

Growth International Volunteers Excursion (GIVE) Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization

Section 1 - Name

The name of this organization is Growth International Volunteer Excursion. This organization will utilize the acronym GIVE in all publicity materials and correspondence. GIVE is affiliated with G.I.V.E. Growth International Volunteer Excursions operating in Seattle, Washington. The website for G.I.V.E. is www.givevolunteers.org.

Section 2 - Purpose

The purpose of GIVE is to encourage OSU students to participate in the improvement of underprivileged communities through sustainability initiatives. GIVE will encourage and provide opportunities for the involvement of local community service as well as help create opportunities for students to volunteer abroad through G.I.V.E. This will be achieved through fundraisers and organized activities.

Section 3 - Non-Discrimination Policy

GIVE does not discriminate on the basis of any personal identifiers, including but not limited to age, ancestor, color, disability, gender identity or expression, genetic information, HIV/AIDS status, physical or mental health conditions, military status, national origin, race, ethnicity, sex, sexual orientation, protected veteran status or any other bases in its membership and in its activities and programs. Additionally, GIVE is committed to fostering a community where members are expected to conduct themselves respectfully of one another and is free of sexual misconduct. All members must adhere to University Policy 1.15

Article II - Qualifications and categories of membership

Membership in this organization is open to enrolled students at The Ohio State University. Non-students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment. Student members will receive the benefit of the club's support in fundraising if they choose to go on a G.I.V.E trip. Non-student members are not eligible to receive this support.

Article III - Methods for Removing Members and Executive Officers

Section 1 - Member Removal

Members who engage in behavior that is detrimental towards the organization's purpose, violate the organization's constitution, violate the university policy or state, federal, or local law may be removed following a majority vote of the officers.

Section 2 - Officer Removal

Officers who engage in any of the behavior listed in section III.1 or who fail to complete their elected duties may be subject to removal. Any officer may be removed from their position in GIVE through the following process:

III.2.a. A written request by at least three voting members of the organization shall be submitted to the President, Vice President, or the Treasurer. Written notification shall be sent to the officer in question asking that officer to be present at the next meeting and prepared to respond to the removal request.

III.2.b. A two thirds majority vote of members present and two thirds majority vote of all officers other than the officer in question is necessary to remove the officer.

III.2.c. In the event of the removal of an officer, a special provision may be granted to the remaining officers to appoint an interim replacement until an election may be held.

Article IV - Organization Leadership

Officers shall assume their official duties at the close of the last general meeting of the academic year and shall serve for a term of one academic year and/or until their successors are elected/appointed. All officers must be students enrolled at the University and must be in good academic standing. Primary Leader and Treasurer must be full-time students.

Section 1 - The elected officers of GIVE shall be President, Vice-President, and Treasurer

IV.1.a. The President shall preside at and lead all meetings of the organization and shall coordinate the work of the officers and committees. The President shall ensure the local effectiveness of the club.

IV.1.b. The Vice-President shall serve as an aide to the President and shall perform the duties of the President in their absence or inability to serve. The Vice President shall be the club's contact to the international organization G.I.V.E. The Vice President shall communicate with representatives from G.I.V.E. to coordinate recruiting and fundraisers when necessary.

IV.1.c. The Treasurer shall receive all monies of GIVE; shall keep an accurate record of receipts and expenditures; shall pay out local funds in accordance with the approved budget as authorized by the organization. The Treasurer shall present a financial statement at every meeting of GIVE Leaders and at other times when requested by the President or Vice President.

Section 2 - The appointed officers of GIVE shall be Secretary, Social Media Chair, and Outreach Chair

IV.2.a. The Secretary shall record the minutes of all meetings of GIVE, manage email communications for the club, and shall perform other duties as may be delegated.

IV.2.b. The Social Media Chair shall manage our club social media accounts and take pictures of all club activities to share online.

IV.2.c. The Outreach Chair shall search for local volunteering opportunities around Columbus for the club to participate in as well as build relationships with community members to partner with and ensure GIVE can have a significant and positive impact in the city.

Article V - Election / Selection of Organization Leadership

Nominations for all officers will take place annually from the members at the last general meeting in April. Any member may nominate any other voting member, including himself or herself, and a simple majority of the officers must approve the nominations. Nominations may also be made during the election meeting prior to closing of nominations.

Voting will occur by secret ballot and a simple majority vote is required to elect an officer. If there are more than two candidates running and no candidate receives a majority vote, there shall be a run-off vote between the top two vote recipients at the next general meeting. A person shall be eligible to serve more than two consecutive terms in the same office if elected for that position

Article VI - Executive Committee: Size and composition of the Committee.

The Executive Committee of GIVE shall consist of all elected officers. This committee shall complete all of their elected duties to ensure the organization is engaging purposefully and appropriately with the university and the Columbus community.

Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.

The faculty advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The faculty advisor shall attend executive and general meetings if they are able to; however, the faculty advisor may not vote in any GIVE matters. The faculty advisor shall be nominated by the officers and confirmed by a majority vote of the members.

Article IX – Meetings and events of the Organization: Required meetings and their frequency.

Members shall be expected to attend at least three general body meetings and one event each semester.

Article X – Attendees of Events of the Organization: Required events and their frequency.

Members are expected to act in an appropriate and respectful manner at all events, especially when working with community partners. All members will represent the organization and the university at these events and officers reserve the right to address any members who are acting in a way that does not reflect the organization's or the university's purpose.

Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.

This constitution may be amended by members of the executive committee following a majority vote from the general membership. Notice of a vote to amend shall be given at a previous meeting and a vote to amend shall take place at the following meeting. The purpose of the amendment shall be clear and the amendments must be approved by a two thirds vote from the membership and the executive committee. Amendments shall be subject to approval by the Ohio Union Activities Board.

Article XII – Method of Dissolution of Organization

In the event this organization dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to G.I.V.E.