

Constitution
Campus EMS at The Ohio State University

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.

Section 1: Name: Campus EMS at The Ohio State University

Section 2 - Purpose: As a member of the National Collegiate Emergency Medical Services Foundation (NCEMSF), Campus EMS at The Ohio State University works to improve the health and safety of the Ohio State campus through a student-run emergency medical services program.

Section 3 - Non-Discrimination Policy:

- I. Campus EMS at The Ohio State University does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.
- II. As a student organization at The Ohio State University, Campus EMS expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II - Membership: Qualifications and categories of membership.

- I. Membership categories
 - A. General Body Member - Required to hold an active EMT certification within the state of Ohio or complete first responder training through Campus EMS. Additional requirements may be set by the advisory board and/or medical director to meet clinical guidelines.
 - B. Advisory Board - See Article VIII.
- II. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and the Executive Committee are able to make decisions regarding the membership of community and other non-student members. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

Article III – Methods for Removing Members and Executive Officers

- I. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor. This includes violations of clinical protocols and related policies.
- II. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.
- III. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.

- I. **Chief** - Oversees all activities of the organization, responsible for running meetings of both the Executive Board and the general membership, and serves as a liaison between the advisory board, members of the organization, and the university. Listed as Primary Leader for the student organization. 1 academic year term.
- II. **Captain** - Oversees clinical operations of the organization and supervises activities of all lieutenants. Listed as Secondary Leader for the student organization. 1 year academic term.
- III. **Lieutenant of Finance & Equipment** - Oversees all financial activity of the organization and maintains inventory. Listed as Treasurer for the student organization. 1 academic year term.
- IV. **Lieutenant of Membership** - Oversees all activities related to recruitment, retainment, member involvement, and outreach initiatives. 1 academic year term.
- V. **Lieutenant of Training** - Oversees all training-related activities and ensures all members meet clinical competency standards. 1 academic year term.
- VI. **Lieutenant of Public Relations** - Oversees public relations for the organization including but not limited to social media accounts, uniforms, marketing, and recruitment. 1 academic year term.
- VII. **Advisory Board** - Serves as a liaison between the University administration, community stakeholders, and the organization. Indefinite term.

Article V- Election / Selection of Organization Leadership

- I. All executive board positions will be elected in the spring semester through a majority of all active members.

Article VI - Executive Committee: Size and composition of the Committee.

- I. **Executive Board** - Composed of Chief, Captain, Lieutenant of Finance & Equipment, Lieutenant of Membership, Lieutenant of Training, and Lieutenant of Public Relations.

Article VII - Standing Committees: Names, purposes, and composition.

- I. **Clinical Operations Committee** - Responsible for clinical activities of the organization, developing the emergency response program, and maintaining relationships with community stakeholders.

Article VIII – Advisory Board: Qualification Criteria.

- I. **Medical Director** - Licensed emergency medicine physician. Must meet all requirements set by the state of Ohio (ORC 4765-3-05).
- II. **Faculty Advisor** - Faculty and/or administrative staff at the Ohio State University. Must meet all requirements set by the Guidelines for Student Organizations.
- III. **Alumni Advisor** - Former leaders of Campus EMS that have graduated from the Ohio State University and continue to engage in EMS-related activities.
- IV. **Community Advisor** - Qualified individuals not directly affiliated with the Ohio State University that support the mission of the organization.

Article IX – Meetings and events of the Organization: Required meetings and their frequency.

- I. Two general meetings per month and attendance at all events hosted is required for membership each academic term except for summer.
- II. At a minimum, one meeting per month will be dedicated towards training.

Article X – Attendees of Events of the Organization: Required events and their frequency.

- I. The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.

- I. Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third majority of voting members, a quorum being present.

Article XII – Method of Dissolution of Organization

- I. If membership falls below five people, all members vote on whether to dissolve the organization. In the event of dissolution, the officers take on the responsibility for any debts they have incurred since their term began. Assets will be used to cover past debts. Anything left over will be either returned to its source or donated to a non-profit supporting first responder mental health.