

Scarlet and Gray Sports Radio Constitution

Guidelines and responsibilities for organization members

SGSR CLUB MISSION STATEMENT

“Scarlet and Gray Sports Radio (SGSR) provides Ohio State students with interests in sports broadcast and podcasting a platform to grow their skills and learn tips for success in the industry, through real-world experience and professional guidance.”

SGSR E-BOARD MISSION STATEMENT

The SGSR executive board, (known herein as the “e-board”), serves members through a variety of facets, including but not limited to:

- providing assistance, encouragement and feedback as needed,
- creating additional opportunities outside of broadcasting for members, including access to guest speakers and club events,
- and supplying members with the ability to broadcast top-tier games and events as soon as they are deemed eligible.

ELIGIBILITY FOR ADMITTANCE TO SGSR

1. Enrolled at Ohio State University as a full-time student during the semester of your membership (undergraduate or graduate)
2. No required major or minor
3. Previous broadcast experience is not required
4. SGSR may not turn away a potential member for reasons including gender, sexual

orientation, gender identification, race, ethnicity, disability status, military status or any other related characteristic(s).

SGSR CODE OF CONDUCT

As representatives of the club, the Ohio State athletic department and the university as a whole, SGSR members are expected to conduct themselves as professionals.

1. Broadcasters will respect authority figures including sports information directors (SIDs), SGSR advisor and e-board members.
2. SGSR members will not use profanity or derogatory language during a broadcast
 - Example of derogatory language: addressing a team or player's struggling performance is permissible (assuming it's true), but using "garbage," "bum," or other related words
3. Broadcasters will remain unbiased in their calls
 - Example: refer to Ohio State by name rather than "we"
4. Broadcaster Dress Code
 - For men: button-up shirt with long sleeves and tie minimum, with dress slacks or semi-formal pants (nothing with holes) and shoes. Exceptions include spring broadcasts, which may warrant button-up shirts with short sleeves. Absolutely no sneakers, flip flops or other casual shoes are to be worn.
 - For women: "business casual" dress is permitted in all circumstances, with a jacket-and-pants combo being the primary suggestion for broadcasts and events deemed larger than normal.
5. SGSR-issued credentials are to only be used for entry into a sporting venue when the user is working the scheduled event, and should never be used for free admittance or access to off-limits areas as a fan
6. Members will follow rules and regulations outlined in the SGSR Constitution as they are outlined. Repeat violations of these rules is grounds for dismissal from the organization. Punishment for violations will be determined by the SGSR e-board, faculty advisor or a combination of the two.

APPOINTMENT TO THE E-BOARD AND FOOTBALL BROADCAST TEAM

1. E-Board:

- Because of the importance of e-board in serving members of the club, only veteran members (those entering their second year or more with the organization) will be considered for a position on the body.
- Potential members of the SGSR e-board must exhibit the following traits/qualities:
 - a. **Selflessness** (able to share larger broadcasts with deserving members of the club, sacrifice personal time to solve club issues, etc)
 - b. **Professionalism** (carry themselves in a humble and respectful manner while also being authoritative when necessary)
 - c. **Honesty** (always tell the truth regardless of the potential consequences)
 - d. **Organization** (must be able to balance a variety of commitments like meetings, broadcasts and other responsibilities without being forgetful)
- The exiting e-board (along with the SGSR advisor, if included) will make an internal decision as to who will take over as president for the following school year
- Once the incoming president has been selected, notified and confirmed for the position, they will choose their incoming vice president
- Members of SGSR (excluding the president and vice president) who wish to serve on the next year's e-board must indicate their interest on a Google form, released at the Spring Midterm meeting
- The remainder of the next year's e-board will be selected by the exiting board and incoming president and vice resident from the list of applicants
- Names for the next year's e-board will be announced two weeks before the end of the school year, and introduced to the club formally at the End-of-Year Banquet

2. Football Broadcast Team:

- Football is the crown jewel of sports at Ohio State, and as such, only the top broadcasters in SGSR will earn the opportunity to cover the Buckeyes on the gridiron each season.
- The process for applying and selecting the next year's Football Broadcast Team is as follows:
 - a. Final decisions for the broadcast team will be made by the exiting e-board and the incoming president and vice president, as well as any other outside individuals the club includes in the decision
 - b. Potential members will fill out a Google form to indicate their interest and schedule an audition date from a list provided by the selection committee

STRUCTURE OF AUTHORITY

SGSR prides itself on providing members with various experienced individuals from which to learn and work alongside. However, it can be difficult at times to determine the proper authority to report to when a question needs answered or something goes wrong. Here is the proper procedure for reporting a problem:

1. Issues should primarily be reported to the e-board member to which they relate. Questions about podcasting should be directed to the Podcast Coordinator, for example. It is up to that e-board member to either answer the question/solve the issue, or send it further up the chain.
2. The SGSR President and Vice President will work with the member and related e-board officer to resolve the problem, should further help beyond the first step be required.
 - Reporting to the SGSR President and Vice President should replace step one in the case of an issue not relating to a particular department or e-board officer.
3. The SGSR Faculty Advisor is to become involved if the President and Vice President either are unable to satisfy the issue themselves, or run into a figurative administrative wall.
 - The SGSR Faculty Advisor is to **only** be contacted by the SGSR President or

Vice President after all other resources to this point in the chain have been expended.

- The chain of command should never be jumped directly to the SGSR Faculty Advisor, unlike with the President and Vice President.

BIG TEN PLUS (B1G+)

The relationship with B1G+ is of enormous benefit to members of SGSR. As such, this partnership is highly valued and should be treated as a tremendous privilege, rather than a right.

4. The minimum requirement to be eligible for broadcast and production spots with B1G+ is to have spent one semester with SGSR.
5. Members who meet the above qualification are able to schedule an evaluation with the club president and vice president, in order to assess their readiness for working on B1G+.
 - Members who are determined to not yet ready for B1G+ are able to schedule a reevaluation after two weeks or five broadcasts (whichever comes first)
 - “Broadcasts” in this sense, refers to SGSR games during which the member has served as play-by-play commentator, color analyst or a combination of both.

Qualifications for B1G+ (aside from semester requirement):

On-air confidence: Broadcasters must be sure of themselves on the microphone, calling an accurate game with minimal errors (incorrect term usage, stutters, etc)

Versatility: Broadcasters should be capable of calling multiple different events accurately and comfortably, due to the nature of the opportunities provided to B1G+ encompassing several different sports over the year.

Professionalism: Broadcasters must represent themselves and SGSR at a high level by dressing appropriately (same dress code as SGSR), coming prepared with stats and information and conducting themselves in a respectful manner.

This document serves to outline the rules and regulations of SGSR and its members. The broadcast industry is ever-evolving, and likewise so should this document. The criteria for an SGSR member should be constantly reevaluated as the media field changes, and as new opportunities are formed within the Ohio State Athletic and Journalism departments.