

# **Constitution of the Racquetball Club at The Ohio State University**

## **Article I: Name**

This club organization shall be officially designated as the Racquetball Club at The Ohio State University.

## **Article II: Purpose**

The club is committed to the promotion of the game of racquetball, and the providing of opportunities for personal development through formal and informal competition. The club's goals are: (1) to increase the popularity of the sport, (2) to increase the skill level of every participant through competitive experience, and (3) to compete as a team in local, regional, and national Intercollegiate Racquetball Tournaments.

## **Article III: Membership**

Membership is open to any and all students, faculty, and staff at The Ohio State University, regardless of race, creed, color, gender, sexual orientation, etc. For full membership, a payment of \$40 annually shall be made to the club in addition to the completion of any and all paperwork deemed necessary by club officers. Full membership has certain privileges: (1) competition in the club ladder, (2) eligibility to compete as a member of the team in any or all of the Intercollegiate tournaments, (3) subsidization of travel and tournament expenses by the club to a degree agreed upon by the treasurer and president, and (4) any additional privileges decided upon by the officers of the club.

## **Article IV: Meetings**

Meetings are to be held either twice weekly during times when The Ohio State University is in session. Other meetings may be called by members of the Executive Committee to organize for tournaments, hold elections, or other purposes as deemed appropriate at the time. Ordinary members may not call meetings except through petition to the Executive Committee.

## **Article V: Officers**

The club leadership shall consist of the Executive Committee. The Executive Committee shall be comprised of a president, vice-president, treasurer, recruitment, and risk manager. A single person may hold more than one post unless one of the posts is president, vice-president, or treasurer. The Executive Committee membership shall not fall below these three (3) persons. Other than this single governing body, there will be no other standing committees, and responsibility shall be delegated only as deemed appropriate by members of the Executive Committee. The Executive Committee shall meet as deemed necessary by the Committee members. The roles of the positions are as follows:

- **President**
  - Communicates with the club members, sport club staff, and MERC officials.
  - Reads and understands the Sport Club Manual
  - Attends all Sport Club Meetings or sends a representative in their place
  - Submit all registration applications to become a registered student organization
  - Maintain a complete and accurate list of members
  - Submit paperwork such as membership list and waiver forms
  - Submit end-of-semester reports to the Sport Club Office
  - Get racquetball packages
- **Vice President**
  - The vice president will be the right hand of the president. Essential duties will be to attend any president's meetings the president cannot attend or attend with the president, be informed and up to date on what the president is currently doing in the club and assist in any way possible, be prepared to run the club on account of the president if need be.
  - Serve as club representative in the president's absence
  - In charge of apparel design and ordering
  - In charge of tournament food preparations
  - Make provisions for official, support personnel, equipment, and site preparation for all activities
- **Treasurer**
  - The treasurer will be handling the club's finances such as collecting/depositing dues.
  - Keep current financial records by documenting each expenditure and deposit
  - Ensure that club members have paid membership dues
  - Assist with club fundraising activities
- **Recruitment**
  - The recruitment officer is in charge of running the involvement fair, collecting names/emails, and sending out initial emails
  - During the first couple weeks, in charge of getting racquets and checking members in
  - Inform and bring new members to the club
  - Control and make posts on the clubs social media pages
- **Risk Manager**
  - The risk manager, if not currently certified, needs to become CPR, AED, and First Aid certified through the free courses offered to sport clubs
  - Needs to get first aid kit from the Sport Club Office for tournaments held at OSU
  - Needs to make sure members wear safety glasses during practices

**Article VI: Elections**

Elections shall be held in late March/early April with the date of the elections determined by the Executive Committee. Any member may nominate or be nominated for a position on the Executive Committee. The officers will be elected by a simple majority of votes by the full members. The term of the Executive Committee shall begin in full with the academic year and end with the academic year. During the summer months, the club shall be governed by a combination of the two Executive Committees during a transition period.

#### **Article VII: Funds**

The club will receive some of its funding from The Ohio State University. It will also raise funds from the payment of dues by those wishing full membership. The amount of dues shall be \$40 annually. The money controlled by the club shall be made available for the benefit of all members and the method of allocation decided by the Executive Committee with veto power by the President. This includes, but is not limited to, subsidizing tournament entry fees, travel to the tournaments, and team apparel. Additional fundraising shall be conducted in a manner deemed appropriate by the Executive Committee. Members are required to participate in outside fundraising activities.

#### **Article VIII: Advisor**

The advisor shall serve primarily in an advisory role to members of the Executive Committee. He/She will also be available to regular club members in the same role. The advisor shall be chosen at the beginning of the term by the Executive Committee.

#### **Article IX: Coach**

The club is under no obligation to provide a coach for its members. The goal of the club is to have all coaches be volunteers without pay. The Executive Committee shall determine the amount of pay for the club's coaches, if any pay at all. It is the Executive Committee's duty of both hiring and terminating coaches at any time without reasoning. In the case of termination of a coach, the President shall inform the coach, any other coaches, and the club advisor of the decision. The termination of any coach will take effect immediately. If a nonmember of advanced skill would like to provide instruction, he/she may do so during club meetings with the permission of the Executive Committee. The Executive Committee may choose to ask a visiting coach to give a clinic to be available only to full members. If reimbursement is required, the Executive Committee will negotiate a fee to be paid at least partly through club funds.

#### **Article X: Expectations**

It is expected of members to wear eye protection at all times while on the racquetball court, look out for the best interest of OSU and the club, fill out any necessary paperwork, exhibit a high level of sportsmanship at all times, pay dues, make academics an upmost priority, attend practices and events, participate in tournaments and other activities, be respectful to other members and guests of the club and RPAC, be a good teammate, and have fun.

It is expected of coaches to wear eye protection at all times while on the racquetball court, look out for the best interest of OSU and the club, fill out any necessary paperwork, exhibit a high level of sportsmanship at all times, attend practices (at least an average of once/week) and events, give helpful racquetball advice, be respectful to other members and guests of the club and RPAC, be a good teammate, and have fun.

#### **Article XI: Travel**

Travel arrangements will be provided by individuals within the club. The Executive Committee will attempt to arrange and subsidize travel and lodging at all club tournaments for all members.

#### **Article XII: Non-discrimination clause**

“Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.” Any member who discriminates based on this clause will be removed from the club immediately.

#### **Article XIII: Amendments**

An amendment to the constitution may be proposed at any club meeting. All club members will be provided with written copies of the constitution and proposed changes at the expense of the individual proposing the change. The change may then be voted on by a quorum of the membership at a club meeting no sooner than one week after the proposal is made. A three-fifths majority is necessary to amend the constitution. The constitution can additionally be modified by the Executive Committee in the interests of the club.

#### **Article IX: Officer and member removal policies**

Club officers are selected through an open vote and the majority vote determines the titles given. If an officer does not conduct themselves in a manner that reflects the club well, the Executive Committee may hold a vote and determine if the officer should be removed from his/her position. Membership is open to all and if a member is conducting themselves in a manner that would hurt the club, officers may ask the member to meet with them and the advisor to discuss the issue. If it is not resolved, the officers and advisor together may ask the member to leave. For egregious issues, immediate removal without this meeting and discussion will take effect.

#### **Article X: Code of student conduct**

The Ohio State University Code of Student Conduct applies to the team and its individual members.

#### **Article XI – Continuity in Case of Suspension**

If the team is suspended for violating the Code of Student Conduct, Competitive Sports will appoint an Interim President and an Interim Treasurer. The Interim President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization's bank account to themselves within thirty days of the suspension, (2) pay existing financial obligations out of the organization's current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President and Interim Treasurer shall inventory the organization's equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to Competitive Sports within the first thirty days of the suspension. During this suspension no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President or Interim Treasurer wish to take any additional actions, they must seek advance approval from Competitive Sports.

#### **Article XII – Return to Competitive Sports**

In order to return as a recognized Sport Club team, The Interim President must provide Competitive Sports with documentation that team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to Competitive Sports along with a written plan to hold elections. This plan should, to the extent possible due to the terms, length, and timing of the suspension, resemble the provisions contained in Article XI.