

Mechanical, Aerospace and Nuclear Engineering Graduate Student Association (MEGA) Constitution

ARTICLE I – NAME

Mechanical, Aerospace, and Nuclear Engineering Graduate Student Association (MEGA)

ARTICLE II – PURPOSE

Our mission is to create a group that advises, assists, supports, socially involves, and encourages the professional development of graduate students in the Department of Mechanical and Aerospace Engineering (MAE) at The Ohio State University (OSU). By serving as a reliable resource for information, providing a voice for the graduate student population, acting as a liaison between graduate students and the mechanical and aerospace engineering faculty and administration, and fostering a sense of community through social activities, we strive to enhance the experience of all **graduate students in the department of Mechanical and Aerospace Engineering**.

ARTICLE III – MEMBERSHIP

All OSU students pursuing a graduate degree in the Department of Mechanical and Aerospace Engineering are automatically members of MEGA, although all may not choose to be active members. Therefore, no general member can be removed from the organization. This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment. All members have the right to participate in any function or activity the organization holds.

ARTICLE IV – GENERAL BODY MEETINGS

General Body meetings shall be held on a regular basis and are open to all members of MEGA as well as non-members including, but not limited to, graduate students enrolled in other departments, undergraduate students, faculty, and staff.

ARTICLE V – EXECUTIVE COMMITTEE MEETINGS

Executive Committee (see Article VI) meetings shall be held on a regular basis and are open to all members of MEGA.

ARTICLE VI – EXECUTIVE COMMITTEE

The Executive Committee shall consist of the President, Vice-President, Treasurer, Council Members, and Executive Student Ambassador. It is desirable for the composition of the Executive Committee to reflect the diverse degree programs (e.g., BS/MS, MS, PhD),

focus areas (e.g., applied mechanics), and disciplines (e.g., nuclear engineering) within the Department of Mechanical and Aerospace Engineering. It is also favorable that at least one of the elected leaders (i.e. president, vice president, treasurer) has previously served as a MEGA council member to facilitate leadership transition from year to year.

President

The President shall complete the prescribed training and fulfill all requirements mandated by the OSU Student Union. The President shall serve as the primary contact for the organization. The President shall call, set the agenda for, and lead meetings of the organization.

Vice-President

The Vice-President shall perform the duties of the President or the Treasurer in his/her absence.

Treasurer

The Treasurer shall complete the prescribed training and fulfill all requirements mandated by the OSU Student Union. The Treasurer shall serve as the secondary contact for the organization, oversee all monetary issues, and, when necessary, interface with departmental administration and/or administrative staff in fiscal-related matters.

Council Members

The council members shall be responsible for supporting the executive committee in fulfilling the duties of MEGA. The duties of the council members will be jointly decided on by the executive committee as necessary, and can include but are not limited to secretary, professional development, volunteer and service coordination, web moderation, and social development. The exact number of council members can vary from year to year, but should be no less than 2 and no more than 4.

Ecouncil Representative:

Represents MEGA at the College of Engineering Engineers' Council (ECouncil) meetings which occur every other week during each fall and spring semester. Keeps MEGA apprised of volunteer opportunities available through ECouncil. Also serves as regular MEGA Council Member when not fulfilling ECouncil duties.

Removal of Executive Committee Member

In the event that an executive committee member does not meet the expectations of their role, as listed above, even after being confronted about it once by the faculty/staff representative, the executive committee will take an anonymous vote for the removal of this executive committee member from his or her position, initiated and led by the faculty/staff representative. If there is a tie in the votes, the faculty/staff representative will be asked to vote. It should be noted that all executive committee members will be protected through the non-discrimination policy (see Article III) throughout this process.

ARTICLE VII – NON-AFFILIATED REPRESENTATIVES

MEGA encourages graduate student representatives on non-MEGA-affiliated departmental, college, and university committees to be visible to their constituents. To promote this, MEGA General Body meetings provide a forum for these non-affiliated representatives to communicate with their constituents, solicit their feedback, and provide updates as needed. Such non-affiliated representatives include, but are not limited to, the MAE Student Lecture Series, the Computing Committee Representative, the Graduate Studies Committee Representative, and the Council of Graduate Students Delegate(s).

ARTICLE VIII – FACULTY/STAFF REPRESENTATIVE

The faculty/staff representative will be chosen after the annual elections by the Executive Committee. The faculty/staff representative shall complete the training prescribed by the OSU Student Union and serve as the organization's advisor as required by the OSU Student Union. She/he will serve as an interpreter of the departmental rules and regulations and as an envoy between the Department of Mechanical and Aerospace Engineering and MEGA. The faculty/staff representative is a non-voting member of MEGA during his/her term.

ARTICLE IX – FUNDS

All funds shall be deposited in a bank account and handled as prescribed by the OSU Student Union.

ARTICLE X – ELECTIONS

Elections for new Executive Committee members will be held yearly toward the end of spring semester, with those elected taking office the following summer semester. Only members of MEGA are eligible for filing nominations. Following nominations, voting shall be open to the membership of MEGA.

ARTICLE XI – ADMENDMENTS

An amendment to the Constitution shall first be presented to the Executive Committee, who may then ask that the amendment be distributed to the membership for discussion. After being presented to the membership, the amendment shall be voted on and accepted or rejected by a majority of the members present.

Last amended: October 2023