

## **Constitution of the Arab American Association of Engineers and Architects**

### ***Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.***

#### **Section 1: Name:**

This organization shall be formally designated as the Arab American Association of Engineers and Architects. The organization also goes by "AAAEA". It shall serve as a non-profit, non-political, non-religious, social, cultural, and professional organization.

#### **Section 2 - Purpose:**

The purpose of AAAEA is to support Arab-American students in the College of Engineering and Knowlton School of Architecture by fostering an encouraging community dedicated to professional development, networking, and academic support. AAAEA is open to all students, regardless of cultural heritage, and seeks to promote diversity in the College of Engineering.

The objectives of AAAEA are:

1. To encourage the pursuit of education and research in the College of Engineering and Knowlton School of Architecture at The Ohio State University.
2. To enhance the technical and non-technical skills of students in the College of Engineering and Knowlton School of Architecture at The Ohio State University.
3. To foster and promote a community of individuals passionate about engineering and architecture.
4. To connect students to professional development opportunities, including but not limited to recruiters, internships, research opportunities, and access to conferences.
5. To connect students to scholarship opportunities and external funding sources.
6. To enhance diversity and inclusion in the College of Engineering and Knowlton School of Architecture at The Ohio State University

#### **Section 3 - Non-Discrimination Policy:**

The Arab American Association of Engineers and Architects does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, AAAEA expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu)

### ***Article II - Membership: Qualifications and categories of membership***

II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee

II.b. All Ohio State University students are eligible to become members of the Arab American

Association of Engineers and Architects.

### ***Article III – Methods for Removing Members and Executive Officers***

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

### ***Article IV - Organization Leadership:***

#### **Advisor:**

The advisor of this organization shall be a full-time administrator, faculty, or staff. The Advisor shall review and approve the organization's registration information every year.

#### **The Executive Committee:**

The election of the Executive Committee will be held at the first general body meeting of every Spring semester.

The organization leaders shall consist of a President, Vice President, Treasurer, Social Chair, and Professional Development Chair. All Executive Board members must attend all e-board meetings.

#### **President:**

The President's duties include, but are not limited to, the overall supervision of the AAAEA, coordinating executive board meetings, conducting general body meetings, communicating with the National AAAEA Chapter, as well as other student chapters.

#### **Vice President:**

The Vice President shall assist the President in the operations of the organization and shall oversee the remaining executive board members.

#### **Treasurer:**

The Treasurer shall manage the funds of the organization in its best interests.

#### **Professional Development Chair:**

The Professional Development Chair responsibilities include organizing professional development events, contacting companies, and collaborating with ECS and other professional organizations in the College of Engineering to enhance the professional development of the student body.

#### **Social Chair:**

The Social Chair shall organize and lead social events dedicated to fostering a supportive, friendly, tight knit

community of students in the organization. The Social Chair may also collaborate with other technical and/or non-technical student organizations at Ohio State.

***Article V- Election / Selection of Organization Leadership***

V. All Ohio State students are eligible members for office. Selections for officer positions shall be conducted through an application process during either Spring or Autumn semester as positions open up. Positions may open up if current holders leave Ohio State, are removed from the organization, or willingly step down. Applications will be reviewed by the remaining officers.

***Article VI – Meetings and events of the Organization: Required meetings and their frequency.***

VI. Attendance of at least one general body meeting or event may be required for membership each academic term except for summer.

***Article VII – Attendees of Events of the Organization: Required events and their frequency.***

VII. The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

***Article VIII – Method of Amending Constitution: Proposals, notice, and voting requirements.***

VIII. Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently

***Article IX – Method of Dissolution of Organization***

IX. The organization may be dissolved after dissolution is approved by the executive board and by majority vote of its members. Upon dissolution, the executive board shall utilize the assets of the organization to pay any outstanding bills. The balance, if any, shall be given to the Diversity, Outreach, and Inclusion program at the Ohio State University.

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