

Buckeye Leaders in Health Constitution

- Student Organization at The Ohio State University -

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization

Section 1 - Name: "Buckeye Leaders in Health" or "BLH"

Section 2 - Purpose: Buckeye Leaders in Health is committed to providing educational and medical support to underprivileged and underserved communities around Columbus. By providing education support to local primary and middle schools through undergraduate volunteers, and medical support through health fairs and screening events hosted with our partners, we seek to create a better environment for these communities. Our purpose and objectives are to engage members in activities that promote health awareness, provide educational opportunities in healthcare, and contribute to the well-being of the community.

Section 3 - Non-Discrimination Policy: Buckeye Leaders in Health does not discriminate based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law. Our activities, programs, admissions, and employment practices reflect this commitment to diversity and equal opportunity.

As a student organization at The Ohio State University, Buckeye Leaders in Healthcare expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II - Membership: Qualifications and categories of membership

Section 1: Membership Qualifications

Membership in Buckeye Leaders in Health is primarily open to currently enrolled students at The Ohio State University. These students, as voting members, are the cornerstone of the organization and play a critical role in its decision-making processes.

Section 2: Associate and Honorary Members

Non-student individuals, such as faculty, alumni, and professionals, are welcome to join Buckeye Leaders in Health as associate or honorary members. However, these members will not have voting rights. Their involvement is crucial for providing guidance, mentorship, and networking opportunities.

Section 3: Student-Centric Leadership

In alignment with the university's guidelines, Buckeye Leaders in Health is an organization initiated, led, and run by students. This structure is essential for fostering educational and leadership development among student members.

Section 4: Member Benefits

Student members of Buckeye Leaders in Health will have access to a range of benefits, including:

- **Volunteering Opportunities:** Engaging in community health initiatives and gaining practical experience.
- **Clinical Opportunities:** Access to clinical settings for real-world exposure and learning.
- **Educational Seminars:** Regular general body meetings featuring in-depth seminars by physicians, medical school admission staff, research professionals, and more. These sessions are designed to enrich the knowledge and understanding of our members in various health-related fields.

Section 5: Non-Student Member Benefits

Non-student members, while not eligible for voting, will still enjoy benefits such as attending seminars and participating in certain organization activities. However, their involvement in volunteering and clinical opportunities is limited compared to student members.

Section 6: Guest Participation

Guests may be invited to specific events or seminars but will not have the same access to resources and opportunities as official members of the organization.

Note: As required by the Guidelines for Student Organizations, 90% of the membership of Buckeye Leaders in Healthcare must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee

Article III – Methods for Removing Members and Executive Officers

Section III.a: Removal of Members

Members of Buckeye Leaders in Health may be subject to removal if they engage in behavior that negatively impacts the organization's purpose, violates the organization's constitution or by-laws, or breaches the Code of Student Conduct, university policy, or federal, state, or local law. Removal of such a member requires either **a)** decision by senior board member (President, Vice President, and/or Head of Dental) **b)** majority vote by the officers, both conducted in consultation with the organization's advisor.

Section III.b: Removal of Executive Officers

An elected officer may be removed for reasons including, but not limited to, violation of the constitution or by-laws, failure to perform duties, or conduct detrimental to the organization's purpose. This includes violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may initiate the removal process, which requires a majority affirmative vote of the executive board, again in consultation with the organization's advisor.

Section III.c: Temporary Suspension

In cases where the reason for removal is protected under the Family Educational Rights and Privacy Act (FERPA) or cannot be disclosed (e.g., during an ongoing investigation), the executive board, alongside the organization's advisor, may vote to temporarily suspend a member or executive officer.

Section III.d: Removal of Board Members

Any board member, including senior leaders, may be subjected to removal if a majority of the senior leaders (President, Vice President, and advisor) vote in favor of such action. In scenarios where a senior leader is proposed for removal, a board-wide vote will be conducted, and the decision will be made based on the majority vote.

Article IV - Organization Leadership: Titles, Terms of Office, Type of Selection, and Duties of the Leaders

Section IV.a: Leadership Structure

Leadership within Buckeye Leaders in Health consists of various positions, each integral to the functioning and success of the organization. These leaders form the Executive Committee and represent the general membership. All leaders are elected or appointed from the organization's voting membership.

Section IV.b: Titles and Terms of Office

1. President
2. Vice President
3. Head of Dental
5. Treasurer
6. Secretary
7. Director of Socials
8. Director of Volunteering
9. Director of Event Management
10. Director of Medical Outreach

Each leadership position will have a term of one academic year. However, board members are able to be re-elected through the voting process each year.

Section IV.c: Selection Process

The selection of leaders will be through an electoral process conducted among the voting members of the organization. The details of the electoral process shall be outlined in the organization's by-laws.

Section IV.d: Duties of Leaders

1. President: Serves as the chief executive officer, oversees all operations, represents the organization at university and external events, and ensures alignment with the organization's mission.
2. Vice President: Assists the President, assumes leadership in their absence, and coordinates internal affairs.
3. Head of Dental: Leads the dental departments, coordinates educational and outreach programs, and acts as a liaison between students and professionals in the dental field.
4. Treasurer: Manages financial affairs, including budgeting, and financial reporting.
5. Secretary: Keeps records, manages communications, and coordinates meetings.
6. Director of Socials: Organizes social events and activities to foster community within the organization.
7. Director of Volunteering: Coordinates volunteering opportunities and tracks member participation.
8. Director of Event Management: Oversees the planning and execution of events.
9. Director of Medical Outreach: Develops and manages outreach initiatives related to the medical field.

Article V - Election / Selection of Organization Leadership

Elections are held annually in either January (Spring semester) or August (Autumn semester). All voting members are eligible to run for office. Nominations are open two weeks before elections and can be self-nominated or nominated by another member. Ballots are designed electronically and voting is conducted anonymously. Special elections are held in case of resignations or impeachments, within a month of the vacancy.

Article VI - Executive Committee: Size and Composition

The Executive Committee consists of the President, Vice President, Head of Dental, Treasurer, Secretary, and Directors of Socials, Volunteering, Event Management, and Medical Outreach. The Committee meets weekly to discuss ongoing operations and plans.

Article VII - Standing Committees: Names, Purposes, and Composition

1. Event Planning Committee: Organizes and executes club events.
2. Membership Outreach Committee: Engages with members and promotes club activities.
3. Community Service Committee: Coordinates volunteering and community service projects.

Each committee is headed by a relevant Director and consists of volunteer members from within the club.

Article VIII – Advisor(s) or Advisory Board: Qualification Criteria

Advisors must be full-time faculty or staff at the University. They are expected to provide guidance on club activities, ensure adherence to university policies, and assist in the planning of major events.

Article IX – Meetings and Events of the Organization: Required Meetings and Their Frequency

General body meetings will take place on a weekly basis unless otherwise stated. The meeting timing and date may differ per week but will be announced to general members at least 4 days prior to the meeting. Two general meetings are required each semester, with additional committee meetings as needed, in order for members to maintain active status.

Article X – Attendees of Events of the Organization: Required Events and Their Frequency

Disruptive behavior at events is addressed immediately by the Executive Committee. The club reserves the right to take appropriate action, including membership suspension, in accordance with university policies.

Article XI – Method of Amending Constitution: Proposals, Notice, and Voting Requirements

Constitutional amendments are proposed in writing and discussed at two consecutive general meetings before voting. A majority of present voting members is required for an amendment to pass.

Article XII – Method of Dissolution of Organization

In the event of dissolution, all assets and debts will be managed according to university guidelines. The Student Activities staff will be informed to officially dissolve the club and remove all associated information.

Buckeye Leaders in Health

By-Laws for Buckeye Leaders in Healthcare

Article I – Parliamentary Authority

"The rules contained in the current edition of Robert's Rules of Order shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws of this organization."

Article II - Membership

1. Eligibility: Open to all students at the University. Non-student participation is allowed as associate members.
2. Dues: Dues, if any, will be determined annually by the Executive Committee.
3. Termination: Membership may be terminated for non-compliance with the organization's constitution, by-laws, or university policies.

Article III - Election / Appointment of Government Leadership

1. Eligibility: All voting members in good standing are eligible for office.
2. Nominating Process: Self-nomination or nomination by other members.
3. Election Process: Held annually in April, with electronic balloting.
4. Special Circumstances: Procedures for resignations and impeachments, including interim elections or appointments.

Article IV - Executive Committee

1. Composition: Includes elected leaders and chairpersons of standing committees.
2. Duties: Responsible for overall management, strategic planning, and reporting to the general membership.

Article V - Standing Committees

1. Establishment and Purpose: Committees are established as needed for specific functions.
2. Duties and Responsibilities: Each committee's specific duties and responsibilities are outlined by the Executive Committee.

Article VI - Advisor/Advisory Board Responsibilities

1. Expectations: Advisors are expected to provide guidance, attend meetings, and support the organization's goals.
2. Qualifications: Must be full-time faculty or staff at the University.

Article VII - Meeting Requirements

1. General Body Meetings: Held weekly. (Specific dates and times are announced at least 4 days prior to the meeting)

2. Special Meetings: Called by the President or by a majority vote of the Executive Committee.
3. Quorum: Defined as 50% of voting members for decision-making.

Article VIII - Method of Amending By-Laws

1. Proposal: Amendments proposed in writing and presented at a general meeting.
2. Voting: Requires a 2/3 majority vote at the following general meeting, with a quorum present.

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