

Juice Undergraduate Society (JUS) Club Constitution

Article I

1.1 *Name*

Our official club name shall be “Juice Undergraduate Society”, colloquially referred to as Juice Club (alternatively, JUS).

1.2 *Purpose*

The mission of Juice Undergraduate Society (JUS) is to cultivate a diverse community of students who share a passion for exploring and appreciating different varieties of juice. Through programming that may include but is not limited to organized tastings, informative sessions, and community building, we will aim to provide our members with a well-rounded understanding of juice and its functional role in society: which may include but is not limited to participating in juice production, examining domestic and international juice markets, and exploring various religious/cultural significances of juice. In addition, we hope to service the public health of our campus community by encouraging healthy and delicious alternatives to drinking soda through promoting the consumption of fruit and veggie juice. Ultimately, JUS aims to expand the boundaries of Ohio State University's tastebuds through the art of juice. Our target membership is for undergraduate students on Ohio State University's Columbus campus who are willing and interested to try new experiences and meet new people.

1.3 *Non-Discrimination Policy*

In accordance with Ohio State University’s dedication to creating a safe, inclusive, and diverse environment for all students, Juice Undergraduate Society is committed to equal opportunity, affirmative action, and eliminating discrimination. Juice Undergraduate Society shall not discriminate on the basis of age, ancestry, color, disability, ethnicity, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admissions, and employment.

Any violations of the above discrimination policy will result in immediate expulsion from Juice Undergraduate Society, and referral to the University.

1.4 *Sexual Misconduct Policy*

As a student organization at The Ohio State University, Juice Undergraduate Society expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

At Juice Undergraduate Society, we are committed to fostering a safe environment for our members. Any allegations of sexual misconduct against a member (regardless of their

standing in the club) will result in immediate expulsion from Juice Undergraduate Society, and a report to the proper authorities.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II

2.1 Membership

Juice Undergraduate Society membership is only open to undergraduate students at Ohio State University's Columbus campus currently enrolled in 10 or more credit hours at any present time. Exceptions include students studying abroad who are taking 10 or more transferrable credit hours through one of Ohio State University's approved study abroad programs. All members will have voting privileges, unless on behavioral probation.

2.2 Behavioral Probation and Member Removal

Juice Undergraduate Society reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

The organization will operate with a three-strike tolerance policy. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor. In such a situation, the following steps will be adhered to:

For the first complaint: A member of our Executive Board will have an open discussion with the subject of the complaint to alert them a change in behavior is necessary.

For continued misbehavior, or a second complaint: The offending member will receive a warning from Executive Board both verbally and by email that if this behavior continues, or we notice a pattern of different misbehaviors, they will be at risk of expulsion.

For continued misbehavior, or a third complaint: The offending member will be put on behavioral probation for the length of 3 club meetings. Members on behavioral probation may not participate in club votes, club trips off campus, or any meetings that will include an outside party who is not Juice Undergraduate Society (for example, a guest speaker from a company, or a collaboration with another club at Ohio State).

For any misbehavior while on behavioral probation, or any member who has entered behavioral probation for a second or more time: The offending member will receive an email detailing their chance to meet with the Executive Board for one thirty-minute period any day up

to two weeks after the email was sent to explain why they should be allowed to remain in the club and how they will fix their poor behavior going forward. The Executive Board will then vote whether to expel this member with an affirmative vote. The Executive Board's vote will be decided with a simple majority (more than 50%) of raised hands. If the offending member does not wish to meet with the Executive Board to keep their position in the club or does not reach out to set a time to meet before two weeks have passed, they will be stripped of their membership from Juice Undergraduate Society.

In all situations, if the offended member does not wish to remain anonymous, the offending member will be asked to issue an apology. If they decline to issue an apology, they will be asked not to return to club meetings.

In the instance that a member violates our non-discrimination policy or sexual misconduct policy, the above procedures will be skipped and the offending member will be removed from the club immediately. Refer to Sections 1.3 and 1.4 for more on what will be done if our Non-Discrimination and Sexual Misconduct policies are violated.

2.3 Executive Board Removal

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Board may act for removal upon a two-thirds affirmative vote in consultation with the organization's advisor.

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the Executive Board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer with a two-thirds affirmative vote.

Article III

3.1 Organization Leadership

a. PRESIDENT:

The role of President is to lead the club in accordance with its mission and objectives. The President acts as a representative of the club to the broader community and serves as a liaison between the club's members, officers, and external entities. They provide strategic direction, oversee the club's operations, and ensure that all activities and initiatives align with the goals of the organization. They should preside over club meetings including general meetings, executive board meetings, and special sessions, as well as set the agenda for meetings in collaboration with other executive officers. They will hold office for terms of one year: from their election to the

position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

b. VICE PRESIDENT:

The role of Vice President is to support the President in leading the club. The Vice President assists in secretarial duties, operational management, and member engagement. In the absence of the President, they assume all presidential duties and responsibilities to ensure continuity of leadership. They will hold office for terms of one year: from their election to the position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

c. TREASURER:

The role of Treasurer is to be responsible for managing the club's financial operations, ensuring fiscal responsibility, and maintaining accurate financial records. The Treasurer oversees budgeting, financial reporting, and compliance with financial policies and procedures. They will be responsible for securing university funding and keeping the club out of debt. They will hold office for terms of one year: from their election to the position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

d. PROCUREMENT CHAIR:

The role of Procurement Chair is to facilitate the purchase of juice and other ingredients or machinery necessary for club events and functions. The Procurement Chair will collaborate closely with the Treasurer to ensure the club has sufficient funds *before* making any procurements. They will hold office for terms of one year: from their election to the position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

e. DIVERSITY, EQUITY, & INCLUSION (DEI) CHAIR:

The role of DEI Chair is to ensure that our club commitment to diversity, equity, and inclusion for all students is being upheld. The DEI Chair will work closely with the Programming Chair to ensure that our club events promote diverse perspectives and enrich club members rather than restrict them. They are responsible (in tandem with the other Executive Board members) for bringing to attention any violations of the club's Non-Discrimination and Sexual Misconduct policies as soon as they are made aware of any situations that may arise. They will hold office for terms of one year: from their election to the position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

f. MARKETING CHAIR:

The role of Marketing Chair is to maintain the club's brand image, including but not limited to our presence on campus and the internet. The Marketing Chair is responsible for maintaining a favorable reputation for the club in terms of putting out engaging and appropriate messages under the club's name. They will hold office for terms of one year: from their election to the

position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester. Should they intentionally sabotage the club's reputation by posting, writing, or saying anything that encourages illegal behaviors, discrimination, or violence under the club's name, they will be immediately removed from their position.

g. PROGRAMMING CHAIR:

The role of the Programming Chair is to plan, in collaboration with the rest of Executive Board, engaging and educational club meetings and events that uphold the club's values and further the club's mission. The Programming Chair may collaborate with other clubs on campus or company sponsors off-campus, and thus may also act as a liaison between the club and these external entities. They will hold office for terms of one year: from their election to the position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

h. RECRUITMENT CHAIR:

The role of the Recruitment Chair is to attract (and help retain) new club members. They will be responsible for the club participation in club fairs and assist the Marketing Chair and Vice President in club outreach and help the Programming Chair foster community among members. They will hold office for terms of one year: from their election to the position in Spring Semester they will shadow their predecessor until assuming full responsibilities at the start of Summer Semester.

i. ADVISOR:

The role of the Advisor is to collaborate with the Executive Board as necessary to guide the club to success and ensure that the club is operating within university and legal guidelines. In the event that the club's Sexual Misconduct or Non-Discrimination Policies are violated, they should provide support and be a resource for club members seeking justice against their aggressor.

3.2 Elections

All Executive Board positions will be elected by a simple majority, affirmative vote at a pre-advertised club meeting in the Spring Semester with at least 10% of active members in attendance. Nominations for elections will be open two weeks leading up to the meeting where the vote will be held and will close the day before elections at 3:00pm. A nomination form will be distributed to members including but not limited to: in-person at a prior meeting, via a form emailed out to all members, posted on our club social media, or sent in the club group chat. Members may nominate themselves, or another club member, but a non-member may not be nominated for nor hold a position on the executive board. Nominees will write a paragraph about why they are fit for the role that will be distributed to voting members at the election meeting. At the meeting where the election is being held, each member will fill out a Google Form with the names and submitted paragraphs of all those who have been nominated for each position.

Ballots will be a simple Google Form with the names of every member who was nominated for each position. Whoever receives the most votes will win the election. In the event of a tie for first place, we will hold a run-off election immediately afterwards, including only the candidates who tied.

3.3 Resignation and Impeachment

In the event that a member of the executive board resigns from their position, they may choose to appoint a successor to serve only until the next election, or an emergency election will be held, one meeting after the meeting where the emergency vote is declared. The emergency election will follow the same procedure as a regular election, with the same nomination process, just in a shorter time period.

A member of the executive board may be impeached for failure to adhere to their responsibilities to the club and their fellow board members by a unanimous vote of the other executive board members. Executive board members may choose to abstain from voting, but abstinence will not interfere with an otherwise unanimous vote. A board member who abstains has relinquished their vote and may not take it back. Impeached members of the executive board are permitted to stay in the club as general body members, so long as they have not partaken in any behaviors that would lead to their expulsion from the club.

It is self-evident that any Executive Board member who is expelled from the club for misconduct is also stripped of their position.

Article IV

4.1 Meetings and events of the Organization

There shall be held at least one general club meeting and one executive board meeting every month. The only required meetings shall be meetings where votes will be held. If a voting meeting cannot be attended, club members should notify the Executive Board a week in advance. Members on behavioral probation are not required to attend voting meetings.

Article V

Any proposed amendments must be presented to the Executive Board in writing and shall be voted upon no less than one week after initial introduction. Upon initial introduction, the proposed amendment(s) will be read in the general meeting, then read again at each successive meeting up until and including the meeting wherein the proposed amendment(s) will be voted on. There must be a two-thirds majority agreement for a constitutional amendment to pass.

Article VII

7.1 Method of Dissolution of Organization

Should any organization assets and debts exist, the burden of disposing of them will fall to the Treasurer, who will be responsible for all financial and/or legal obligations under the organization's name. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from the website.