

# Buckeye Beauties Constitution

## Article I - Name, Purpose, and Non-Discrimination Policy

1. **Section 1:** Buckeye Beauties
2. **Section 2:** Purpose: Create a group of likeminded individuals with a shared passion for beauty and discover how to be their most confident version of themselves with the addition of cosmetic enhancements.
3. **Section 3:** Non-Discrimination Policy:  
This organization and its members does not discriminate against any individual(s) based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

## Article II - Membership: *Qualifications and categories of membership*

- Voting members are limited to currently enrolled Ohio State students.
- Removal of members: If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, under the counsel of the advisor. If there is an emergency instance the president and treasurer together can put them on a temporary removal basis for a 1 week max until ability to meet with all members or officers.

## Article III – Organization Leadership

### All Chair Positions

- One year term: At the end of the one-year term, leaders have completed leadership responsibilities and are free to apply for another position.
- Selected by interest and participation in club meetings.
- Elections will occur at the beginning of March so that Leadership transitions will occur starting at the new academic school year.
- People can decide to run or can be nominated for a position. If they are nominated, they must accept the nomination to be considered for the position when voting occurs.
- If only one member is running for a position/nominated, it is the presidents discreditation whether decide or call to a vote from the current leadership
- People can have the same position for multiple years in a row, as long as they will be a member until the end of their term.
- You can run for 3 positions but are only able to have 1 at a time

### President

- Duties
  - Touch base with advisor as needed
  - Delegate responsibilities to executive team and committee leaders
  - Oversee all the executive team
  - Create PowerPoints for meetings
  - Run executive member meetings and general body meetings

### Treasurer:

- Duties
  - Oversee financial transactions with advisor
  - Keep accurate accounting of all expenses and disbursements
  - Provide monthly financial statements
  - Handles attendance during general body meetings
  - Coordinates volunteer opportunities with respective charities

### Secretary:

- Duties
  - Take minutes of all exec meetings and send out to the exec team
  - Take attendance for all meetings

- Send out emails before general body meetings to all members addressing what will be discussed
- Check organizations email weekly
- Keep record of all service, fundraisers, and attendance.

**VP of Marketing:**

- Duties
  - Creatively and effectively advertise the club around campus
  - Handles social media for the organization
  - Arrange and coordinate fundraising events
  - Create connections with beauty companies to form relationships

**Removal of officers:** If an officer conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization, is derelict in performance of the duties of their office or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the voting membership or unanimous vote of the other officers, under the counsel of the advisor.

**Article IV-Executive Committee**

- President, Treasure, Secretary, VP of Marketing, Advisor.
- Meetings bi-weekly prior to general body meetings amongst student executive committee
- President will update advisor regularly on new information and touch base when needed

**Article V-Standing Committees**

- **Marketing Committee Chair**
  - Helps execute the marketing strategies put forth by the VP of Marketing
  - Relays all ideas and marketing opportunities for the organization to the VP of Marketing and work together to get accomplished
- **Fundraising Committee Chair**
  - Coordinate all fundraising events
  - Acts as the point person for the companies where fundraising events are put on
  - Relay all ideas and fundraising opportunities for the organization to the VP of Marketing and work together to get events scheduled
- **Social Media & PR Committee**
  - Compose post on social media (Instagram, TikTok, Facebook, etc.)
  - Message brands to develop partnerships and relationships
- **Beauty Committee**
  - Research brands, products, and anything new exciting in regard to (makeup, hair, skin care, nails, etc.)

**Article VI- Advisor**

- Alexandra Suer (Professor, Fashion & Retail Studies, OSU)
  - Meets with the President to discuss progress and new ideas as needed

**Article VII—Meetings of the Organization**

- Bi-weekly meetings of the membership in Autumn & Spring semesters
  - No meetings during summer semester

**Article VIII—Method of Amending Constitution**

- A proposed amendment must be submitted in writing, will be read during the executive team meeting at which it is submitted (or the following meeting if submitted outside of meeting times), and a vote will take place in a future meeting no more than one month after the amendment is proposed.
- Pending a 2/3 majority vote and agreement between president, executive board and the Academic advisor, the constitution will be changed within one week of the vote.

**Article VIII—Method of Dissolution of Organization**

- If the Executive Committee and Advisor come to the agreement that it is best, then the Organization may be dissolved.

## **By-Laws**

### **Article I—*Parliamentary Authority***

- The rules contained in the constitution shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

### **Article II—*Membership***

- To become a member Buckeye Beauties, a student must express interested in the purpose of the club and attend a meeting within the 3 meetings of the semester (either fall of spring)
- No membership dues are required, but each member should be prepared to dedicate his or her time to at least one fundraising event and advertising, as well as any other function that interests him or her, in lieu of annual membership dues.

### **Article III—*Election/Appointment of Government Leadership***

- In order to be eligible for an executive position, a student must be enrolled at OSU and be in good academic standing.
- You must have been a general member the semester before and attended at least 80% of meetings.
- Interested students will submit applications online to Buckeye Beauties in Spring semester.
- Voting will take place in front of general body. People running for presidents can prepare a 3-minute speech and every other position can prepare a 1 minute one.
  - The max you can run for is 3 positions, any positions you run for after losing the original one you have 30 second speech.
  - All elections will start with the president moving through the list

### **Article IV—*Executive Committee***

- See Article III of the Constitution

### **Article V—*Standing Committees***

- N/A

### **Article VI—*Advisor***

- See Article VI of the Constitution

### **Article VII—*Meeting Requirements***

- See Article VII of the Constitution

### **Article VIII—*Method of Amending By-Laws***

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- Pending a 2/3 majority vote and agreement between president, executive board and the Academic advisor, the constitution will be changed within one week of the vote.

### **Article IX – *Non-Discrimination Policy***

- This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex,

sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

- As a student organization at The Ohio State University, Buckeye Beauties expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).