### ARTICLE I – THE STUDENT BAR ASSOCIATION

## Section A: Name

1. The name of this organization shall be the Asian Pacific American Law Students Association at the Ohio State University Michael E. Moritz College of Law and shall be referred to as “APALSA” in all APALSA governing documents.
2. The Michael E. Moritz College of Law will be referred to as “Moritz” in all APALSA governing documents.

### Section B: Purpose

The purpose of this organization is:

1. To represent the issues, opinions, and ideas of all Moritz students to the faculty, staff, and administration of Moritz and The Ohio State University.
2. To serve as a liaison between Moritz students, Moritz administration and faculty, and the legal community.
3. To provide support and funding for programming and student organizations at Moritz.
4. To serve as a forum for the discussion of academic and professional issues and ideas.
5. To organize student social and recreational events at Moritz.

### Section C: Powers

APALSA shall be the student representative body for Asian-American law students at Moritz. APALSA shall have the power to carry out its necessary and proper functions, as outlined in its governing documents.

### Section D: Membership

All students enrolled at Moritz, or a Moritz joint-degree program, shall be members of APALSA. All APALSA Moritz students are entitled to vote in APALSA elections, run or apply for APALSA Senate positions, and participate in APALSA sponsored events. However, only qualified electors are entitled to vote in the spring elections.

### Section E: The SBA Advisor

### The Advisor shall be a faculty member at Moritz. The Advisor shall be responsible for providing continuity to the organization and working with the Treasurer to ensure APALSA maintains its tax-exempt status.

### Section E: Non-Discrimination Policy

APALSA shall not discriminate against any individual for reasons of age, ancestry, color, disability, familial status, gender identity or expression, genetic information, HIV/AIDS status, marital status, military status, national origin, race, religion, sex, sexual orientation, or protected veteran status.

### ARTICLE II – THE EXECUTIVE OFFICERS

**Section A: The executive officers shall:**

1. Serve as the governing body of APALSA.
2. Be referred to as “the executive officers” in all APALSA governing documents.
3. Convene at least twice per semester, during the academic year.
4. A Senator, upon collecting the signatures of 10 Senators, may schedule a Senate meeting.
5. Approve all Presidential appointments and nominations by a majority vote.
6. Approve the annual budget as prepared by the Treasurer.
7. The term of executive officers will begin either following election and installation, or nomination and Senate confirmation. Their term of executive officers will terminate immediately upon the start of the election of the new executive officers.
8. Exercise all other powers and abide by all rules enumerated in APALSA’s governing documents.

**Section B: The Senate shall consist of the following positions with the following responsibilities.**

1. **The APALSA Executive Board (“The Board”)** shall:
2. Consist of the following positions with specific responsibilities set forth in Section C:
   1. The President
   2. The Vice President
   3. The Treasurer
   4. The Secretary
3. Convene prior to each meeting
4. Approve all emergency spending by a unanimous vote and announce it at the next properly scheduled Senate meeting.
5. Exercise all other powers specified to the Board by APALSA’s governing documents.
6. Maintain and secure all APALSA offices, spaces, and equipment

**Section C: Each Executive Board position shall have their designated responsibilities set forth below.**

1. The President shall:
   1. Serve as the chief executive of The Board
   2. Call and preside over all General Meetings and Executive Board Meetings
   3. Supervise all club activities, schedule speakers and events, and preside over all discussions on expenditures of The Board
   4. Shall serve as a liaison to any such other organizations as The Board deems necessary
2. The Vice President shall:
   1. Assist the President as necessary and shall preside in case of the President’s absence or disability
   2. Maintain all official records of The Board
   3. Organize and execute events to actively recruit new members and to foster engagement for returning members
3. The Treasurer shall:
   1. Be responsible for the finances of The Board and shall present and supervise the budget
   2. Be responsible for submitting reimbursements, if necessary and after the approval of the President and Faculty Advisor
4. The Secretary shall:
   1. Record and distribute all pertinent information to members, including meeting minutes, upcoming events, and opportunities
   2. Maintain APALSA social medias
   3. Keep accurate APALSA membership list/roster

### ARTICLE III- REMOVAL OF MEMBERS

**Section A: Removal for Cause**

1. **Removal for Cause** is the removal of a member from office for failure to follow the membership requirements enumerated in the APALSA governing documents.
2. Any member may be removed for cause by a unanimous vote of the Board members present.
3. The Board shall announce the removal at the next regularly scheduled Senate meeting.
4. If a Board member is being removed for cause, that member shall not be permitted to participate in the discussion of, or the vote on, the removal for cause.
5. Members removed for cause may appeal the removal at the next Senate meeting following the meeting where the removal is announced.
6. The member shall have 3 minutes to address the Senate, with additional time for questions as permitted by the President.
7. A 2/3 vote is required to overturn a removal for cause.

### ARTICLE IV: ELECTION AND SUCCESSION

### Section A: Schedule of Elections

1. All executive officers, except the LLM, shall be elected in the General Election held during the month of March.
2. The 1L Senators and the LLM Senator shall be elected by the end of the fifth full academic week of the Autumn Semester.

### Section B: Qualified Electors

1. All Moritz students shall be qualified electors.
2. All 1L students shall be allowed to vote for the 1L Senators.
3. All LLM students shall be allowed to vote for the LLM Senator.

### Section C: Nomination of Candidates

1. Candidates shall be in good standing with, enrolled in, and taking classes at Moritz or engaged in a Moritz joint-degree program both Autumn and Winter Semester to be eligible for any elected office.
2. Nominations for Senators shall be made by petition signed by 20 qualified electors. Each nominee shall declare on the petition the particular position sought.
3. Each nominee for a Board position shall provide a personal statement to be posted in a public place.
4. Petition forms shall be available 25 days before the election. A copy of the election rules shall be included with the petitions.
5. Petitions shall be due by 5PM, 7 days prior to the election date.

### Section D: Manner of Election

1. Each Moritz student shall be allowed to cast one vote for each position to which they are entitled to vote.
2. For positions that consist of multiple seats, the candidates who receive the most votes cast for the positions shall be elected.
3. For positions that consist of only 1 seat, the candidate who receives a majority of votes cast for each position shall be elected. If no candidate receives a majority of votes cast for each position, a runoff election shall be held 2 academic days later between the 2 candidates receiving the most votes.
4. In no event shall a candidate be elected to two or more positions. In the event a candidate has the most votes for multiple positions, the Elections & Nominations Committee Chair shall contact the candidate and give that person 12 hours to decide which position the want to accept.
5. If there are fewer candidates than positions open on a committee, no write-in candidate may be elected who has not received at least 20 votes. Positions are not filled by election shall be considered vacant.

**Section E**: Vacancies in any Moritz Faculty Committee, standing committee, or Board position other than President shall be filled by recommendations for appointment by the Elections & Nominations Committee. The President shall consider the recommendations and nominate people to fill the vacancies.

**Section G**: All Senators shall be installed at their first meeting following certification of the election results by the sitting Senate and shall have the full powers of their position upon being sworn into office.

### ARTICLE V: CONSTITUTIONAL AMENDMENTS

**Section A: Constitutional Amendments may be introduced by either:**

1. A petition signed by 1/5 of Moritz students in favor of a referendum; or
2. Through Senate recommendation and approval by a 2/3 vote of the Senate.

### Section B: Ratification of Amendments must occur by either:

1. If done by referendum, the Senate shall hold 1 public hearing where the question is discussed and debated. 5 academic days after the public hearing, the question is voted upon by SBA. A majority of all Moritz students voting is required to approve the amendment
2. If done by Senate recommendation, the Senate shall hold 2 public hearings where the question is discussed and debated. 5 academic days after the last public hearing, the question is voted upon by the Moritz student body. A majority of all Moritz students voting is required to approve the amendment.

**Section C: Revisions**

1. The Parliamentarian may correct drafting errors or redundancies in any SBA governing document and shall announce the corrections at the Senate meeting immediately following when the corrections are made.
2. The Senate may overrule the Parliamentarian’s correction by a majority vote.

### ARTICLE VI: DISSOLUTION

This organization may be dissolved after the Senate approves dissolution by a 3/4 vote of the Senate, provided that there is at least 60 days’ notice of a vote on dissolution. Upon dissolution, the Board shall utilize the assets of the organization, including those arising from dissolution and distribution. Any balance shall be distributed proportionally among the contributing factors.