

Article 1: Name, Purpose, and Non-Discrimination Policy of the Organization

Section 1- Name: Human Development and Family Science Undergraduate Student Organization (HDFS Club)

Section 2- Purpose:

HDFS club is dedicated to...

- Helping new students get accustomed to the major or minor, department, and the college of education and human ecology through mentoring and advising.
- Enhancing the effective communication and collaboration between the undergraduate students and the faculty.
- Addressing undergraduate student's academic concerns, issues, and problems.
- Promoting mutual support and cohesion among undergraduate students.
- Providing service, social, and academic opportunities for student involvement in the major or minor.

Section 3- Non-discrimination policy: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, HDFS Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article 2: Membership

Open membership for any undergraduate Ohio State University student, regardless of major.

Article 3: Method of Removing Executive Officers and Members

General members and elected leaders should be expected to meet certain standards and conduct themselves in a way that reflects well on the organization. In the event that a member does not meet those expectations, the executive and the advisor shall meet to decide the appropriate action. If an executive officer does not meet those expectations, than any member(s), with consultation with advisor, can decide the appropriate action, and bring this decision to the executive for final action.

Article 4: Organization Leadership

- Co-presidents: Attend and lead general member and executive committee meetings. Oversee organization activities and events. Disseminate information to group members. Meet with advisor. Promote the organization.
- Treasurer: Managing the organization's money.
- Secretary: Keep meeting minutes and create meeting agendas. Manage the organization's email.
- Social Chair: Manage the organization's social media pages.

All members of the executive committee are elected annually through a vote at final spring meeting by the general membership. Depending on when the predecessor graduates, the new electee will take their position either at the beginning of spring or fall semester. Each position is a minimum of a year, with no maximum service time.

Article 5: Election/ Selection of Organizational Leadership

When a position becomes available within the executive committee, there will be an election for who will fill the open spots from existing executive committee members. The remaining spots to be filled will be opened up to the general members, who can apply for those spots. The executive committee will then decide on who will fill the position

Article 6: Executive Committee: Composition and Size

The executive committee will be composed of the organization leadership and members on committees that the organization creates.

Article 7: Advisor(s)

The advisor(s) for this group will typically be an HDFS professor. They will remain advisor(s) until they are unable to do so, then another professor will take on this role.

Article 8: Meetings

General member meetings will be held on the first Tuesday of every month, and are required for the executive committee.

Article 9: Attendees of Events of the Organization

The organization reserves the right to address a general member's behavior which may be disruptive or otherwise not in alignment with the organization's constitution.

Article 10: Method of Amending Constitution

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken. Approval should require at least two-thirds of voting members present (and to conduct any business an organization should have quorum present at a business meeting, which is at minimum 50% + 1 of total organization members). The constitution should not be amended easily or frequently.

Article 11: Method of Dissolution of Organization

Any member may bring to a vote the option of dissolution. A minimum of 50% + 1 of total membership must vote in agreement. The executive will then decide, with the advisor, how best the dissolution should occur.