



**The Ohio State University College of Veterinary Medicine Honeybee Veterinary Club:
Student Chapter of The Honey Bee Veterinary Consortium
Constitution**

Article I Name & Nondiscrimination Policy

Section 1. The name of this organization shall be The Ohio State University College of Veterinary Medicine Honey Bee Veterinary Club: Student Chapter of the Honey Bee Veterinary Consortium.

Section 2. The Chapter shall operate under permission granted by the Honey Bee Veterinary Consortium.

Section 3. The Chapter shall be self-governing in all matters not in conflict with the provisions of this constitution.

Section 4. This organization and its members shall not discriminate against any individuals. This includes, but is not limited to, for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines.

Article II OBJECTIVES

Section 1. To promote collegiality and professional development of its associates through its programs and by its relations with other Student Chapters and with the parent body, the Honey Bee Veterinary Consortium.

Section 2. To encourage veterinary student involvement in the field of honey bee veterinary medicine and provide an additional opportunity for its associates to gain professional knowledge in this field.

Section 3. To make available to the students the opportunities offered by the Honey Bee Veterinary Consortium to its Student Chapters.

Section 4. To contribute to the development of the field of honey bee veterinary medicine at The Ohio State University College of Veterinary Medicine through activities involving the faculty and student associates.

Article III ASSOCIATESHIP

Section 1. Rights of membership shall be open to all professional, veterinary students enrolled in the Doctor of Veterinary Medicine (DVM) program in the College of Veterinary Medicine at The Ohio State University.

Section 2. Associate membership without voting privileges may be extended to:



- a. Faculty, administration, and extension members of the College of Veterinary Medicine of The Ohio State University.
- b. Trainees currently enrolled in veterinary residency programs established by that college or training institution with experience in the field of beekeeping and/or honey bee veterinary medicine.
- c. Graduate students currently enrolled in entomology graduate programs established by that college or training institution.
- d. Professional beekeepers, apiary inspectors or professionals in the community involved in beekeeping.

Section 3. An individual eligible for active membership under the provisions of Article 3, shall automatically become a member upon payment of dues by the date assigned by the Executive Committee and attendance of the club meetings.

Section 4. All individuals upon membership shall assume obligation to accept this Constitution and the Bylaws.

Section 5. Yearly dues for each membership type will be set each Autumn Semester at the discretion of the Executive Committee.

Section 6. Active members shall be suspended until current and delinquent dues of the school year are paid.

Section 7. Members may leave the club at any time of their choosing. To be removed from the club, members must email the Secretary and ask to be removed from the listserv. The Secretary will also send out an email to the listserv at the beginning of each school year asking members if they would like to be removed from the listserv. Members will be removed upon graduation from the OSU CVM. If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of The Ohio State University College of Veterinary Medicine Honor Code, they can be removed through majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor.

Article IV OFFICERS AND FACULTY ADVISORS

Section 1. To direct the activities of the chapter, the following officers and committee members shall serve for the entire academic year: President, Vice-President, Secretary, Treasurer, Merchandise Chair (2), and Industry Outreach Liaison. Mentors shall be ineligible to hold office.

Section 2. The advisors of the organization shall be eligible for associate membership under the provisions of Article 3, Section 2 or a graduate student in the College of Veterinary Medicine with experience suitable of an advisor.



Section 3. The officers of the club shall constitute the Executive Committee. Executive Committee meetings shall be held as needed at the discretion of the President or Vice President.

Section 4. All officers may be reelected for any number of successive terms or may be replaced before completion of their terms by a majority vote of the chapter.

Section 5. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the student honor code, university policy, or federal, state, or local laws. The executive committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

Section 6. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Section 7. One but no more than two faculty advisors from the veterinary and/or entomology faculty shall be elected by the chapter by a nomination procedure as specified in the by-laws. Advisors shall be elected to two-year terms. All faculty members designated as faculty advisors shall be members in good standing of their respective College.

Section 8. Names for mentors may be submitted by the faculty advisor or student chapter members and elected by a majority of the Associateship of the chapter.

Article V MEETINGS

Section 1. A copy of the Constitution and Bylaws shall be available to all members and advisors in the organization.

Section 2. Only members in good standing according to Article 3, Section 3, may vote.

Section 3. A member must be present to vote.

Section 4. When possible, club meetings shall be held during Autumn and Spring semesters. Actual meeting times and dates shall be set up at the discretion of the Executive Committee.

Section 5. This organization shall be governed by the Roberts Rules of Order.

Article VI AMENDMENTS TO THE CONSTITUTION

Section 1. Any associate of the chapter may propose amendments to the Constitution at any regular meeting.

Section 2. Adoption of an amendment shall be by majority vote of all associates attending a later regular meeting.



Section 3. All amendments approved by the Executive Committee prior to their adoption.

shall be reviewed and

The Ohio State University College of Veterinary Medicine Honeybee Veterinary Club: Student Chapter of The Honey Bee Veterinary Consortium Bylaws

Article I ELECTION OF OFFICERS AND FACULTY ADVISORS

Section 1. Election of the officers listed in Article IV of the constitution will take place at the beginning of each academic year and serve a term of one year.

Section 2. All candidates shall be professional, veterinary students enrolled in the Doctor of Veterinary Medicine (DVM) program in the College of Veterinary Medicine at The Ohio State University. Nominations shall be taken from the floor during the election meeting and will also be accepted up to one week prior to the election meeting.

Section 3. The election of officers shall be held during the Spring semester.

Section 4. Faculty Advisor(s) will go through the same process as the executive members when their term is ending. They may be reelected for any number of successive terms or may be replaced before completion of their terms by a majority vote of the chapter. When any advisor becomes unable to serve, a new advisor shall be elected to serve the remainder of the unexpired term.

Article II DUTIES OF OFFICERS

Section 1. The President shall be the chief executive officer of the chapter, shall preside at all meetings, and shall serve as chairman (or considered ex-officio member) of any committees formed in the chapter. To maintain an active Student Chapter, an annual report must be submitted by the chapter's President & Secretary by September 8th each year to the HBVC, as a function of coordination of the Student Chapters.

Section 2. The Vice-President shall assist the President in the performance of his/her/them duties and shall preside in the absence of the President at Chapter meetings and shall succeed to the office of the President should that office be vacated.

Section 3. The Secretary shall handle club correspondence and maintain a Roster of Membership. He/she/they will also take and keep minutes of all meetings. He/she/they shall preserve all papers relating to the affairs of the chapter and deliver the same promptly to



their elected successor. To maintain an active Student Chapter, an annual report must be submitted by the chapter's President & Secretary by September 8th each year to the HBVC, as a function of coordination of the Student Chapters. This officer is responsible for writing notes of gratitude for speakers and presenters within a timely manner after the presentation. The Secretary will compose an email to distribute to the club members of events happening within the club.

Section 4. The Treasurer shall be the sole custodian of the financial resources of the chapter and shall collect dues and fees promptly. He/she/they shall keep adequate financial records and permit their inspection by any other officer of the chapter or by the advisor upon request. Upon request of the President, he/she/they shall present an oral financial report at any meeting of the chapter. He/she/they shall present a complete and final written report at the last meeting of each school year, and at that time he/she/they shall deliver to his/her/them successor all chapter records and funds in his/her/they possession. This person shall collect all money due to the organization and shall disburse, subject to the approval of the organization. This person shall render a statement of financial condition of the organization.

Section 5. The Merchandise Chair (2) will organize and sell all merchandise that the club procures. They are responsible for keeping inventory and managing the appropriate amount of relevant merchandise. Merchandise chairs will sell at sales such as the following, but not limited to: Open House, Convocation, Holiday Sale, Midwest Veterinary Conference, and other School events.

Section 6. The Industry Outreach Liaison shall coordinate speaking engagements for the club to promote Honey Bee Veterinary Medicine as well as the different industries involved. They will also be responsible for industry tours as well as coordinating wet labs.

Section 7. An officer may step down from his or her position at any time throughout his, her, or them term. In case of a vacancy, the office shall be filled by appointment by the executive committee. If the majority agreement of the executive committee cannot be reached, the vacant position will be voted on by the membership.

Section 8. Committees may be created and maintained at the discretion of the executive committee.

Article III DUES

Section 1. Students who wish to join the Student Chapter of the HBVC shall pay a student membership fee (\$10.00 USD) to the HBVC and show receipt to the HBVC Student Chapter Treasurer. Student Chapters may elect to collect addition dues/fees to go toward activities of the chapter at their discretion.



Article IV AMENDMENTS

TO THE BYLAWS

Section 1. Amendments to the Bylaws shall be proposed and adopted by the procedure specified in Article VI of the Constitution.