**Internal Medicine Ultrasound Community of Practice Constitution**

**The Ohio State University College of Medicine**

**Article I:**

*Section 1: Name:*The name of this organization shall be Internal Medicine Ultrasound Community of Practice at The Ohio State University College of Medicine (OSUCOM) . The colloquial name for this organization shall be the IM COP.

*Section 2: Purpose:* The purpose of our organization is to promote clinical skills, research, education, and leadership in ultrasound within the field of Internal Medicine throughout the Wexner Medical Center and other institutions at which members train through medical student, resident, and faculty involvement.

*Section 3: Non-Discrimination Policy:* This organization shall not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

The IM COP expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

**Article II: Membership**

Membership shall be open to any currently enrolled student of the OSUCOM, as well as residents, fellows, and faculty involved with ultrasound at OSU.

**Article III: Removing a Member or Officer**

Removing a member: If a member engages in behavior that is detrimental to advancing the purpose of the IM COP, violates the IM COP’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor. The timeline for removing a member should occur within two weeks of the behavior that is cause for removal.

Removing an officer: Any member may make a motion for the removal of any officer providing that evidence is presented to support the removal. Grounds for removal includes but is not limited to the inadequate fulfillment of duties, violation of the constitution or by-laws, or any behavior that is detrimental to advancing the purpose of the IM COP, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. A two-thirds vote by the executive board is needed to remove an officer in consultation with the organization’s advisor, and two-thirds of the active members must be present at the time of voting. The timeline for removing an officer should occur within two weeks of the behavior that is cause for removal. An election for a new officer should be conducted at the next scheduled business meeting, which should be within a month of when the previous officer has been removed.

If the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer. If the reason for sharing is removed at any point (investigation is completed), then the member’s behaviors will be evaluated and the process for removal from the IM COP will be as described above.

**Article IV: Organization of Leadership**

*President:* His/Her/Their role is to plan and set an agenda for meetings and to oversee all aspects of the COP, including clinical care, research, education, and administration. The president will serve as primary contact point for faculty, fellows, residents, etc. from the OSU Department of Internal Medicine.

*Vice President:* His/Her/Their role is to assume the duties of the president in his/her/their absence. In addition, the vice president may supervise and organize Journal Club meetings and serve as liaison to subgroups in the OSU Department of Ultrasound.

*Treasurer:* His/Her/Their role is to keep track of all financial transactions and attend relevant training sessions/meetings.

*Faculty Advisor:* The Executive Board shall nominate one faculty attending within the OSU Department of Internal Medicine to serve as advisor to the COP. His/Her/Their role is to keep close communication with the President and executive board regarding the ongoings of the COP. He/She/They will provide oversight and recommendations on the direction of the COP.

**Article V: Selection of Leadership**

The following officers shall be appointed by the previous executive board after an application process and a discussion and voting process by the previous executive board. This will occur on a yearly basis, likely in the springtime (April-May) : President, Vice President (Secondary Leader), Treasurer. Officers must be in good academic standing. If these officer positions are unfilled at the start of the academic year, the current executive board may appoint a new leader.

Newly elected officers should assume office immediately following the meeting in which they are appointed.

**Article VI: Amendments to the Constitution**

Any member of the organization may present amendments to the Constitution at any regularly scheduled business meeting. After reading the current Constitution along with the proposed change, the change will be cast to a vote. A four-fifths majority is necessary to pass the amendment. Two-thirds of the active membership must be present at the time of voting.

Amendments to the Constitution must be submitted to and approved by the Coordinator for Student Organizations before they become effective.

We agree to abide by all regulations, all University policies, in addition to all federal, state, and local laws.

**Article VII: Method of Dissolution of the Organization**

Upon the official dissolution of the organization, Student Activities staff will be contacted to remove organization information from website. Should any funds remain, they will be returned to the source from whence it came.