**School of Music Double Major Alliance**

**Purpose Statement**

**School of Music Double Major Alliance** is an association of Ohio State School of Music Double Major students created to educate students and serve as a community for double major students. It serves as a medium for academic discourse, personal growth, leadership development, intercultural understanding, community service and lasting friendships. This organization aims to engage all double major students at The Ohio State University School of Music community. Fostering a positive and educational environment, the SOM Double Major Alliance provides a community that is active and friendly through social gatherings, team building activities, school and study workshops, and project building. This organization promotes the educational, research, and outreach mission of the University as well as providing activities and services to its members and the School of Music. All music students pursuing a major along with music or music students interested in double majoring are welcome in this student organization.

**CONSTITUTION**

***Article l - Name, Purpose, and Non-Discrimination Policy of the Organization.***

*Section 1* – *Name*: School of Music Double Major Alliance

*Section 2* – *Purpose*: To build community among music double major students and provide musical and academic services to the community.

*Section 3* – *Non-Discrimination Policy*: This organization does not discriminate based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment. To reflect human diversity and to improve opportunities for all, the SOM Double Major Alliance is committed to forming and cultivating a diverse community by pledging to equal opportunity and eliminating discrimination.

As a student organization at The Ohio State University, School of Music Double Major Alliance expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu**.**

***Article II - Membership: Qualifications and categories of membership.***

Students at Ohio State who are interested or are currently majoring in music and at least one other area of study are qualified to become involved in **SOM Double Major Alliance** and to participate in the organization as leaders. Categories of membership include: Voting Members, Non-voting Members, and Honorary Members. Voting membership is only available to currently enrolled Ohio State School of Music students, regardless of secondary majors. Voting members can participate in project design, workshop design, and social gathering planning. Other individuals such as music minors, faculty, staff, alumni, professionals, student partners or spouses are encouraged to become members but as non-voting associate or honorary members.

***Article III – Methods for Removing Members and Executive Officers***

III.a. If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or violates the Ohio State University Student Code of Conduct, they may be removed through a majority vote of voting membership or unanimous vote of the officers, with the consultation of the advisor.

III.b. Any elected officer of the chapter may be removed for sufficient cause. Sufficient cause for removal includes, but is not limited to: violation of the constitution or by-laws or any conduct deemed prejudicial to the best interests of the chapter. Prior to a vote on the matter of removal of an elected officer, the chapter Executive Committee shall hold a formal hearing. The officer shall have the opportunity to personally appear at the formal hearing or to be represented by counsel. The officer may present any defense to the charges before any action is taken. The chapter Executive Committee shall adopt rules to ensure due process to the officer. The Executive Committee may act for removal upon a two thirds affirmative vote of the executive board.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultationwith the organization’s advisor, may vote to temporarily suspend a member or executive officer.

***Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.***

Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the organization’s voting membership. The leaders positions may include, but not limited to: President, Vice-president, and Treasurer. Each committee member may hold the leadership position for one to two academic years per term. The general duties of president include, but are not limited to, conducting and organizing necessary meetings, activities, or services. The general duties of vice-president include, but are not limited to, assisting the president, and administration. The general duties of treasurer include, but not limited to, reporting the organization’s financial state, gathering funds for social events and projects, and conducting and assisting any activities involving budgeting. The advisor may help with administration, project ideas, and recruitment of students.

***Article V – Election/Selection of Organization Leadership.***

Organization members seeking a leadership position must meet the basic qualifications for the organization and must be currently enrolled in another major along with a music major. After meeting these qualifications, members must report to the current president who will make note of the member’s name and position desired. At the end of each spring term, the current president will send out an anonymous poll in the general membership slack channel. The window will be open for a week and close at midnight on the day of the last academic term. In the case that a current member in leadership graduates or must leave at the end of the Fall semester, a quick election will be held to appoint a new leader. The exception to this rule is president whose role will be filled by the current vice president for the remainder of the academic school year while a new vice president is elected. The vice president assuming the president role in the middle may run for election for a two-year term once the academic year is over.

***Article VI - Executive Committee (if needed): Size and composition of the Committee.***

This Committee (like a board of trustees or directors) represents the general membership and conducts business of the organization between general meetings of the membership and reports its actions at the general meetings of the membership. In many organizations, this Committee is comprised of the organization leaders, chairpersons of the standing committees, and sometimes ex officio positions from related student organizations.

***Article VII - Standing Committees (if needed): Names, purposes, and composition.***

These committees serve the organization leadership, Executive Committee, and general membership and are permanent and designed to carry out the basic functions of the organization. Often chairpersons of these committees are appointed by the organization leadership.

***Article VIII – Adviser(s) or Advisory Board: Qualification Criteria.***

Advisers of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an adviser who is not a member of the above classifications, a co-adviser must be chosen who is a member of these University classifications. Responsibilities and expectations of advisers are to advise/supervise the direction and purpose of the organization, to be a meaningful resource to the organization.

***Article X – Meetings of the Organization: Required meetings and their frequency.***

Two general meetings of the membership may be required each academic term except for summer. Additional meetings will be appointed and announced by president. As double major students are incredibly busy, the organization will maintain a relaxed attendance policy. The minimum ask is that members attend at least two meetings per semester and attend social events when possible.

***Article X – Attendees of the Events of the Organization: Required events and their frequency.***

It is expected that attendees of any meeting or event hosted behave in a way that does not disturb themselves or the others around them. Students should act as good citizens and representatives of the University. The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.

***Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.***

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

***Article XII – Method of Dissolution of Organization***

Organization dissolution must be approved by the organization leadership and then the organizational advisor. Student information collected for any use during the lifetime of the organization must be disposed of properly and not be sent to any outside persons. The room reservation coordinator must be notified so that the meeting time is taken off the SOM schedule. Should any organization assets and debt exist, the organization board is responsible for splitting the cost of the debt and splitting the assets equally among the board members.