**Eyes on Health Constitution**

**2023-2024**

*Article 1 – Name, Purpose, and Non-Discrimination Policy of the Organization.*

Section 1 – Eyes on Health

Section 2 - Purpose: To educate its members in the field of optometry and to reach out to the surrounding community through vision screenings, vision education, and service trips.

Section 3 – This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

*Article II – Membership: Qualifications and member removal.*

Section 1 - All Students of The Ohio State University are eligible to join. To be considered an active member, one must participate in at least one event and one meeting per year. Members will be removed if they do not attend meetings or events.

Section 2 – A member will be removed from this organization if he or she continuously disrupts meetings, steals from the club, harasses a member or misrepresents the club through foul language or actions. The issue will be discussed between the executive board and the disruptive member will be contacted.

Section 3 – An officer will be removed from their position if their duties are not completed; the President will have the responsibility of informing the officer that they are no longer part of the executive board. If an officer takes part in the actions listed in Article II Section 2, the same actions will be taken to resolve the issue or remove the member.

*Article III – Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.*

All officers will be elected by voting members every Spring Semester (around April) and serve for one year. The duties of all of the officers are as follows:

**President:**

* Preside over all general member meetings.
* Preside over all executive board meetings and the executive board.
* Plan at least 1 trip per academic year with either RAM (Remote Area Medical) or another outreach organization.
* Work with the advisor and community to give members the opportunity to perform local service/outreach.
* Uphold the constitution to the best of his or her power
* E-mail members about club meetings and other upcoming club events
* Organize the club’s participation in the Involvement Fair
* Attend the mandatory training session by the University

**Vice President:**

* Preside over meetings in place of the president, should the president be absent.
* Assist the President in holding meetings.
* Assist the president with the planning of club meetings and special events.
* Correspond with Real Eyes and plan semesterly outreach opportunities.
* Organize one Real Eyes training per school year
* Assist the President with and attend the Involvement Fair

**Treasurer:**

* Attend the mandatory training session by the University.
* Maintain bank account if necessary and consult President and Vice President when planning on using club money.
* Assist with and attend the Involvement Fair
* Attempt to obtain funding for any eligible events such as the Involvement Fair and RAM Trip

**Secretary:**

* Assist other officers in their duties.
* Actively search for more volunteer opportunities that would enhance our club goal.
* Assist with and attend the Involvement Fair

**Meeting and Event Coordinator:**

* Collaborate with the president to search for new service and outreach opportunities.
* Communicate with speakers/volunteer coordinators for future opportunities.
* Assist the president in coordinating meetings and events.
* Collect feedback from club members about events that they have participated in.

**Social Media:**

* Update social media platforms in regards to events, meetings, and any other important information.
* Post about events after they have occurred, informing others of what took place.
* Be a source of communication for current and prospective members of the club.
* Seek to connect with other organizations that the club may work with in the future.

*Article IV – Executive Committee: Size and composition of the Committee.*

This Committee represents the general membership and conducts business of the organization between general meetings of the membership and reports its actions at the general meetings of the membership. This Committee is comprised of the organization officers and advisor.

*Article V – Adviser: Qualification Criteria.*

The adviser must be an optometrist or ophthalmologist who is a full-time member of the University faculty or Administrative & Professional staff.

*Article VI – Meetings of the Organization: Required meetings and their frequency.*

At least one general meeting of the membership is required each semester, typically once a month. At least two events consisting of visual education, visual acuity screenings, or other vision related programming will be performed each semester if possible.

*Article VII – Method of Amending Constitution: Proposals, notice, and voting requirements.*

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at one subsequent general meeting and the general meeting in which the votes will be taken, and requires a two-thirds majority of present voting members (a quorum being present).