

HUMANITARIAN ENGINEERING COMMUNITY CLUB CONSTITUTION

Prepared 4/05/2024

Article I

Section I: Name

The name of the student organization shall be 'Humanitarian Engineering Community Club'

Section II: Purpose

The purpose of this club is to foster community for students interested in Humanitarian Engineering. Humanitarian Engineering Community Club will support the connections made in the Humanitarian Engineering Scholars (HES) program, continue learning about the topics learned in the HES program, and serve the local area. Also, it is to bring students who were not a part of the HES program into this community, including but not limited to, students in the HE minor, Engineering Scholars students, and general Ohio State students.

Section III: Non-Discrimination Policy

This organization and its members shall not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with [Student Organization Registration and Funding Guidelines](#).

Article II

Membership: Qualifications and Categories of Membership

Membership shall be open to all students enrolled at the Ohio State University. Members can be either active or inactive. A member is considered active if they attend a minimum of 4 club related activities per semester. Club related activities include meetings, social events, service events and other HE-related events which are approved by an officer. If this requirement is not met, a member will be considered to be inactive. Voting rights are strictly restricted to active members. Ohio State University faculty and staff may join as non voting honorary members.

Article III

Organizational Leadership: Titles, terms in office, types of selection, and duties of leaders.

Section I: Titles and Duties

President: The President shall head the overall functioning of the organization. The President should approve meeting agendas, authorize events and meetings, handle logistics for the club, communicate with other organization leadership, and guide the club agenda.

Vice-President: The Vice-President shall contribute to fulfilling the duties of the President.

Treasurer: The Treasurer shall handle any fiscal responsibilities of the organization. This includes securing funds for certain events, generating fundraiser opportunities, and maintaining the checking account.

This is a non-exhaustive list of possible roles. Other roles will be added / removed at the discretion of the President and Vice-President.

Section II: Terms of office

All organization leaders are elected for 2 semesters while they are a student at Ohio State unless they are removed or resign from their position.

Section III: Types of Selection

Members may be selected to an existing organizational leadership position by vote from a general assembly of active members. If there is a tie, current officers will determine the election. If a position is vacated or created in a manner that requires immediate action, a member may be appointed to that position by the President or Vice-President.

Article IV

Method of Selecting and/or Removing Officers and Members

Members and officers of HE Club are expected to conduct themselves in accordance with the Student Code of Conduct. Any violation of these rules will be reviewed by members of the organization leadership, where a vote will take place on whether the member may remain in HE Club. Officers may be voted out of office by a unanimous decision by the rest of the organization leadership or by unanimous decision by the general assembly (excluding the members of organization leadership). Members may be selected to join the club so long as they contact an officer. Officers may be selected by either appointment or election. In order to be eligible to be elected for a position on the executive board, one must have been an active member of the organization for a year.

Article V

Advisor(s) and Advisory Board: Qualification Criteria

Advisors must be members of the Ohio State University Faculty or Administrative & Professional staff. Advisors are expected to update and approve goals, club registration, programing, and budgeting information. The Advisor ideally will be the program manager of the Humanitarian Engineering Scholars program.

Article VI

Meetings of the Organization: Required Meetings and their frequency

Two general club meetings must be held each academic semester (barring summer term). These meetings may occur at any time through the school year. Additional meetings may be held up to four times per month.

Article VII

Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments must be submitted in writing to the organization leadership. Amendments will be read in the next general meeting where a quorum occurs. The following meeting with a quorum must have a vote on the amendment. If $\frac{2}{3}$ of the quorum approves, the constitution will accept the amendment.

Article VIII

Method of Dissolution of Organization

The organization may be dissolved if one academic semester (excluding summer term) passes with no attendance at any HE club meeting. Any organization assets should be used to settle organization debt. If assets remain, they should be donated to the Humanitarian Engineering Scholars program. If debt remains, the organization leadership will determine the course of action for settling the debts.