**Jewish Medical Students Association**

*Constitution*

1. **Purpose**

The purpose of Jewish Medical Students Association (JMSA) is to facilitate an active and engaged Jewish community at the College of Medicine through educational, cultural, and religious activities. We aim to explore Judaism and how it relates to the study of medicine, provide a venue for students to learn about issues in Jewish healthcare, and make a forum available for all students and faculty to discuss Judaism, spirituality, and their intersectionality with healthcare at large.

1. **Eligibility and Date for Elections**

Each September, members of Jewish Medical Students Association (individuals that attended at least two JMSA events during the recent school year) will vote for the following year’s council. Candidates for council positions will be made eligible by submitting a statement of interest for other members to use to evaluate candidates. Each member may select up to two candidate positions during Election Day. Candidates are free to change the positions they are running up until three days before Election Day. The candidate elected during Election Day will transition into their officer role by the end of the autumn semester.

1. **Listed Officers and Methods for Selecting and/or Removing Officers .**

#### Appointment & Removal:

#### Appointment: potential candidates may self-nominate themselves, or be nominated. Appointment for a position requires majority (at least 50%) approval by ALL of the officers of the JMSA, all of whom must be present for a quorum.

#### Removal: a registered member (one listed on the group page) can call for a removal of a candidate. Removal may only be executed with a majority (at least 50%) approval by ALL of the officers of the JMSA, all of whom must be present for a quorum. Officers are listed below.

#### President

#### Responsible for registering as a student group with the university

#### Ensure all official paperwork is complete, attend President training

#### Build and maintain relationships with faculty

#### Oversee all other officer roles

#### Set agenda and facilitate all meetings

#### Vice President

#### Create and send monthly newsletter detailing holidays for the month, Shabbat plans around campus (or community), and JMSA updates

#### Sending out general group emails (ex. Once an event is planned, secretary sends the reminders for the event)

#### Taking notes at every meeting, send notes to entire board after each meeting

#### Treasurer

#### Responsible for registering as a student group with the university to secure funding

#### Communicate with Hillel, federation, and other Jewish organizations for funding

#### Assist VP programming to coordinate charity/fundraising events

#### Create a budget at the beginning of each semester allocating funds for various programs/apparel

#### In charge of funding for food at meetings

#### Vice President of programming

#### Schedule events for the entire semester, including fundraising, networking, academic and social events

#### Organize events with other professional/graduate schools

#### Organize monthly meetings

#### Network with Jewish community members

#### Help recruit club members

1. **Method for Removing Members**

If a member engages in behavior that is detrimental to advancing the purpose of Jewish Medical Students Association, violates JMSA’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed from JMSA. Removal may only be executed with a majority (at least 50%) approval by ALL of the officers of JMSA, all of whom must be present for a quorum.

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the officers of JMSA may vote to temporarily suspend a member.

1. **Non-Discrimination Policy**

Jewish Medical Students Association does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.