**Constitution**

**Article I. Name, Purpose, and Non-Discrimination Policy**

**Section 1: Name**

Culinary Association at The Ohio State University

**Section 2: Purpose**

The purpose of Culinary Association is to provide students a place to experience and explore food culture, nutrition, and healthy lifestyle through collaborative events around food.

**Section 3: Non-Discriminatory Policy**

This organization and its members shall not discriminate against any individual(s) for reasons of race, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status

**Article II. Membership**

**Section 1: Membership Definition**

Membership is offered to any enrolled Ohio State University student, part-time and full-time. Students who participate in our events are considered members. Faculty or alumni may be request to join as honorary members.

**Section 2: Removal of Members**

If members conduct themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the OSU Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor.

**Article III. Organization Leadership**

**Section 1: Culinary Association Executive Board**

Culinary Association Executive Board (E-Board) shall oversee and administer all regular operations and decision-making for the organization. The E-Board shall be composed of active Culinary Association members.

**Section 2: Executive Board Positions**

The term length for every position shall be one academic year. Responsibilities of E-Board officers shall not be constrained by official descriptions. Specifically, if any officers should be unable to perform their duties, the remaining officers shall perform those tasks or delegate them responsibly. A list of E-Board positions and a brief description of their duties is provided below. Additional positions may be added to the E-Board as needed. Necessity shall be determined by a two-thirds vote of the current E-Board

* President/Vice President: Responsible for planning all Culinary Association meetings, establishing meeting agendas, and organizing ingredients, reserving locations, and oversee the remaining chairs. Only current Culinary Association E-Board officers may nominate themselves for President/Vice President.
* Treasurer: Responsible for managing the Culinary Association bank account, recording all financial transactions related to Culinary Association, and applying for operating and programming funds from the Ohio Union. Responsible for all other duties related to the finances of the organization.
* Marketing Chair: Responsible for publicizing Culinary Association and Culinary Association events at Ohio State campus and on social media.
* Public Relations Chair: Responsible for collaborating with other student organizations and the University. Responsible for connecting with businesses for sponsorship and any other interactions.

**Section 3: Selection Procedures**

Culinary Association E-Board officers for the following academic school year shall be chosen by sitting E-Board during the Fall Semester through an application process. Any active member may apply for open E-Board positions. Applications will be evaluated on leadership experience, commitment to Culinary Association, fit, and time management, among others. New E-Board officers will shadow sitting E-Board officers throughout Fall Semester and transition starting Spring Semester

**Section 4: Interim Selection Procedures**

In the case that the President is unable to fulfill his or her role, a President shall be appointed from the current E-Board by a two-thirds consensus of the E-Board. An incomplete term shall not count toward the President’s two-term limit. In the case of a vacancy in any non-President E-Board position, an application process shall be held to determine a successor from among the Culinary Association active membership

**Article IV. Method of Suspending and Removing Officers**

**Section 1:** **Suspending Officers**

If officers are not performing their roles, the E-Board may choose to suspend an officer. Acceptable reasons for suspension include irresponsibility, chronic absenteeism, or activities that reflect negatively on Culinary Association. Unacceptable reasons include identification with any of the statuses specifically protected in Article I Section 3. The issue shall be discussed at an E-Board meeting and a consensus on whether the officer is suspended must be reached

**Section 2: Suspension Period and Officer Removal**

Suspended officers shall lose all voting privileges but retain all duties and responsibilities required of their position. The purpose of the suspension period is to give the officer a chance to improve. At the fourth E-Board meeting following the initial meeting instigating suspension, if it is decided that insufficient improvement has been shown, the officer shall be permanently removed

**Article V. Method of Suspending and Terminating Membership**

**Section 1: Suspending Membership**

Membership will be suspended for individuals who fail to pay membership dues or attend an acceptable number of community service events each quarter/semester. Unacceptable reasons for suspension include identification with any of the statuses specifically protected in Article I Section 3

**Section 2: Suspension Period and Membership Termination**

Suspended members shall lose all voting privileges but retain membership requirements including community service attendance and membership dues. The individual will be suspended until the active membership requirements are met

**Article VI. Advisor(s)**

Advisors of Culinary Association must be members of the University faculty or Administrative & Professional staff. If the advisor is not a member of the above classifications, a co-advisor must be chosen who is a member of these university classifications. The primary responsibility of the Culinary Association advisor is to act as a liaison between Culinary Association and the university

**Article VII. Amending the Constitution**

Any amendments to the constitution must be proposed by E-Board officers during E-Board meetings and must be agreed upon by a two-thirds majority of present officers

**Article VIII. Dissolution**

Culinary Association may be dissolved only in event of all cleared debts. Dissolution will occur only by two-thirds majority approval of the E-Board and active membership. All existing assets shall be donated to a charity or student organization. If Culinary Association should be in debt, and the membership is dropping, the dissolution of the club should be considered. The Executive Committee will meet and discuss options to clear the debt and increase membership. If no solution is discovered, the organization may be ended.

**Article VIIII. Nondiscrimination**

We are going to advocate nondiscrimination prohibiting discrimination on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with these guidelines.