**Constitution**

*Article I – Name, Purpose, and Non-Discrimination Policy of the Organization*

Section 1: Fresh Start

Section 2: To help the homeless population in our community by fundraising for GoBags filled with essential hygiene products. These GoBags will consist of products such as shampoo, toothpaste, feminine products, etc. We believe these packages will help those in need to get back on their feet and achieve a Fresh Start.

Section 3: Non-Discrimination Policy

1. This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

*Article II – Membership: Qualification and Categories.*

Only currently enrolled Ohio State students are allowed to vote in elections of board members and only active students in good standing with the university can run for office. Faculty, alumni, professionals, etc. are invited to become members of Fresh Start but are prohibited to be voting members of the organization.

*Article III – Methods for Removing Members and Executive Officers.*

1. Each member will be held accountable through a three-strike system. If a member is acting in a way that does not promote a healthy environment during a meeting or conducting themselves in violation of the Ohio State University Student Code of Conduct, these actions will result in a strike.
2. Any elected officer can be removed from their position for violating the constitution or by-laws of the organization. They will be removed by a majority vote of all voting members or through a unanimous vote of the executive board with the advisor’s consolation.

*Article IV – Organization Leadership: titles, terms of office, type of selection, and duties of the board*

1. President
	1. A presidential term can last three academic years maximum and is voted into office through an organization-wide election. Should no one else run, the current president can select a successor. The duties of the president include but are not limited to; organizing meetings, creating a positive environment, being a liaison between the Ohio State University and the general body, attending annual training provided by the university, and initiating fundraisers for bi-annual GoBag campaigns.
2. Vice President
	1. A vice president can maximum be three academic years and can be either voted into office through an organization-wide election or selected by an existing president. The vice president’s duties will include but are not limited to; assisting the president in organizing meetings and initiating fundraisers and providing support for the executive board in any way deemed necessary.
3. Treasurer
	1. A treasurer can hold office for a maximum of three academic years and is voted into office through an organization-wide election or selected by an existing president. The Treasurer’s duties will include but are not limited to; keeping an organized record of all incoming and outgoing expenses of the club, holding members accountable for dues, seeking fundraising opportunities, and attending training annually through the university.
4. Secretary
	1. A secretary can hold office for a maximum of two academic years and is voted into office through an organization-wide election. The responsibilities of a secretary are but not limited to; tracking members’ attendance, communicating via newsletters about meeting content with the general body, and posting on social media about upcoming events.

*Article VI – Adviser*

The organization’s adviser must be a full-time employee of The Ohio State University. The adviser must be present at the first general body meeting each semester and be available for consultation with the executive board throughout the year. The adviser must attend training provided by the university biannually.

*Article VII – Meeting of the Organization: Required meetings and their frequency.*

The general body will be required to attend the monthly meetings and participate in packaging the GoBags semiannually. General body members can miss two meeting per semester. The executive board will meet every other week to prepare for general body meetings and all members of the Executive board are required to attend each meeting.

*Article VIII – Method of Amending Constitution: Proposals, notice, and voting requirements*

A proposal should be submitted in paper and must explain the purpose of the proposal, why it is needed and how it will be implemented.Proposals will be voted on in the seceding meeting by all voting members. Proposal must achieve a two-thirds majority to become a by-law of the constitution.

*Article IX – Method of Dissolution of Organization*

Any debts should be met and if there are any funds left over they should be donated to a charity of your choosing. Proposal for dissolution should follow procedure noted in Article VIII and will be the last by-law.

**By-Laws**

*Article I – Membership*

 Membership can be achieved through signing up for the list serve, attending meetings and paying dues annually of $20.00 either through cash, check or electronic transfer. Conducting oneself in a way that doesn’t comply with the Ohio State University Student Code of Conduct or committing an act that creates an unhealthy environment will result in a strike. Members will be terminated when they have three strikes. Members are required to attend monthly meetings and missing one will also result in a strike. Excused absences will be evaluated on a case-by-case basis.

*Article II – Election*

In order to be considered to be put on the ballot, one must be interviewed by the current executive board. Once approved, candidates will be put on a ballot and all voting members will vote. The balloting procedure is as follows; a Kahoot! module will be created with each candidate name listed as an option for the respective position. The candidate with the most amount of votes will be rewarded the position. The incumbent will be trained by the current officer for a semester. In the case of a resignation or impeachment of an executive board member, candidates will be interviewed and another election will be held within 30 days.

*Article IV- Adviser*

Expectations of an Adviser are to be available for consultation with the executive board and to attend the first meeting of each semester.

*Article V- Meeting requirements*

Election meetings require majority of members to be present in order to have a representative vote. Meeting will be held monthly - members must attend and attendance will be taken. The executive board will meet every other week and officers are expected to come prepared and on time.

*Article VI- Method of Amending By-Laws*

A proposal to amend the By-Laws of the constitution require a written proposal which will be read to and voted on by the voting members of the general body. A simple majority is required to pass the proposal. A proposal must explain why the amendment is needed and how it will be implemented.