are this Constitution.

Section 2: Colony Meetings

A bi-weekly colony meeting shall be held to discuss the current events and status of the fraternity. All active members and pledges—unless otherwise instructed—are required to attend all colony meetings. In order to be granted absence from a meeting, written consent by a member of the Executive Board is required.

Section 3: Social Gatherings

A social gathering for members of this fraternity shall be held at least once per month. Funds from the fraternity's account shall be used to host these events.

Section 4: Professional Development

At least three professional development events shall occur per semester. These events may include, but are not limited to: resume building workshops, professional photo-shoots, internship panels, career counseling, and corporate visits.

Section 5: Quorum

A quorum must be present to conduct business. Quorum for any meeting shall count as $\frac{2}{3}$ of all active members for that semester.

Section 6: Voting

For all cases of voting, a majority vote of 2/3 of a quorum is necessary to pass the motion, such as Executive Board elections and amendments to the Constitution.

ARTICLE V: Executive Board

Section 1: Purpose

The function of the Executive Board is to manage the fraternity and best serve its members.

Section 2: Management

1. The Executive Board shall schedule colony meetings and events.
2. Special meetings may be called by the President or Vice President by giving 48 hours notice to all active members, unless circumstances deem otherwise.
3. A weekly Executive Board meeting shall be summoned by the President or Vice President.
4. A weekly Executive Board office hour shall be held for any active member or pledge to attend. Any fraternity-related discussions may take place at this time.

Section 3: Executive Board Positions and Responsibilities

1. President

- Call all meetings to order and preside over them.
- Act as a liaison between this fraternity and all outside offices.
- Approve all outgoing correspondence.
- Enforce strict observance to the laws and policies of this fraternity.
- See that the Executive Board members faithfully complete their duties.
- Assess punishments and fines.
- Rule on points of order.

2. Vice President of External Affairs

- Assume the duties of the President in their absence.
- Assist the President in the performance of their duties.
- Maintain relationship with Nationals as Kappa Delta Colony Nationals Delegate.

3. Vice President of Finance

- Keep accurate records and control of the fraternity's finances.

- Provide financial reports at all meetings.
- Assure that proper authorization is received before releasing any funds.
- Collect dues and any other fees collected by the fraternity.
- Lead efforts for additional fundraising from the university and other sources.

4. Vice President of Internal Operations

- Record minutes at meetings.
- Manage attendance, community service, and professional development records.
- Update the calendar.
- Reserve spaces for Chapter meetings and events.
- Keep a record of events, such as taking photos and videos.
- Handle all feedback forms for the fraternity
- Send out the monthly point update to all members.
- Support other members of EBoard in their roles upon need

5. Vice President of Technical Development

- Manage all web-based material for the fraternity.
- Maintain chapter website.
- Advise the fraternity on all technical matters.
- Oversee committees and appoint committee leads.
- Plan technical events: workshops, Lightning Talks, Hackathon, Design Jam.

6. Vice President of Professional Development

- Maintain positive, professional relationships with alumni members, university faculty, the local community, and corporations.
- Organize professional development events and workshops to educate and guide actives through their professional endeavors.

7. Vice President of Membership

- Organize Rush events and Pledge requirements.
- Act as a liaison between potential members and the Executive Board.
- Maintain pledge requirements and attendance.
- Administer assessment tests.
- Oversee big-little pairings and lineage events
- Hold weekly pledge class meetings

8. Vice President of Marketing

- Organize and order apparel.
- Design and implement advertising plans at the beginning of each semester
- Maintain the fraternity's social media presence, such as updating the Facebook page, Twitter account, Instagram account, and LinkedIn profile.
- Promote fraternity and brother accomplishments.

- Ensure brand consistency across fraternity matters.

9. Vice President of Engagement

- Coordinate events that promote bonding within the fraternity and the community.
- Arrange social gatherings for members held at least once a month.
- Maintain a calendar for fraternity-related events.

Section 4: Elections

1. An eligible voter in an Executive Board election must maintain Active status on the date of the election.
2. An eligible candidate for Vice President, Secretary, Treasurer, Director of Technology, Director of Engagement, Director of Professional Development, Director of Marketing or Director of Membership must maintain Active status on the date of the election and have maintained Active status for at least one full semester.
3. An eligible candidate for President must maintain Active status on the date of the election and have maintained Active status for at least two full semesters.
4. A member with a record of probation is not an eligible candidate for any Executive Board position.
5. An eligible voter who is unable to attend the election may cast their vote by presenting a signed absentee ballot to the Executive Board prior to the start of the election.
6. To attain office, 2/3 of the vote must be obtained from the quorum. If this majority is not reached, the candidate receiving the lowest number of votes cast is dropped from the ballot and a re-vote is taken of the remaining candidates until two candidates are remaining. When there are two candidates, only a simple majority is needed.
7. A petition of 1/3 the total active members shall be necessary to raise the question of removing an officer before the next colony meeting. A 2/3 majority vote is required to remove an officer from their office. At the meeting following the reading of the charges, the impeachment issue shall be discussed and voted upon.
8. An Executive Board election shall take place once per year at the last colony meeting during fall semester.
9. It is the responsibility of the sitting Executive Board officers to transition their respective responsibilities throughout the semester in which the election takes place. The newly elected Executive Board officers shall take on their full responsibilities at the end of this semester.

Section 5: Accountability

All Executive Board actions and positions are subject to review and revision provided there is a 2/3 majority quorum in disagreement.

ARTICLE VI: Colony History

Section 1: Foundation

A group of 7 students founded this Kappa Theta Pi Colony on 10/16/2024 in Schoenbaum Hall 105 at The Ohio State University.

Section 2: Founding Class

- Siddhartha Paruchuri
- Prapul Arumilli
- Varsha Venkateshwaran
- Nainika Koppusetty
- Pralay Ray
- Aayush Sharma
- Luke Baker Houston

Section 3: Origin

The purpose of the Kappa Theta Pi at The Ohio State University is to foster a supportive and innovative community for students passionate about technology. Our mission is to empower members through the five founding pillars of the organization which are professional development, alumni connections, social growth, technological advancement, and academic support while promoting ethical practices, diversity, and inclusion within the field.

ARTICLE VII: Amendments

Section 1: Existence

This fraternity may, from time to time, pass rules and regulations regarding operation of daily business, as long as they are not contradictory with this Constitution and any current bylaws.

Section 2: Proposition

Bylaws may be amended by a 2/3 majority vote. A change to a current bylaw shall be submitted in writing at an Executive Board meeting. Any active member may propose a change to the current bylaws.

Section 3: Voting

Voting on an amendment shall be done at the next colony meeting with quorum in attendance.

Section 4: Nondiscrimination

Kappa Theta Pi is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status in its membership or activities.

Section 5: Routine Constitution Revision

This Constitution is subject to yearly revision only once during the Fall semester in collaboration between Kappa Theta Pi Nationals, The Ohio State University KTP Executive Board, and The Ohio State University Colony. A revision is defined as “a change to the existing documentation,” and does not conflict with the ability to add amendments throughout the year.

Section 6: Abide to Nationals

The Ohio State University Colony must abide by University rules and Nationals standards.

Section 7: Misconduct

Sexual Misconduct as defined by University Policy, and associated allegations of sexual misconduct will be reported directly to the Office of Institutional Equity if initiated by the reporting party. The result from the Office of Institutional Equity may lead to dismissal from the fraternity.

ARTICLE VIII: Ratification

This Constitution shall become effective immediately upon acceptance by a 2/3 majority vote of a quorum. The Constitution shall also be ratified annually.

Effective 10/16/2024