**Dental Diners & Dives Constitution**

**Article 1 – Organization**

Section 1 – Title

Culinary Dentistry at Ohio State University will be referred to as “Dental Diners and Dives (DDD).”

Section 2 - Purpose Statement

Dental Diners and Dives aims to increase the knowledge of future healthcare professionals about food preparation and nutrition in relation to their own dental health and the dental health of their future patients. Focus is given to high-yield information about evidence-based diets and dietary counseling. Apart from learning basic cooking skills, members participate in discussions about lived experiences with food and dietary management, as well as experience culinary endeavors in and around the Columbus area. Through interdisciplinary collaboration between different professions (medicine, dietetics, etc.) and cultures, students will gain a broader understanding of the culinary world under the perspective of dentistry and nutrition.

Section 3 - Non-Discrimination Policy

This organization does not discriminate based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

**Article 2 – General Membership**

Section 1 – Membership Selection

Members will be selected as long as the Membership Dues have been paid to the organization. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. The Executive Board can make decisions regarding the membership of the community and other non-student members of the organization. Community or other non-student members maybe temporarily suspended with a majority vote of the Executive Board. Members interested in learning culinary dentistry will primarily be composed of The Ohio State College of Dentistry and The Ohio State Dental Hygiene Program but are also welcome from undergraduate and other professional schools.

Section 2 – Membership Dues

Dental Diners and Dives membership dues shall be utilized for the sole purpose of achieving the purposes of Dental Diners and Dives. Under no circumstances shall the dues be used for any personal or private purposes. Executive officers and officers-elect shall determine the amount of membership dues at the end of each academic year in accordance with budgetary considerations for the subsequent academic year.

Section 3 – Membership Removal

Dental Diners and Dives Membership can be removed if the Board decides it is necessary. Means of removal will be voted by unanimous vote of the all the board members. Historian will send a notice of removal from the organization prior to the vote, members will be given a week prior to the vote to submit a reason to not be removed from the organization. If membership is to be removed, Historian will be tasked to notify the member with their status.

**Article 3 – Leadership Positions and Duties**

Section 1 – Executive Positions and Duties

President

Dental Diners and Dives’ President shall serve as the “Head Chef” for all matters concerning the education and the overall student experience; attend meetings involving matters of Dental Diners and Dives or the Office of Student Affairs; and collaborate with class representatives and student organization leaders to ensure a fulfilling, enjoyable student experience. When needed, the President will call on the Vice President to assist in meetings with faculty.

Vice-President

Dental Diners and Dives’ Vice President shall serve as “Sous Chef” and organize Lunch and Learns and various events involving faculty, staff, and various programs in the Columbus area, while encouraging attendance from members. The Vice President will also assist the president in meetings with faculty, staff, or students to have multiple parties present. In the absence of the President (due to illness, conflict, or other extenuating circumstances), the Vice President and Secretary will be in attendance. The Vice President will also help handle communication of these events to the student body.

Treasurer

Dental Diners and Dives’ Treasurer shall serve as “Sommelier of Finance” and raise funds through sales, budget for events and maintain transparency while managing mutual funds for culinary lessons and resources as well as intermittent social events. The Treasurer has unique financial responsibilities to the College of Dentistry as well as the student body and shall keep detailed records of cash flow in and out of Dental Diners and Dives.

Secretary
Dental Diners and Dives’ Secretary shall keep members informed of upcoming events with GroupMe reminders and a weekly email. Overall, they should be well organized, being a positive and approachable resource for the class. If the President is absent (due to illness, conflict, or other extenuating circumstances), the secretary will assist the Vice President in any meetings that need to be attended to have two parties in attendance. The Secretary, in conjunction with the Director, will share information on upcoming events with Dental Diners and Dives.

Media Director

Dental Diners and Dives’ Director shall put their efforts toward creating digital communication within the College of Dentistry. The primary responsibility of the Director will be managing the social media accounts, which exists to be an avenue for members to connect socially, learn about culinary events, and interact with Dental Diners and Dives’ Executive Board. The Director should put effort toward attending events to help students feel welcome and create content on social media. The Director, in conjunction with the Secretary, will share information on upcoming events with Dental Diners and Dives.

Diversity Chairman

Dental Diners and Dives’ Diversity Chairman shall serve as the Head of the Smorgasbord and serve as the bridge between the various student organizations and the executive board. The primary responsibility will be to plan and prepare events at University Test Kitchens or other various locations, where lessons will be held to share culinary skills or culture related to nutrition. The Chairman will work jointly with the Executive Board in selection of Smorgasbord members, but the Chairman will have direct decision on the selection process and number of smorgasbord members within the limitations of the guidelines of Article 3, Section 2.

Events Manager

Dental Diners and Dives’ Events Manager will be in charge of creating events that involve social hours, bar crawls, outings to various farmer’s markets, pumpkin patches, etc. This position is more of social aspects that can be friendly and inviting to members to meet outside the world of dental and food. By working with the Diversity Chairman, the Events Manager will coordinate plans for festivals around the Columbus Area and outside the Ohio State community.

Historian

Dental Diners and Dives’ Historian shall keep records of events, posts, and ideas within meetings for future reference. The Historian will also keep track of membership through the semesters to coordinate those who have paid dues for each semester and year. With this position, the Historian will be able to log and follow up with ideas that have been tossed around throughout the years. Historian will also be in charge of tracking the virtual cookbook, developing a document that will share a collective recipe book for the end of the year for members to access to recreate meals or try new recipes out.

Fundraising/Philanthropy

Dental Diners and Dives’ Fundraising Chair shall coordinate events to fundraise for the organization and philanthropy. The role will generally coincide with the Treasurer to assist in planning and recruiting for the events, but it will focus more on the planning of the events and communicating with the community. The Fundraising chair may also be responsible with apparel designing and information.

Section 2 – Smorgasbord Positions and Duties

The Smorgasbord will consist of committee members selected by the Executive Board, with discretion from the Diversity Chairman. The committee size may range from two to six members, or more if the Executive board votes majority (<51%) excluding the vote from the Chairman.

The committee will try to include willing members from various student organizations (ADS, APSDA, etc.) to ensure diversity of culinary backgrounds. In addition to the Smorgasbord, a D1/DHY1 will be included as a committee member at the beginning of the academic year to serve as connection to the incoming classes.

The role of each member of the Smorgasbord is encouraged to collaborate with the Chairman to bring about events that will share more about the culinary aspects from around the World. Each member will be required to meet with the Chairman at least twice an academic year to discuss any future events.

**Article 4 - Officer Renewal and Removal**

Section 1- Officer Renewal

Executive Officers shall be selected annually. At the end of each academic year, there shall be a day where potential officers will lobby for their candidacy. The organization will vote on each of the positions, and such positions shall be awarded based on the vote of the majority.

Section 2 – Officer Removal

Officers shall be removed by Student Affairs and Advisors as deemed necessary. Should the situation arise, Dental Diners and Dives’ members may bring concerns to the advisors or student affairs who will then decide on the fate of the current club officers. Any removals will be brought to our advisor who will meet with the officer to discuss their role and if there is necessary need for removal. In place of a removal, the President will take over the role in the meantime, or the Vice President will take place of the role of President. A vote should be made within the month to select a new Officer to fill in the position.

Section 3- Smorgasbord Renewal and Removal

Smorgasbord members will be selected annually. At the end of the academic year, approximately 30 days after Executive Officer announcement, the Diversity Chairman, with support from the rest of the Board, will be required to have formed the Smorgasbord. Committee members shall be removed by Executive board as deemed necessary. Should the situation arise, Dental Diners and Dives’ members may bring concerns to the Executive Officers who will then decide on the fate of the current Smorgasbord members.

**Article 5 - Advisors**

Susan Hahn-Hamamoto shall advise Dental Diners and Dives’ officers. The advisors will also provide words of wisdom. It is expected that the advisors provide some form of help to members in times of stress.

**Article 6 - Meetings**

Dental Diners and Dives’ members are not required to attend all and every meeting but are encouraged to participate in Lunch and Learns and other events. Executive Officers are strongly encouraged to be present in all-member meetings. Dental Diners and Dives’ officers will meet as needed to discuss the needs of the organization.

Officers are required to hold meetings for the organization at least once at the beginning of each term, Fall and Spring. Over the Summer, meetings will be optional.

**Article 7 - Amendments**

The organization’s officers shall amend this constitution as deemed fit. Such amendments may only be made to this constitution by a unanimous vote amongst Dental Diners and Dives’ officers only after it is brought to the attention of members.

**Article 8 - Dissolution of Organization**

A 100% majority must be present among executive officers and advisor to dissolve the organization. Any assets will be donated to the organizations deemed appropriate by the president and treasurer. Any debts of the organization will be handled at the discretion of the president and treasurer.