

**American Nuclear Society
The Ohio State University Student Section
Bylaws and Rules**

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The following articles constitute the governing documents of the Section. The Bylaws are derived from the Bylaws and Rules of the American Nuclear Society and thus can only be modified by authority of the national Board of Directors. The Rules are developed and maintained by the individual Student Section and can be modified using the procedure set forth within. In the event of a conflict between the Rules and the Bylaws, the Bylaws take precedence. Regulations on Section governance imposed by the host educational institution should be incorporated into the Rules as necessary.

Standard Bylaws Nov 05, 2022

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Standard Bylaws for Student Sections	The Ohio State University Student Section Rules
<p>B1 – NAME</p> <p>1. The official name of this organization shall be The Ohio State University Student Section of the AMERICAN NUCLEAR SOCIETY, Incorporated, hereinafter referred to as the Section and Society, respectively. The Ohio State University is hereinafter referred to as the Host Institution.</p>	<p>R1 – NAME</p> <p>1. The name of the organization shall be: American Nuclear Society Student Chapter The Ohio State University</p>
<p>B2 – OBJECTIVES</p> <p>1. The objectives of the Section shall be consistent with the objectives of the Society as set forth in its Certificate of Incorporation and in Article B2 of its Bylaws and Rules, principally, "the advancement of science and engineering relating to the atomic nucleus, and of allied sciences and arts."</p> <p>2. The Section shall undertake activities for the more active furtherance of the objectives within in the academic community. These activities shall be identified in Section Rules.</p> <p>3. The Section is organized exclusively for educational and scientific purposes, including for these purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Revenue Law).</p>	<p>R2 – OBJECTIVES</p> <p>1. Section Objectives</p> <p>For the more active furtherance of the objectives of the Society in its locality, the Section shall undertake:</p> <ul style="list-style-type: none"> a. to promote professional and social activities among the students in the Nuclear Engineering program; b. to cooperate with faculty on matters of mutual interest; c. to perform a service to the community both within and outside the University in promoting the field of Nuclear Engineering; d. to cooperate with other organizations on the campus; and e. to cooperate with the other chapters of the American Nuclear Society, both students and Section Chapters.
<p>B3 – OBLIGATIONS TO THE SOCIETY</p> <p>1. The activities of the Section and its members shall be governed by the provisions of these Bylaws which shall be in accord with the provisions of the Certificate of Incorporation and the Bylaws and Rules of the Society. The Section shall conform to, and abide by, the rules and regulations of the Host Institution concerning the formation and operation of student organizations.</p> <p>2. No action, obligation, or expression of a Section shall be considered an action, obligation, or expression of the Society as a whole. A statement to the effect that the Section assumes sole responsibility for the contents shall be imprinted on any publication regarding an action, obligation, or expression with respect to</p>	<p>R3 – OBLIGATIONS TO THE SOCIETY</p> <p>(No Rules associated with this Bylaw)</p>

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<p>the Society.</p> <ol style="list-style-type: none"> 3. The Section shall not have authority to act for or in the name of the Society without prior approval of the Board of Directors or the Executive Committee, provided, however, that the Section on local matters may represent the official position of the Section upon the approval of the Section Board of Governors and after consultation with the Chair of the Society's Public Policy Committee or the Executive Director of the Society. 4. The affairs of the Section shall be conducted in such manner that the Section shall be financially independent and shall not rely on support from the funds of the Society. 5. At least once per year the Section shall file with the Executive Director of the Society a report of the activities and status of the Section, including an operating statement of income and expenses. 	
<p>B4 – TERRITORY AND MEMBERSHIP</p> <ol style="list-style-type: none"> 1. Any graduate or undergraduate enrolled at the Host Institution in courses pertaining to the disciplines that compose, or relate to, nuclear science and engineering or allied professions shall be eligible for membership in the Section. 2. Non-student members of the Host Institution, who are members of the Society, may become members of the Section, but they shall be ineligible to vote or hold office. 	<p>R4 – TERRITORY AND MEMBERSHIP</p> <ol style="list-style-type: none"> 1. Non-Exclusion This organization and its members shall not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, sex, age, handicap, gender identity, or any veteran (foreign or domestic) status. 2. Organization membership requirements: Membership is open to all graduate students registered as students in the Nuclear Engineering program. Membership is also open to students who are studying and/or interested in the field of Nuclear Science and Engineering. 3. An active member shall be defined as one who has paid either his or her National society or local Chapter dues in full, volunteered to be a part of the Chapter, and met the membership requirements in Section 2 of R4. 4. Membership does not include a selection process and is active immediately after attending a section meeting or event. Persons interested in becoming a member should contact the Ohio State Nuclear Engineering department at nuclear@osu.edu. 5. The required faculty advisor shall be selected by

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	<p>the faculty of the Nuclear Engineering Program. The faculty advisor is a non-voting member of the Chapter, with the exception of the voluntary dissolution of the organization.</p> <p>6. Members may be removed from the organization upon their own request or the Section may initiate the removal of a member by submitting to the Board a written petition signed by no fewer than 20 percent of the Section membership. Causes for removal include, but are not limited to, gross misconduct, dereliction of duty, misappropriation of section funds, or any other actions contrary to the objectives of the society outlined in section R2. Within 30 days of receiving the petition, the President shall call for a vote of the Section members to decide the question. If the majority of voting members votes for removal, the member shall be removed.</p>
<p>B5 – ASSESSMENTS AND CONTRIBUTIONS</p> <ol style="list-style-type: none"> 1. The Section shall have the right to levy special and reasonable assessments when authorized by affirmative vote of not fewer than two-thirds (2/3) of the members present at a regular meeting. 2. The Section may also accept local non-compulsory financial contributions, but solicitation and acceptance of such contributions shall be subject to the following conditions. (These conditions not required for Sections outside the USA.): <ol style="list-style-type: none"> a. Limited to solicitation for those activities consistent with the objectives of the Society. b. Notification be given to the President of the Society, in writing, of the intent and purpose of the solicitation; the President may disapprove of such solicitation within 30 days of notification. 3. No part of the net earnings of the Section shall inure to the benefit of, or be distributable to, its members, officers or other private persons, except that the Section shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in this paragraph. No substantial part of the activities of the Section shall be the carrying 	<p>R5 – ASSESSMENTS AND CONTRIBUTIONS</p> <ol style="list-style-type: none"> 1. Dues (No Rules associated with this Bylaw)

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<p>on of propaganda, or otherwise attempting to influence legislation, and the Section shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.</p> <p>Notwithstanding any other provisions of these bylaws, the Section shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).</p>	
<p>B6 – BOARD OF GOVERNORS</p> <ol style="list-style-type: none"> 1. The Board of Governors shall be the governing body of the Section and shall have the power to act for the Section in all matters, subject to these Bylaws and to the Certificate of Incorporation and the Bylaws of the Society. 2. The Board of Governors shall include the elected Section Officers, the governors elected at large, and an Advisor who shall be a Fellow, Member, Emeritus or Honorary Life member of the Society. Selection of the Advisor by the Board of Governors shall be subject to the approval of the President of the Society and the Host Institution. The Advisor shall be a non-voting member of the Board of Governors and shall serve as a liaison between the Section and the Society. 3. The officers of the Section shall include a President, Vice-President, Communications Officer or Secretary, and a Treasurer. The duties of the Communications Officer and Treasurer may be combined into a single office. 4. In order to provide for handling the affairs of the Section, the Board of Governors shall prepare and adopt, in connection with these Bylaws, suitable Rules. Section Rules, and proposed changes to them, must be reviewed for consistency with Society Bylaws and Rules by the Bylaws and Rules Committee of the Society. A copy of such Rules shall then be filed with the Executive Director of the Society. The 	<p>R6 – BOARD OF GOVERNORS</p> <ol style="list-style-type: none"> 1. Composition. The Board of Governors consists of President, Vice President, Secretary, Treasurer, Graduate Council Representative, officers at large, and Webmaster. Officers must maintain a minimum 3.0 GPA for graduate students and 2.0 for undergraduates. 2. Officers <ol style="list-style-type: none"> a. Officers shall have the power to create committees and designate their respective chairpersons in accordance with R8. b. The President is responsible for external relations, liaise with faculty advisor, certification of organization university, and communication with ANS. c. The Vice President is responsible of internal relations, and committee oversight. d. The Treasurer shall monitor financial transactions, maintain monetary control, keep detailed files of all holdings and transactions thereof, and provide for the purchase of necessary items for meetings. e. The Secretary shall keep minutes of meetings, and maintain chapter paperwork. The CGS Representative shall attend CGS meetings, and monitor university policy as applies to student groups. g. Officers at Large shall manage sub-committees as they develop. h. The duties of the Webmaster are to

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<p>procedure for amending the Rules shall be specified in the Rules.</p> <p>5. The Section may enter into cooperative agreements with local scientific and engineering societies, or with local units of such national societies, not contrary to the Certificate of Incorporation and the Bylaws and Rules of the Society.</p> <p>6. The conduct of elections shall be specified in the Section Rules. The Rules shall also provide mechanisms for the filling of premature vacancies and for the removal of officers.</p>	<p>maintain and update the nuclear engineering website and the Chapter website.</p> <p>3. Elections and Eligibility</p> <ol style="list-style-type: none"> a. Election of officers shall be held annually at a general meeting of the Chapter at least two weeks, but preferably four weeks, before the end of the Spring Quarter. b. Nominations for officers shall be made by any member of the Chapter, and must be seconded for consideration. Any nominee must accept nomination to be included on the ballot. The officers shall be elected by ballot, a majority of the ballots cast being necessary for election. c. Election of officers shall be for a period of one calendar year. Elected officers shall assume their duties following an official declaration given at the annual spring banquet. d. The Webmaster and Officers at Large are voting members and have all of the privileges of Executive Board. <p>4. Vacancies</p> <ol style="list-style-type: none"> a. The Executive Board may hold a special election or appoint a qualified person to an interim position during a long term vacancy or a resignation. b. It is the discretion of the Executive Board whether to appoint an interim Executive Board member or to hold a special election. c. The vacating Executive Board member should give ample notice to the Executive Board if he/she knowingly will have a long term absence or wishes to resign from Executive Board. d. Any member of the Section may initiate the removal of a member of the Board of Governors by submitting to the Board a written petition signed by no fewer than 20 percent of the Section membership. Causes for removal include, but are not limited to, gross misconduct, dereliction of duty, misappropriation of section funds, or any other actions contrary to the objectives of the society outlined in section R2. Within 30 days of receiving the petition, the President shall call for a vote of the Section members to decide the question. If the majority of voting members votes for removal, the President shall appoint a replacement to take office immediately upon appointment. In the case that the President is the subject of a removal petition, the Vice President shall
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	<p>call for the vote. If the vote passes, the Vice President shall assume the office of the Presidency and appoint a new Vice President.</p>
<p>B7 – MEETINGS</p> <p>1. The Section shall hold no fewer than four (4) meetings each year, one of which shall be the annual meeting.</p>	<p>R7 – MEETINGS</p> <p>1. Meetings shall be held every second Friday at noon unless otherwise noted.</p>
<p>B8 – COMMITTEES</p> <p>1. Standing and Special Committees of the Section shall be appointed by the President subject to the approval of the Board of Governors. Standing committees shall be appointed to serve a term concurrent with the Officers of the Section.</p>	<p>R8 – COMMITTEES</p> <p>1. Committees shall be designated as either Special Committees or Standing Committees.</p> <p>2. Special Committees may be requested by any officer to assist the Chapter in performing a mission-driven function, while not in conflict with an existing Standing Committee. A three-fifths majority vote of the Executive Board is required to grant a request for a Special Committee. Any Special Committee established shall be subordinate to the requesting officer.</p> <p>3. Standing Committees</p> <p style="margin-left: 20px;">a. The Chapter shall always have the following Standing Committees: Social, Fundraising, Internal Activities, and Membership Relations. The Social Committee shall be tasked with: organizing social activities, team building activities, and bonding activities amongst faculty, staff, and students; Fundraising tasked with: organizing and implementing activities to raise funds for the Chapter to support its mission; Internal Activities shall be tasked with: maintaining and creating a Chapter Newsletter, monitoring Special Committees, and conducting general meetings; Membership Relations shall be tasked with: increasing Chapter membership, welcoming new members to the Nuclear Engineering Department, and representing general feedback from the Chapter membership to the Executive Board.</p> <p style="margin-left: 20px;">b. Standing Committees shall report to the Vice President on a basis determined by the committee chairperson and the Vice President. Special committees shall report to their coordinating officer on a basis determined by the committee chairperson and the coordinating officer.</p>

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<p>B9 – RULES OF ORDER</p> <p>1. Rules contained in Robert's Rules of Order, current edition, shall be used in the conduct of meetings of the Section and shall be the authority on parliamentary procedures except as may otherwise be required by the laws of incorporation of the Society and the Bylaws and Rules of the Section and the Society.</p>	<p>R9 – RULES OF ORDER</p> <p>1. All measures voted on by the Executive Board must pass with a two-thirds majority, except for matters proscribed in Section 3.a. of R8, which shall remain a three-fifths majority.</p> <p>2. A majority of the Executive Board shall constitute a quorum at all Executive Board meetings.</p> <p>3. If an Executive Board Member is absent from an Executive Board meeting, and the absence is a known short-term absence, then the member has two weeks from the date that he/she was made aware of the item to respond in writing with a yea or nay to all members of the Executive Board via fax, email, letter, carrier pigeon, etc.</p> <p>4. If the absent Executive Board member fails to respond in the time allotted in Section c. of R9, the vote will be considered an abstention.</p>
<p>B10 – AMENDMENTS</p> <p>1. Amendments to these Standard Bylaws may be proposed by any Student Section, the Student Sections Committee, the Society Bylaws and Rules Committee, or the Society Board of Directors. Amendments must be of a nature that they can be applied equitably to all Student Sections, in keeping with the intent of the Standard Bylaws. All proposed amendments shall be forwarded to each Student Section for comment. Comments should be filed with the Student Sections Committee Chair no later than forty-five (45) days prior to the next ANS national meeting. Further detailed procedures for approval of amendments to the Standards Bylaws are in the ANS Rule R19.4.1.</p> <p>2. The Student Sections Committee shall notify all Student Sections of approved amendments to the Standard Bylaws. Each Student Section shall be responsible for reviewing approved amendments to determine if corresponding changes to the Student Section's Rules are required.</p>	<p>R10 – AMENDMENTS</p> <p>1. Amendments to the Rules may be requested by any Chapter member during a general meeting. Requests must be voted on within a three-week period unless that period ends during a holiday, between quarters, or a summer break, in which case the vote shall be made as soon as possible when classes resume. Amendments may also be proposed by Executive Board members during Executive Board meetings.</p> <p>2. Amendment changes must be voted on by all five Executive Board officers, and approved with a four out of five majority.</p> <p>3. Any constitutional amendments made by the Executive Board must be presented at the next general Chapter meeting.</p> <p>4. Any amendments made to the rules must comply with all University and National American Nuclear Society standards.</p>

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B11 – DISSOLUTION	R11 – DISSOLUTION
<p>1. Upon the dissolution of the Section, assets shall be distributed first in accordance with the Articles of Incorporation of the Section. If no such Articles exist, or potential recipients are not named specifically, then the Society, an organization exempt under Section 501(c)(3) of the Internal Revenue Code, shall take possession of assets for one or more exempt purposes within the meaning of that Section of the Code or corresponding section of any future federal tax code, or they shall be distributed to the Federal government, or to a state or local government, for a public purpose.</p>	<p>1. In the case of voluntary dissolution of the organization, the dissolution must be approved by four out of five of the executive board members, three-fourths of the general membership, and the Chapter Advisor.</p> <p>2. Upon approved voluntary dissolution, Chapter financial holdings, records, and other Chapter materials may be distributed to an approved interim storage facility or the National American Nuclear Society as appropriate by local, state, and federal regulations.</p>