

Constitution: Medical Innovations

Article I – Name, Purpose, and Non-Discrimination Policy of the Organization

Section I: The name of this organization will be "Medical Innovations".

Section II: The objectives of the club include:

Fostering creativity and engagement through interest in medical innovation and advancement.

Offering leadership opportunities and creating a base for individual and group entrepreneurial projects.

Section III: – *Non-Discrimination Policy:*

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Medical Innovations expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II – Membership

Section I: Membership is open to anyone interested in becoming a member, regardless of race, gender, sexual orientation, or religion. There is no application process for becoming a member. All members are expected to uphold The Ohio State University's Code of Student Conduct. Members who do not uphold this standard may be temporarily suspended through a majority vote of the executive board.

Section II: As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of the community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

Article III – Dismissal of Members and Executive Board Members

Section I: If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state, or local law, the member may be removed through a majority vote of the board members.

Section II: Any elected board member of the chapter may be removed from their position if deemed reasonable. Reasons for removal include but are not limited to: the violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. Members may be removed through a majority vote of the executive board members.

Section III: In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer. **Article IV – Organizational Leadership**

Section I: The executive board members include the President, Vice President, Treasurer, Secretary, and Marketing Chair. The President, Vice President, Treasurer, Secretary, and Marketing Chair will hold their positions for a period of two years following the initial activation of the club. In the years following, a combination of an interview/election process amongst all current executive board members will take place each year during the spring semester.

Section II: In the event of the resignation or impeachment of an executive board member, an application and election process will be held to fill the opening position. This process will be carried out by the executive board.

Section III:

President: The President of Medical Innovations will be responsible for the organizing, scheduling, and planning of general body meetings. The President will represent the organization when pursuing projects and meeting with clients. In starting a project for the club to work on, the President will develop a reasonable timeline for general body members to work on the project. The President will delegate tasks to projects and offer assistance when needed. They will make sure all projects are on schedule to complete the project. The President will also schedule guest lecturers to speak to club members. The President is responsible for working with the Vice Presidents, Treasurer, Secretary, Marketing Chair, and Advisor to ensure the club is running smoothly and must complete their responsibilities (including yearly training) in a timely manner.

Vice President: The Vice President will be responsible for helping the President pursue clients who are interested in working with Medical Innovations. The Vice President will meet with potential clients if possible and work with the client and President to create a timeline for the completion of the project. They will also assist the various projects when needed and regularly check in with club members to ensure projects are on schedule for completion. The Vice President will also be responsible for helping the President pursue guest speakers to speak to club members about their line of work. They will work with the guest lecturer and President to schedule a time and date for guest lecturers to speak. They are also responsible for scheduling education events outside of project meetings. This job can be divided in two if need be.

Treasurer: The Treasurer of Medical Innovations will be in charge of keeping track of funding within the organization. This includes, but is not limited to, the organization, recording, and keeping of club funds. The Treasurer may also be involved in fundraising for the club and must follow the protocols listed by The Ohio State University concerning payments, refunds, dues, and other financial responsibilities for the Treasurer. The Treasurer may be involved in sponsorship outreach and will assist The Treasurer will work with the Secretary to collect dues and ensure people who have paid have access to appropriate files.

If a potential client is interested in funding the organization, the Treasurer will be responsible for setting up a meeting between involved members of the Executive Committee and the client. The Treasurer must complete their responsibilities (including yearly training) in a timely manner.

Secretary: The Secretary of Medical Innovations will be responsible for communicating organizational events to the community in a timely manner. This will be done through the email list, flyers, and other promotional activities. The Secretary will be responsible for forwarding important information to other members of the Executive Committee.

Marketing Chair: The Marketing Chair of Medical Innovations will be responsible for the promotion of club activities on social media. All events will be communicated through organizational social media handles. The Marketing Chair and Secretary will work closely together to ensure all events are communicated to the community in a timely manner.

Advisor: The Advisor of Medical Innovations will be decided upon by the executive board members of the organization. The Advisor must be a member of the University faculty or staff. The responsibilities of the Advisor are to complete the advisor training every two years, submit online approval of the organization registration every year, submit online approval of the organization goals every year, and be listed as the signatory on the organization's bank account.

All executive board members will assist in the recruitment of students and raise campus awareness of the club. Each board member is responsible for fulfilling their respective duties and responsibilities in a timely manner and will uphold the organization's purpose, integrity, and future.

Article V – Election/Selection of Organizational Leadership

Section I: Upon the initial activation of the club, the executive board members will retain their roles for 2 years to ensure the stability of the club. After these two years have ended, an application and election cycle for the Executive Board member positions will be held each year during the spring semester. The current executive board will oversee the application and selection process, and new board members will be selected by either general body vote or exec board discussion. Each member may vote only once. If possible, the President and Vice President positions may only be held by members who have served on the Executive Committee for at least one year.

Section II: Board members will be elected by a majority vote of all current executive board members. In the event of a tie, a general body election will be held to cast the tie-breaking vote.

Section III: In the event of a resignation or impeachment within the first two years of the organization's initial activation, an application/interview process will be conducted to fill the opening position. In the event of a resignation or impeachment after the first two years, an emergency application/election process will take place. Current executive board members are eligible to fill the opening if they have expressed interest in the role, but they are responsible for holding an application/election process for the open position. In the event more than one current executive board member is interested in the opening position, executive board members not running for the position will vote. The person with the majority vote will assume the position.

Section IV: Members must be active members in order to hold an executive board position. An active member includes, but is not limited to, a member who has attended meetings regularly and has demonstrated a clear interest in preserving the integrity and purpose of Medical Innovations.

Article VI – Standing Committee

Executive board members will have the option to create additional standing committees under a specified position or area. The standing committee will not be considered executive and will function under the guidance of an executive board member.

Committee members will be selected based on the criteria for the desired position. The lead committee executive board member will have the option to select committee members based on qualifications.

Article VII – Advisor Qualification Criteria

The Advisor of Medical Innovations will be decided upon by the executive board members of the organization. The Advisor must be a member of the University faculty or staff. The responsibilities of the Advisor are to complete the advisor training every two years, submit online approval of the organization registration every year, submit online approval of the organization goals every year, and be listed as the signatory on the organization's bank account. A Co-Advisor may be recruited if the executive board members deem it necessary.

Article IX – Meetings and Events of the Organization

General body meetings will take place at least two times per semester. Additional project meetings may be held outside of the general body meetings. Contents of the project meetings must be discussed with the executive board members.

Article X – Attendees of Events of the Organization

The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution, the Code of Student Conduct, university policy, federal, state or local law.

Article XI – Method of Amending Constitution

Newly proposed amendments should be submitted to the organization. Upon submission, the proposed amendments will be considered by the executive board members, then presented to the advisor. The proposed amendment will be added to the constitution upon a majority vote of both the executive board and approval from the advisor.

Article XII – Method of Dissolution of Organization

Upon dissolution of the organization for any reason, all assets will be donated to the charity of the current executive board's choice. Any property or intellectual material created by the organization will be left in the name of the organization and any contributing members at the time of its creation.