



Beta Xi

Chapter Constitution and Bylaws

Ratified October 2023

*Phi Mu Alpha Sinfonia Fraternity of America, Inc.
Beta Xi Chapter Constitution and Bylaws*

Purpose Statement -

The Object of This Fraternity Shall Be for the Development of the best and truest Fraternal Spirit, the mutual welfare and brotherhood of musical students, the advancement of music in America and a Loyalty to the Alma Mater.

Article I Name and Governing Documents

Section One – Name

The chapter of Phi Mu Alpha Sinfonia Fraternity of America at the Ohio State University in Columbus, Ohio is known as the Beta Xi Chapter.

Section Two – Governing Documents

The Beta Xi Chapter is organized and functions in accordance with the current *National Constitution and Bylaws* of Phi Mu Alpha Sinfonia, the *Province Bylaws* of Province Three, the *Chapter Bylaws* of the Beta Xi Chapter, and the rules and regulations of the Ohio State University.

Section Three – Parliamentary Authority

The rules outlined in the current edition of *Robert's Rules of Order, Newly Revised* governs the chapter in all instances in which they are applicable and in which they are consistent with these chapter bylaws and the *National Constitution and Bylaws* of Phi Mu Alpha Sinfonia.

Section Four – Non-Discriminatory Clause

This organization and its members shall not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, any other marginalized group, or on any other basis in accordance with the following guidelines. Per the Phi Mu Alpha Sinfonia Fraternity *National Constitution and Bylaws*, Title I, Article I, Section 2, "Membership is restricted to males, as permitted under 20 U.S.C. 1681 (a)(6)(A) and as evidenced by the letter of exemption from Title IX provided by the United States Department of Education received December 21, 1983.

Article II Membership

Section One – Membership Eligibility

Any male person related to The Ohio State University via their status as a student, faculty, or staff member is eligible for any class of membership in the Beta Xi Chapter of Phi Mu Alpha Sinfonia if they are at least eighteen years of age and, by musicianly qualifications and passions, can help the Chapter fulfill the Fraternity's Object outlined in the Purpose Statement of this document. This help can come in either of two forms. Those seeking membership must either seek to adopt music as their lifelong profession, or work to advance music in America. Our membership selection in Phi Mu Alpha Sinfonia Fraternity, as permitted lawful under 20 U.S.C. 1681(a)(6)(A) and as made doubly certain via letter of exemption from Title IX provided by the United States Department of Education received December 21, 1983, is entirely restricted to males. Students seeking membership in Phi Mu Alpha at The Ohio State University are eligible for membership if and only if they meet at least 2.5 GPA, which is the minimum academic performance standard set by The Ohio State University to be part of a student organization. Students in their first term, as well as members majoring outside of music are eligible for membership. However, any man who has been expelled by any chapter of the Fraternity is not eligible to seek membership in Phi Mu Alpha Sinfonia Fraternity.

Section Two – Process for initiating men who are not affiliated with a chapter's sheltering institution

Pending approval from the province governor, the chapter may initiate up to two men every year who are not affiliated with The Ohio State University.

Section Three – Membership Exclusivity

When pledging to Phi Mu Alpha, a probationary member must not be a member of, and agrees not to join, any other secret national fraternal society in music.

Section Four – Duties of Membership

Members of the Beta Xi Chapter of Phi Mu Alpha Sinfonia must become acquainted with the governing documents, history of the Fraternity, and support the efforts and objectives of the Beta Xi Chapter and greater Fraternity-at-large. Collegiate Members must also meet all fiscal and attendance requirements of the Beta Xi Chapter and the Fraternity. This includes attending all meetings (unless excused on a case-by-case basis) and paying Chapter, Province, and National Membership Dues. Further, Brothers must maintain the minimum academic performance standard, a GPA of 2.5, for Membership in good standing as defined by The Ohio State University.

Section Five – Membership Standings

A Brother may be either suspended or in good standing. When a Brother has fulfilled all the duties of membership (as defined in Section 4 of this article) they are considered a member in good standing, and if he has not, then the member is considered suspended.

Section Six – Term of Membership

A fully initiated member retains their membership within the Fraternity for life, except as a result of a disciplinary action. They may not resign once they are fully initiated although they may request to be expelled from the Fraternity. If the member in question has not been fully initiated yet, they may resign their membership or be dismissed by the chapter.

Section Seven – Arbitration

In the event of a legal dispute with the Fraternity at the Chapter, Provincial, or National level, any member(s) involved submit to binding arbitration.

Section Eight – National Examination Requirement

Probationary Members complete a PM program before being elected to collegiate membership, which includes passing the most current revision of the national examination with 100% accuracy. Correct content and spelling is considered 100%. Members are not required to have the same punctuation as the study materials provided by Nationals. A PM may have unlimited attempts on the examination in order to achieve 100% accuracy. The Beta Xi chapter may not require an entire probationary class to repeat the examination due to the errors of an individual PM. The questions are not to be altered or deleted from the national examination by the Beta Xi chapter. The results of the national examination are reviewed and certified by the Faculty Advisor who will sign the initiation report.

Section Nine – Initiation Fee

Before a PM is elected to collegiate membership, they must pay an initiation fee of \$100 to the National Fraternity, plus a small materials fee which covers, at cost, his membership certificate, membership card, songbook, governing documents and official membership pin.

Section Ten – Status of a PM who does not complete a PM program

A PM who, for any reason, does not complete their probationary period is no longer affiliated with the Fraternity, although they may be reconsidered for membership in any future terms as long as the member is still enrolled at The Ohio State University.

Section Eleven – Transferring from Collegiate to Alumni Membership

All Collegiate Members are to be transferred to alumni membership at the time they terminate their academic affiliation through graduation, or similar means, from The Ohio State University. Termination cannot include the use of a gap semester, non-participation in a summer semester, or any other kind of shortened semester between two full semesters. Upon the completion of eight full semesters of membership (4 years of Autumn-Spring school years) and has completed full payment of dues to the Chapter, Province, and Nationals for those semesters, a member may request to gain alumni status through the Chapter. Members may also pay in-full for future semesters, with a formal, written request sent to the Chapter and Province Governor. Approval is only required from the Province Governor in the event of a formal, written request, however the Chapter may respond via formal, written letter to the Province Governor within thirty days. If a Student Brother leaves campus for any number of professional semesters, he is temporarily considered having alumni status. In the event that a Brother returns from his professional semester(s) for classes at The Ohio State University, his active Collegiate Membership will resume with the Beta Xi Chapter.

Article III Financial Obligations

Section One – Initiation Fee

In addition to Title I, Article I, Section 10 of the *National Constitution and Bylaws* (2018), each probationary member's initiation fee must be paid no later than the time of their completion of the national exam. The Executive Committee will consider any probationary member who has not paid their fee by the due date for removal from the probationary process, in accordance with Title III, Article III, Section 7 of the *National Constitution and Bylaws* (2018).

Section Two – Chapter Dues

In addition to the national per capita tax detailed in Title I, Article X, Section 1 of the *National Constitution and Bylaws* (2018), each collegiate member of the Beta Xi Chapter pays chapter dues in two installments due October 1st and March 1st of each year. Chapter dues consist of a membership fee of \$56 annually, payable in two installments of \$28 each.

Section Three – Failure to Remit Dues

All members in good standing who have failed to remit the sum total amount of dues owed to the National Headquarters shall be automatically suspended without the necessity of a chapter vote, per Title III, Article VIII, Section 2 of the *National Constitution and Bylaws* (2018).

After a 30 day period following the chapter fees due date, a motion to suspend all collegiate members of the Beta Xi Chapter who have failed to pay chapter dues is added to the agenda. If a member is suspended for failure to pay chapter dues, and the chapter dues in arrears are not paid within 30 days of the due date, the chapter shall consider the suspended member for expulsion from the fraternity. The executive committee also holds the right to consider the extension of a member's chapter dues in extenuating circumstances.

Section Four – Chapter Accounts

The Beta Xi Chapter holds at least one checking account, which serves as the chapter treasury and the use of chapter funds shall be signed for by the chapter President and Treasurer. Any mobile payment service (such as Venmo or Cash App) using a chapter account should be managed by the Treasurer. Information for this account must be held by three current members, two of which must be fully-planning to be a Sinfonian the next academic year, and one must be the Treasurer.

Section Five – Province Dues

In accordance with Article IV, Section 1 of the *Province Three Bylaws* (2013), the chapter pays \$14 for each collegiate member of the Beta Xi Chapter in good standing to the province annually by October 15.

Section Six – Dues and Payments

Chapter dues to the Beta Xi Chapter shall be due on October 1st and March 1st to the treasurer. As stated in Article II, Section Five, these dues will then be paid to the province on October 15 and March 15.

Article IV Officers

Section One – Slate

In addition to those officers listed in Title III, Article IV, Section 1 of the *National Constitution and Bylaws* (2018), the Beta Xi Chapter elects a Province Council Representative, in accordance with Title III, Section 4 of the *Province Three Bylaws* (2013), a Music Director, and conditionally elects one or more Committeemen-at-Large (see Article VI, Section 2 of *Beta Xi Chapter Bylaws*). An elected officer may be removed from their position in accordance with Title III, Article IV, Section 4 of the *National Constitution and Bylaws* (2018).

Section Two – Nominations

In addition to nominations made, as defined in Title III, Article IV, Section 3 of the *National Constitution and Bylaws* (2018), the Beta Xi chapter will hold nominations at least one week before elections. Potential officers are nominated via motion by any other member in good standing. After that motion is seconded by another member other than the nominee and nominator, that member is entered into the pool of nominees for the position they were nominated for. If the motion is not seconded, the member will not receive the nomination.

Each member nominated for President, Vice President, and Fraternity Education Officer must submit a letter of intent to the chapter President, or his designee if he himself is running for a position. Members nominated for other positions are not required to submit a letter of intent but are recommended to do so.

Section Three – Officer Elections

In addition to the guidelines set forth in Title III, Article IV, Section 1 of the *National Constitution and Bylaws* (2018), chapter officers are elected prior to the last regularly scheduled chapter meeting of the spring semester. In the event that an officer cannot fulfill their full, academic year term for any reason, an additional election may be held at the last regularly scheduled chapter meeting of the spring semester. Elections follow the given structure below:

Phase 1: Each candidate is given two minutes to discuss his platform as well as two minutes' worth of questions. Additional time may be granted with a proper motion to extend the debate. A person will be granted extra time by majority vote of all members present in good standing.

Phase 2: Once each candidate has used their time to discuss their platform and answered questions, an official vote is held. Upon the event of a tie, candidates may further elaborate upon their platforms as well as answer any additional questions. Additional votes are held until a majority vote has been reached.

Section Four – Officer Installations

Chapter Officer-Elects are installed during the last regularly scheduled chapter meeting of the spring semester using the official installation ceremony. The length of each officer's term shall be one academic year, extending from the end of the current spring semester and concluding at the end of the following spring semester.

Section Five - Officer Impeachment and Removal

In accordance with Title III, Article IV, Section 4 *National Constitution and Bylaws* (2018), any active brother may motion to initiate a vote to impeach a current officer. Should due cause be approved by the Majority of Members-at-Large and the motion pass, they must also nominate other brothers for the position. The vote will require a simple majority to remove the officer from office. A special election, in accordance with Article III Section Six of the Beta Xi Chapter Bylaws (2023), is required to be held to name a replacement for the position.

Section Six - Special Elections

In addition to the guidelines set forth in Title III, Article IV, Section 1 of the *National Constitution and Bylaws* (2018), chapter officers may be nominated to a position by special election, occurring when a position is vacated during term. These elections follow the same procedures listed in Article IV Section Three of the Beta Xi Chapter Bylaws (2023), but may be scheduled at any point that a position becomes vacant.

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Section Seven – President Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 6 of the *National Constitution and Bylaws* (2018), the President shall act as the chairman of the Executive Committee.

Section Eight – Vice President Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 7 of the *National Constitution and Bylaws* (2018), the Vice President of the Beta Xi Chapter serves as the coordinator of all chapter committees, excluding the Executive Committee, and attends at least one meeting for each committee every semester. The Vice President also serves as the chapter's parliamentarian, enforcing the *National Constitution and Bylaws*, *Province Three Bylaws*, *Beta Xi Chapter Bylaws*, and *Robert's Rules of Order*. In addition, the Vice President of the Beta Xi Chapter appoints a chairman for each committee.

Section Nine – Secretary Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 8 of the *National Constitution and Bylaws* (2018), the Secretary of the Beta Xi Chapter keeps track of attendance for active members to all meetings and chapter events. The Secretary is the recorder of all chapter and Executive Committee meeting minutes, and is responsible for the distribution of such minutes to the chapter within 24 hours of the meeting.

Section Ten – Treasurer Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 9 of the *National Constitution and Bylaws* (2018), the Treasurer of the Beta Xi Chapter is responsible for collecting and keeping an accurate record of dues and fines for all collegiate members, to be available and easily accessible by all collegiate members and officers of the Beta Xi Chapter. The Treasurer also presents an update as to the status of the chapter's finances at each regularly scheduled chapter meeting.

Section Eleven – Fraternity Education Officer Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 10 of the *National Constitution and Bylaws* (2018), the Fraternity Education Officer of the Beta Xi Chapter shall also organize the voting process for probationary members and the dispersion of bids.

Section Twelve - Alumni Relations Officer Duties

The Alumni Relations Officer of the Beta Xi Chapter is responsible for the responsibilities detailed in Title III, Article IV, Section 11 of the *National Constitution and Bylaws* (2018).

Section Thirteen – Warden Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 12 of the *National Constitution and Bylaws* (2018), the Warden of the Beta Xi Chapter is responsible for reserving any and all rooms for every chapter meeting and event. In the case that the Warden is not an authorized music major within The Ohio State University School of Music, he may then pass the responsibility of reserving any and all rooms for chapter meetings and events to an authorized music major of The Ohio State University School of Music. The Warden is responsible for maintaining the quality of all chapter materials in the chapter office and storage closet(s). The Warden is also responsible for distributing and keeping track of all keys in possession of the chapter.

Section Fourteen– Historian Duties

In addition to the responsibilities detailed in Title III, Article IV, Section 13 of the *National Constitution and Bylaws* (2018), the Historian of the Beta Xi Chapter is responsible for maintaining and regularly updating the chapter bulletin board, trophy case, and family trees. The Historian is responsible for cataloging and maintaining the historical documents and artifacts of the chapter. The Historian is responsible for capturing visual and/or auidial media of all chapter events.

Section Fifteen– Province Council Representative Duties

In addition to the responsibilities detailed in Title III, Section 4 of the *Province Three Bylaws* (2013), the Province Council Representative of the Beta Xi Chapter is the primary informant of all major province events to the chapter. The Province Council Representative is responsible for organizing trips to other chapters in Province Three, knowing the date and time of province workshops and initiations, and maintaining and improving relations between Beta Xi and other chapters in Province Three.

Section Sixteen– Webmaster Duties

The Webmaster of the Beta Xi Chapter is responsible for managing all Internet-related media. These items strictly consist of managing, creating, and promoting Chapter Social Media. Social Media may be used to contact other chapters, promote public Brotherhood events and meetings. The Social Media accounts may be used to share Chapter news, posts, and updates. Personal posts through the Chapter Social Media are prohibited.

Section Seventeen – Music Director Duties

The Music Director of the Beta Xi Chapter is responsible for the musical development and musical activities of the Beta Xi Chapter. Responsibilities include scheduling and running music rehearsals for meetings, ceremonies, Mills Music Missions, the annual American Music Recital, and any other musical events.

Section Eighteen – Assistant Positions

Chapter officers, barring the President and Vice President, reserve the right to choose and appoint an assistant at their discretion. Chapter officers reserve the right to dismiss their respective assistant from their arrangement at any time. Assistants also reserve the right to resign from their role as an assistant at any time. To be eligible for an assistant position, collegiate members must be in good standing. There is no minimum duration of collegiate membership required in order to be eligible. Collegiate members nominated for an assistant position must agree to the terms set forth by the respective Chapter Officer to assume the role of that Assistant Officer.

Section Nineteen – Interim Officers

In the event that any officer position is vacant, any general body member can temporarily fulfill that position after approval from both the President and Vice President. The term of an Interim Officer only lasts as long as the time of an impeachment, removal, and Special Election set forth in Title III, Article IV, Section 4 *National Constitution and Bylaws* (2018) and/or in Article IV, Sections Five and Six of the Beta Xi Chapter Bylaws (2023).

Article V Member Removal

Section One – Reasons for Discipline

In accordance with Title III, Article VIII, Section One of the *National Constitution and Bylaws* (2018), the Beta Xi Chapter retains the right to expel any collegiate member for conduct which has been deemed harmful to the Fraternity by the chapter-at-large.

Reasons for suspension, as per the *National Constitution and Bylaws* (2018) include:

- A. failure to pay a chapter financial obligation;
- B. failure to meet the minimum academic performance standards for successful continuation as a student in good standing as defined by his chapter's sheltering institution;
- C. persistent unexcused absences from chapter meetings;
- D. disregard for chapter welfare; and
- E. other reasonable causes.

Section Two – Automatic Suspension.

The Beta Xi Chapter recognizes the right of the National Fraternity to automatically suspend member(s) who fail(s) to pay national per capita tax before the date on which the chapter report is submitted to the National Headquarters without a chapter vote. In accordance with Title III, Article VIII, Section Two of the *National Constitution and Bylaws* (2018), the Beta Xi Chapter will report the name of any member who fails to pay their National per Capita tax, otherwise known as "dues."

Section Three – Disciplinary Process

After an affirmative vote by the super majority of Active Brothers in good standing, the Beta Xi Chapter must move forward with the Disciplinary Process effective immediately. In accordance with Title III, Article VIII, Section Two of the *National Constitution and Bylaws* (2018), The Beta Xi chapter will provide at least one week's notice to any member being considered for suspension or expulsion. This notice is provided in writing, and includes their right to an interview with the Chapter Executive Committee and the Faculty Advisor. This right may be waived by the member up for suspension or expulsion. The written notification states the reasons for the proposed action, the time and place of the proposed interviews, and the member's right of appeal to the National Executive Committee.

After any one of the below-mentioned circumstances becomes true, a vote will be held by the Chapter-at-Large.

The member being considered for suspension or expulsion has either:

- A. waived their right to interviews;
- B. not replied within 14 days; or
- C. has confirmed with the Beta Xi Chapter or its Faculty Advisor(s) their decision to move forward with suspension or expulsion.

Upon appearing at an interview, the member being considered for suspension or expulsion may plead their case to remain a member in good standing with the Fraternity. A vote of three-fourths of present and voting members in good standing is required to place a member on suspension or expel him from the Beta Xi Chapter. This vote must take place in the next general body meeting of the Beta Xi Chapter after the interview.

Section Four – Procedures After Member Suspension

In accordance with the *National Constitution and Bylaws* (2018), the Beta Xi Chapter will give any and all suspended members written notification of their suspension immediately after action is taken. The Secretary, through the chapter President, reports the suspended member(s) to the National Headquarters of Phi Mu Alpha via MySinfonia when said member is placed on suspension and again when that suspension is removed. The Beta Xi Chapter does not collect per capita tax for any suspended members. It is instead the responsibility of the suspended member to, before reinstatement, pay the tax for their period of suspension to the National Headquarters either directly via MySinfonia or through the Beta Xi Chapter.

Section Five – Conditions of Suspension

Any suspended member is not in good standing with the Fraternity, as per the *National Constitution and Bylaws* (2018). Suspended members have no voting rights, cannot hold an elected office, cannot act as a big brother or “mentor”, are prohibited from purchasing Beta Xi Chapter merchandise, and are prohibited from displaying the letters “ΦMA” or the Fraternity’s Coat-of-Arms in any fashion. If a suspended member is currently an officer, their office is vacated effective immediately.

Section Six – Resolution of Member Suspension

The Beta Xi Chapter recognizes two possible resolutions for cases of member suspension. The Beta Xi Chapter, by majority vote, may consider a member placed on suspension to either membership in good standing or for expulsion from Brotherhood in the Fraternity.

In the case that a member is suspended for failure to pay per capita tax, that member is reinstated automatically on payment of his indebtedness to the National Fraternity via MySinfonia. As per the *National Constitution and Bylaws* (2018), if “a member is suspended for failure to pay national per capita tax and the per capita tax in arrears is not paid within 30 days of the date of suspension, the chapter considers the suspended member for expulsion from the Fraternity.” In cases deemed an emergency by both the chapter and member for suspension, that member may appeal to the Beta Xi Chapter Executive Committee, otherwise known as the “EBoard,” under which he was suspended for an extension. In the event that a member placed on suspension ends their academic relationship with the sheltering institution prior to fulfilling their financial obligations to the Fraternity, he is automatically expelled.

Section Seven – Procedures After Member Expulsion

In accordance with the *National Constitution and Bylaws* (2018), when the Beta Xi Chapter expels or a member is automatically expelled, that member receives written notification of this action immediately. The Secretary, through the chapter President, reports any expulsions, automatic or otherwise, to National Headquarters within 30 days of the action. Enforced by the Beta Xi Chapter, expelled members must surrender all emblems and insignia of membership to the chapter. The Chapter is responsible for forwarding all materials required to be surrendered to the National Headquarters.

Article VI Committees

Section One – Standing Committees

In accordance with the guidelines set forth in Title III, Article VI, Section 2 of the *National Constitution and Bylaws* (2018), the Beta Xi Chapter has four standing committees: the Executive, Recruitment, Finance, and Music Committee. Each committee has a chairman appointed by the chapter Vice President, with the exclusion of the Executive Committee, which is chaired by the chapter President. Standing committees work until the Executive Committee dissolves them by majority vote.

Section Two – Executive Committee

The Executive Committee is organized as described in Title III, Article VI, Section 1 of the *National Constitution and Bylaws* (2018), and consists of the following: President, Vice President, Secretary, Treasurer, Warden, Historian, Fraternity Education Officer, Alumni Relations Officer, Province Council Representative, Music Director, and any currently serving Committeemen-at-Large.

In the event that the Executive Committee has less than 5 members due to collegiate members holding multiple officer positions, the chapter elects as many Committeemen-at-Large as necessary to bring the Executive Committee to 5 members.

Another duty of the Executive Committee shall be to act as a disciplinary review board. The committee shall review any case of active member “misconduct”, defined as any action that is deemed harmful to the interests and reputation of Phi Mu Alpha Sinfonia. Any member under review shall be notified in writing of the location and time of their hearing. The member in question can also represent himself in writing given to the Executive Committee.

Minutes for each Executive Committee meeting are published by the chapter Secretary prior to the following general body chapter meeting.

Section Three – Recruitment Committee

The Recruitment Committee is responsible for organizing recruitment events, the probationary process, and color nights. The chapter Fraternity Education Officer is the default chairman for the Recruitment Committee, unless otherwise appointed to someone else by the chapter Vice President.

Section Four – Finance Committee

The Finance Committee is responsible for organizing at least two fundraisers per semester, as well as any and all apparel sales. The Finance Committee is also responsible for any tasks delegated to it by the Executive Committee. The chapter Treasurer is the default chairman for the Finance Committee, unless otherwise appointed to someone else by the chapter Vice President.

Section Five – Music Committee

The Music Committee is responsible for organizing and leading musical projects, rehearsals, and events. In addition, the Music Committee is responsible for deciding upon the fraternity’s repertoire. The chapter Music Director is the default chairman for the Music Committee, unless otherwise appointed to someone else by the chapter Vice President.

Section Six – Special Committees

Special committees may be appointed in accordance with the provisions set forth in Title III, Article VI, Section 3 of the *National Constitution and Bylaws* (2018). Special committees are to be dissolved by a supermajority vote of the committee.

Section Seven – Committee Chairman Duties

The committee chairmen are responsible for scheduling and running their respective committee meetings. In addition, chairmen are responsible for appointing a committee secretary to take minutes at committee meetings, who must make these minutes available to the chapter Vice President within 24 hours of each committee meeting.

Section Eight – Creation of New Committees

The Executive Committee reserves the right to create additional standing or special committees they deem necessary. Additional committees are created by majority vote of the Executive Committee and upon creation of a new committee, the chapter Vice President appoints a committee chairman.

Article VII

Special Events and Observances

Section One – Special Observances

In accordance with the guidelines set forth in Title III, Article II, Section 5 of the *National Constitution and Bylaws* (2018), the Beta Xi Chapter observes both Founder's Day (October 6) and Chapter Day (May 29). If observing Chapter Day on May 29 is impossible or logistically inconvenient, it may be celebrated at the final regularly scheduled chapter meeting of the spring semester.

Section Two – Mills Music Mission

The Beta Xi Chapter shall organize and participate in at least one Mills Music Mission (MMM) per semester. The Beta Xi Chapter may be exempt from this obligation if there are extenuating circumstances in which it is not recommended by a Faculty Advisor or current Ohio State University Health and Safety Guidelines to hold an MMM.

Section Three – American Music Recital

The Beta Xi Chapter shall present annually at least one program devoted exclusively to the music of American Composers in accordance to Title III, Article II, Section 6 of the *National Constitution and Bylaws* (2018).

Article VIII Attendance

Section One – Notification of Absence

Each collegiate member of the Beta Xi Chapter in good standing must notify the chapter Secretary of any expected absence prior to a meeting, event, or ceremony they expect to miss at least 24 hours in advance via the Absence Notification Form. It is also recommended that members directly notify the chapter Secretary of any expected absence via the chapter Secretary's contact information in addition to the Absence Notification Form. Repeated failure to notify the chapter of an absence will result in a motion to suspend the absent member at the earliest possible regularly scheduled chapter meeting. As per Title III, Article VIII, Section 3 of the *National Constitution and Bylaws* (2018), members being considered for suspension are encouraged to meet with the Executive Committee to discuss the reason for their absence and any necessary remediation thereof.

Section Two – Excused and Unexcused Absences

Following a notification of absence, the Executive Committee will decide whether it is an excused or unexcused absence at their next regularly scheduled meeting. Following each Executive Committee meeting, all outstanding absences should be categorized as either excused or unexcused. The Executive Committee reserves the right to retroactively change an unexcused absence to an excused absence but not vice-versa.

Section Three – Persistent Unexcused Absences

Each collegiate member of the Beta Xi Chapter in good standing who has accumulated more than two unexcused absences in a semester will be considered for suspension at the earliest possible regularly scheduled chapter meeting. In addition to Title III, Article VIII, Section 3 of the *National Constitution and Bylaws* (2018), members being considered for suspension due to persistent unexcused absences are encouraged to explain their case to the chapter prior to the final vote for suspension.

Section Four – Tardiness

Each time a collegiate member of the Beta Xi Chapter in good standing arrives to a regularly scheduled chapter meeting after the gavel or to a chapter event more than 15 minutes late, they will be marked tardy. Each collegiate member of the Beta Xi Chapter in good standing must notify the chapter of any expected tardiness prior to the meeting, event, or ceremony they expect to arrive late to. Any failure to notify the chapter of a tardiness will result in an unexcused tardy, otherwise the tardiness will be excused. The Executive Committee reserves the right to retroactively change an unexcused tardy to an excused tardy, but not vice-versa.

Section Five – Personal Semesters

Any collegiate member of the Beta Xi Chapter in good standing may apply for a personal semester by submitting a letter of request and reason to the chapter President and Secretary and appearing before the Executive Committee for an interview at the designated time. Personal semesters are approved or denied by the Executive Committee, who cannot approve more requests than one-eighth (1/8) of the chapter membership in good standing. Collegiate members taking a personal semester are not expected to attend regularly scheduled chapter meetings, ceremonies, and rituals, but are expected to pay national per capita tax, and pay reduced chapter dues of \$15 per semester.

Section Six – Professional Semesters

Any collegiate member of the Beta Xi Chapter in good standing may apply for a professional semester if they are committed to an external program or arrangement such as: study abroad, student teaching, internship, co-op, or any similar program. Members can apply for a professional semester by submitting a letter of request and reason to the chapter President and Secretary as well as appearing before the Executive Committee for an interview at the designated time. Members who elect to take a professional semester are not required to attend regularly scheduled chapter meetings, ceremonies, and rituals and are also not required to pay national per capita tax nor chapter dues.

Article IX Amendments and Reviews

Section One – Amendments

Proposed amendments to these bylaws must be presented to a General Body Meeting. Upon the next meeting of the Beta Xi Chapter, a vote on the aforementioned amendment to these Bylaws must be carried. Amendments are passed by a two-thirds affirmative vote by present Brothers that are also in good standing with both the Beta Xi Chapter and Sinfonia.

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Section Two – Reviews

These bylaws shall be reviewed at least once every academic year and will require a new vote of approval every triennium no later than December 1st of said triennium.