

Constitution of Kappa Phi Kappa

Last Updated: Fall 2023

ARTICLE I: Name and Purpose

1. **Name:** The name of this organization shall be Kappa Phi Kappa, Ohio State University
2. **Purpose:** Kappa Phi Kappa shall be a professional education organization, the purpose of which shall be to promote the cause of education by encouraging persons of sound moral character and recognized ability to engage in the study of the problems of education and application of its principles. For the furtherance of the above purpose, the organization shall emphasize among its members scholarly attainment, professional ideals, and social interaction.
3. **Non-Discrimination Policy:** This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

“The Ohio State University is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law. Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.”

4. **Sexual Misconduct Policy:** As a student organization at The Ohio State University, Kappa Phi Kappa expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

ARTICLE II: Organization Composition

1. The power of legislation for the organization shall be invested in the active membership.
2. Kappa Phi Kappa shall be composed of students in good standing at The Ohio State University. Each active member shall have one vote.
3. The Executive Council shall consist of the President, Vice President, Treasurer, Secretary, Service Chair, Co-Social Chairs, Initiation Chair, Recruitment Chair, Apparel Chair and Historian who shall serve as officers of Kappa Phi Kappa. In the temporary absence of any

of these officers, the Executive Council shall be empowered to fill the vacancy during the said absence of the regularly elected officer.

4. Regular and special meetings of the Kappa Phi Kappa shall be held at such times and places as may be determined by the Executive Council. Business deemed important by the Executive Council may be considered and acted upon at any called meeting.
5. A simple majority of the active membership of the organization shall constitute a quorum for the transaction of business at any session of a meeting of the organization
6. The Executive Council shall determine what part or part thereof shall constitute the active membership described in five above.
7. The Executive Council shall meet no less than once each month during the academic year.

ARTICLE III: Membership

1. The Qualifications of membership shall be as follows:
 - a. An Ohio State University student (undergraduate or graduate) in good standing
 - b. Minimum 2.7 GPA
 - c. Completed application of membership
 - d. Earned the 7 required points for Initiation
 - i. Initiate's Meeting (3)
 - i. Service Point (1)
 - ii. Social Point (1)
 - iii. Fundraising Point (1)
 - iv. Initiation Ceremony
 - a. Pay Initiation fee of \$50
2. Membership applications shall be reviewed by the Initiation Chair.
3. The Initiation Ceremony will be held during the last meeting of the quarter, and the script will follow that provided by the President.
4. Initiates who go above point requirements are eligible for receiving Honors status during their first semester as regular members by earning an extra combined 3 points in any category of meeting, social, service, or fundraising. The Honors dues will then be \$15 with an increase of \$5 each week the new member does not pay.

ARTICLE IV: Executive Officers

1. Names of Officers:
 - a. President
 - b. Vice President
 - c. Treasurer
 - d. Secretary
 - e. Service Chair
 - f. Co-Social Chairs
 - g. Initiation Chair
 - h. Recruitment Chair

- i. Apparel Chair
 - j. Historian
2. Election of Chapter Officers: Chapter Officers shall be elected at the third meeting of Spring Semester and take responsibility following the Initiation Ceremony that Spring.
 3. Vacancies: In the event of any vacancy of any office, other than that of President, the Executive Council shall appoint a successor until a special election is held.
 4. Special Election: The special election will be held at the first regular meeting after said vacancy has occurred.
 5. Presidential Vacancy: In the event of the vacancy of the Presidency, the Vice President shall assume the office until a special election is held.

ARTICLE V: Duties of Executive Officers

1. President: Shall exercise general supervision over the organization, preside at all meetings of the chapter, call for and receive such reports that may be desired from the chapter officers, and perform such other duties as ordinarily pertaining to this office.
2. Vice President: Shall serve in the absence of the President, monitor and keep track of member points, send out status letters, and perform any such duties as may be assigned.
3. Treasurer: Shall keep account of all receipts and expenditures and shall report the same to the organization in regular meetings at least once a month, and when otherwise requested by the majority of the members present, or by the President. He or she shall be empowered to pay all encumbrances when due.
4. Secretary: Shall keep an exact record of every business meeting, shall keep membership files, shall keep and direct all correspondence of the organization, and shall do any other assignments the President may so direct.
5. Service Chair: Shall plan and implement service events for members.
6. Co-Social Chair: Shall plan and implement social events for members.
7. Initiation Chair: Help introduce Initiates to the member, reviews membership applications, and help conduct the Initiation Ceremony.
8. Recruitment Chair: Recruit new members into the chapter
9. Apparel Chair: Will be responsible to ordering and distributing KPK apparel.
10. Historian: Shall keep family tree records and curate digital presence on social media platforms and website.

ARTICLE VII: Fees and Assessments

1. Active organization members shall pay \$30 by the third meeting of the Semester or \$5 more every meeting after the third and prior to the Initiation Ceremony every semester. Honors members will pay dues of \$15. Any member that does not pay dues shall be considered inactive or on probation.
2. Regular member point requirements:
 - Meetings (4)
 - Social Point (1)

- Service Point (1)
 - Fundraising Point (1)
 - Initiation Ceremony
 - Miscellaneous Points - in any category (2)
3. Honors member point requirements:
- Meetings (4)
 - Social Point (1)
 - Service Point (1)
 - Fundraising Point (1)
 - Initiation Ceremony
 - Miscellaneous Points - in any category (4)

The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

ARTICLE VIII: Impeachment and Removal of Officers

1. Any officer who fails to carry out his/her duties, as stated in Article VI, or acts in a dishonorable manner and/or brings discredit to the organization will be removed from office in the following manner:
 - a. A petition containing signatures of at least three members of the active organization will be necessary to consider removal from office.
 - k. Any impeachment petition, which is presented, will be read and held until the next regular meeting.
 - l. Impeachment proceedings will take place at the first regular meeting after the petition has been read. The members who are present may elect a temporary chairperson and secretary from the floor to preside over the proceedings.
 - m. The proceedings should consist of evidence and rebuttals.
 - n. The vote for the removal of the officer will require at least a simple majority of the active members who are present and voting. This vote for removal will be held at the impeachment proceedings.

ARTICLE IX: Member Removal Process

Members can be removed if they have been deemed inactive or if they have failed to maintain the qualities that make up a Kappa Phi Kappa member.

- a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.
- b. Any general body member who fails to complete the required attendance at four meetings, one social, one service opportunity, one fundraiser, two miscellaneous events of their choosing, and the final initiation of new members at the end of the semester (as

stated in Article VII) will be placed on an interim status membership for the following semester. Pending their efforts to show more interest and participation in Kappa Phi Kappa throughout the directly following semester, their membership status will be reevaluated. If they are still seen as an inactive member, their membership to Kappa Phi Kappa will be terminated.

ARTICLE X: Amendments

1. The above constitution can be amended in the following way:
 - a. The proposal of the amendment will be presented at one meeting and voted on at the second meeting.
 - o. A three-fourths majority of the active chapter members is necessary for the proposed amendment to become effective.