

LSAMP Student Organization Constitution/By-Laws

Preamble

We, the members of this organization, in order to promote and encourage interest and success in majors and careers in science, technology, engineering and mathematics (STEM) disciplines Education, do ordain and establish this Constitution for the government of our association.

Article I – Name

The name of this organization shall be The Louis Stokes Alliance for Minority Participation (LSAMP) Student Organization.

Article II – Membership

Section 1. All students of The Ohio State University LSAMP program who are majoring in STEM be eligible for voting membership in The LSAMP Student Organization at the Columbus Campus of The Ohio State University.

Section 2. Voting members, in addition to Section 1, shall be designated as those persons who have attended at least 2 meetings per academic semester. Additionally, student members must maintain at least a 2.8 cumulative GPA.

Article III – Officers

Section 1. The officers of the LSAMP Student Organization shall be

- a. A President
- b. A Vice President
- c. A Secretary
- d. A Treasurer
- e. A Service and Community Outreach Chair

Section 2. All student voting members of the organization with a semester GPA of at least 2.8 shall be eligible to hold office.

Section 3. The term of office for the officers of President, Vice President, Secretary, Treasurer, and Service and Community Outreach Chair shall be from Summer of the regular academic year to the end of Spring Semester of the following year.

Section 4. The officers shall be elected by a majority of the voting members of the LSAMP Student Organization at the annual elections held in the middle of the Spring Semester.

Section 5. Vacancies of offices shall be elected by the LSAMP Student Organization Members.

Article IV – Executive Board

Section 1. The Executive Board shall consist of the President, Vice President, Secretary, Service and Community Outreach Coordinator, Treasurer, and Advisor.

Section 2. All executive and legislative power granted herein shall be vested in the Executive Board.

Section 3. The Executive Board shall be empowered to recommend priorities for various projects and to plan activities.

Article V – Meetings

Section 1. The regular meetings of the voting membership shall be held at least once a month.

Section 2. Special meetings of the organization may be called by the President, or by the Executive Board, or upon the written request of 5 members of the organization.

Section 3. A quorum shall be a 51% majority of the voting membership.

Article VI – Impeachment and Removal

Section 1. Any member who is not abiding by the constitution and purpose of this organization to the detriment of the organization may be removed by a general consensus of the leadership of the organization, by a two thirds vote.

Section 2. Officers may be impeached and, if convicted, removed from office by a two-thirds majority of the voting members on the basis of not fulfilling their duties as outlined in the Constitution and By-Laws.

Section 3. Members may be impeached and, if convicted, may be expelled from membership by a two-thirds majority of the voting members on the basis of not fulfilling the purpose of the organization.

Section 4. Advisors may be impeached and, if convicted, removed from their position by a two-thirds majority of the voting members on the basis of not fulfilling their duties as described in The Ohio State University Faculty Handbook and the By-Laws of this Constitution.

Section 5. Any individual who is impeached shall be given full notice of the allegations against them and shall have an opportunity to respond to them.

Section 6. Any member of the organization may initiate impeachment proceedings.

Article VII – Amendments

Section 1. Amendments to this Constitution shall be proposed either by two-thirds of the Executive Board or by a petition submitted by ten percent of the voting members.

Section 2. A two thirds majority of the voting members shall be necessary to approve amendments to this Constitution.

Section 3. Amendments to this Constitution shall be recommended to the Dean of Academic and Student Services for approval following approval by the Dean of Student Development.

Article VIII – Active Status

In order to maintain active status, the organization agrees to abide by those rules and regulations, including financial procedures, of The Ohio State University which pertain to all student organizations.

Article IX – Parliamentary Procedures

Robert’s Rules of Order (Revised) shall be the parliamentary authority of this organization. Should Robert’s Rules of Order conflict with this Constitution, this constitution takes priority.

Article X – Duties of Officers

Section 1. The duties of the President shall be to:

a. Preside over all Executive Board and regular membership meetings.

Ab. Assign duties as needed to other Executive Board members

b. Call all special meetings.

c. Sign all financial documents of the organization (mandatory).

d. Represent the LSAMP Student Organization at any Ohio State University Student Organization function

Section 2. The duties of the Vice President shall be to:

a. Act as the President should the President for any reason be unable to carry out the Presidential duties.

Section 3. The duties of Secretary shall be to:

a. Take brief minutes of each meeting and take care of any major correspondence concerning the LSAMP Student Organization as a whole.

b. Keep a record of all historical documents.

C. Reach out to other organizations for future programming and collaboration endeavours

Section 4. The duties of Treasurer shall be to:

a. Sign all financial documents.

b. Keep a record of all financial documents.

c. Shall submit all financial records to the Ohio State University Student Organization Office when required for audit.

D. Retrieve supplies for LSAMP events, meetings, and programming

Section 5. Community Outreach Chair

a. Coordinate with outside organizations to create volunteer opportunities for LSAMP scholars

Article XI – Elections

Section 1. The LSAMP Student Organization elections shall be held mid Spring Semester of each academic year.

Section 2. Candidates for offices shall be eligible provided they have met the requirements for that office as stated in Article III of this Constitution.

Section 3. Candidates running for office shall be members of the LSAMP Student Organization at the time of their election and during their term of office.

Section 4. Candidates running for office must be registered students in good standing at the time of their nomination and must maintain that status during their term of office.

Section 5. Other specific guidelines for the election procedure are left to the discretion of the organization.

Article XII – Finances

Section 1. Funds will be used for the operation of the LSAMP Student Organization as directed by a majority vote of the voting members.

Section 2. All finances shall be handled in accordance with the established policy and fiscal procedures in effect for the college as outlined in the Ohio State University Student Organization Manual.

Section 3. In the event of loss of organization recognition, any funds remaining in the organization's campus account shall revert to the Ohio LSAMP Alliance.

Article XIII – Non-Discrimination Statement

Section1. This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

By- Laws

Section 1: Membership

To be in this organization, one must apply and be accepted. Members must attend at **LEAST** one LSAMP meeting per semester, and one service event per year. Must attend at **LEAST** one fundraising effort through the academic year.

Section 2: Target Audience

Fundraisers open to public; service events open to public; professional development meetings open to public; team building meeting/events are exclusive to LSAMP scholars.