

Artificial Intelligence Robotics Club Constitution

Article I - Name, Purpose, and Non-Discrimination Policy of the Organization

Section 1 - Name: The full name of the organization shall be “Artificial Intelligence Robotics Club”, abbreviated as “AIRC” or “AI Robotics Club”

Section 2 - Purpose: The AI Robotics Club at The Ohio State University plans to advance artificial intelligence, robotics education, and autonomous systems by building, learning, racing, and researching self-driving model cars. Students will design, construct, and optimize small vehicles using available open-source autonomous vehicle systems to gain hands-on experience in autonomy, robotics, and teamwork. Our club’s robotics team will build one robot each year to compete in international competitions, bringing together a global community to push the limits of AI and drive innovation in autonomous systems research. In addition to the competitions, we will provide learning opportunities for students to explore AI-augmented robotics systems. Through STEM outreach events, we will also promote robotics education and career opportunities. Our club will provide an exciting, collaborative environment for students to tackle real-world transportation challenges of using cutting-edge AI and robotics.

Section 3 - Non-Discrimination Policy: This organization and its members shall not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Artificial Intelligence Robotics Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If a member or someone a member knows has been sexually harassed or assaulted, they may find the appropriate resources at <http://titleix.osu.edu/> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II - Membership: Qualifications and categories of membership

Section 1 - Membership Population Requirement: As required by the Guidelines for Student Organization, 90% of the membership of Artificial Intelligence Robotics Club must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

Section 2: Membership Requirement: Prospective members of Artificial Intelligence Robotics Club will be recruited and then assigned a role for a project when their skills have been assessed. Faculty, alumni, professionals, etc. may join this student organization for advisory and fundraising purposes.

Section 3 - Categories of Membership: There will be a president, vice-president(s), treasurer(s), project leads, and general members. Categories of membership can be altered by the Executive Committee as needed for future needs of the Artificial Intelligence Robotics Club.

Section 4 - Benefits for Student Members: Student members benefit from participation in this organization by being connected to employers through future sponsors, learning how some of the newest technologies in robotics and artificial intelligence work, and also adding projects and competition awards to their resumes.

Section 5 - Benefits for Affiliated Non-Members: Affiliated non-members will be able to recruit some of Ohio State University's best students in the fields of robotics and artificial intelligence. They will also be able to learn about these technologies, and will be able to educate this organization's members on how they are used in the industry.

Article III - Methods for Removing Members and Executive Officers

Section 1 - General Member Removal: If a member of Artificial Intelligence Robotics Club engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state, or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

Section 2 - Executive Member Removal: Any executive member of the Artificial Intelligence Robotics Club may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

Section 3 - FERPA: In the event that the reason for a member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g. while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

Article IV - Organizational Leadership and Selection of Organization Leadership and Executive Committee Composition

Section 1 - Roles of Organization's Leaders: The roles of the executive committee are as follows: President, Vice-President, Treasurer, Advisor.

Section 2 - Appointment of Organization's Leaders: Appointments to all leadership roles in this organization will be solely dictated by the President, but advised by the Executive Committee. The length of the term of the appointment is a year, at which point individuals can be re-appointed based on their performance. The appointment of the President for the following year is to be dictated by the sitting Executive Committee.

Section 3 - Duties of Organization's Leaders:

Title: President

Term: 1 year

Selection: Appointed by the previous executive committee.

Duties:

- Serve as head of the club.
- Responsible for selecting members for the executive committee.
- Responsible for finding / making projects for the club to work on.
- Responsible for mediating and resolving any disputes that may occur between team members.
- Facilitate the development of the organization.
- Responsible for connecting with companies for fundraising efforts.
- Accepting or rejecting project proposals, and requesting funds from the Treasurer for desired projects.
- Responsible for out-reach programs.

Title: Vice-President (2)

Term: 1 year

Selection: Appointed by the president.

Duties:

- Responsible for finding / making projects for the club to work on.
- Responsible for mediating and resolving any disputes that may occur between team members.
- Facilitate the development of the organization.
- Responsible for connecting with companies for fundraising efforts.
- Reviewing project proposals, passing approved ones to the President for final consideration.
- Register club for competitions.

Title: Treasurer

Term: 1 year

Selection: Appointed by president.

Duties:

- Handle all of the organization's assets.
- Required to keep an accurate record of all expenses and funding.
- Appropriates allocate money for projects conducted by the organization.
- Responsible for understanding tax laws as they pertain to this student organization.
- Actively investigate new avenues of funding to ensure the sustainability of the organization.

Article V - Standing Committees

Section 1 - Standing Committees: There are no standing committees for the Artificial Intelligence Robotics Club.

Article VI - Advisor(s) or Advisory Board

Section 1 - Qualification Criteria: Advisors of the Artificial Intelligence Robotics Club must be full time members of the University faculty or Administrative & Professional staff. After the advisor has been selected, co-advisors can be any professionals in the industry or researchers in the field.

Section 2 - Responsibilities: The Advisory Board is responsible for guiding the organization on project selection, project progression, fundraising, and outreach.

Article VII - Meetings and events of the Organization: Required meetings and their frequency.

Section 1 - Required Meetings: No meetings are required to go to, but in order to maintain membership in this organization, the general body of members is required to attend at least four meetings or 60% of all meetings. The only caveat to this is if general member

Section 2 - Frequency of Meetings: Intended to have one meeting every week. Meeting frequency and location can be adjusted at will by the Executive Committee as needed.

Article VIII - Attendees of Events of the Organization: Required events and their frequency.

Section 1 - Disruptive Behavior & Consequences: This organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior. Consequences can range from suspension from a meeting all the way to expulsion from the organization. The severity of the penalty is to be decided by the Executive Committee, and will be conducted in a fair manner.

Article IX - Method of Amending Constitution: Proposals, notice, and voting requirements.

Section 1 - How To Propose Amendment: Amendment proposals can come from any member or advisor of the organization. This can come in the form of a verbal request or written (physically or digitally) to the Executive Committee. The Executive Committee can bring up proposals to amend the constitution as well.

Section 2 - Notice of Amendment Proposal: If one member of the Executive Committee decides that they want to pass a proposed amendment, then the organization must be notified as soon as possible through the expected route of communication that there will be vote, along with the proposal that will be voted on, and the date of the vote.

Section 3 - Voting Requirements: The only people who can vote on the amendment proposal are the President and two Vice-Presidents. This will be a privately conducted vote where the Treasurer will count the votes for or against a proposed amendment. The majority vote (two votes) dictates if the amendment will pass or not.

Article X - Method of Dissolution of Organization

Section 1 - Dissolution of Organization: Should it become necessary to dissolve the organization, a meeting of the Executive Committee and advisors shall be held to discuss the exact procedures for said dissolution. If debts exist, that will be discussed at the meeting. If there is a surplus of funds remaining at the dissolution of the organization, these will be proportionally returned to the sponsors or donated to an organization decided upon by the Executive Committee.