

# **Constitution of The Irish Dance Team at The Ohio State University**

## *Article I - Name, Purpose, and Non-Discrimination Policy of the Organization*

The Irish Dance Team at The Ohio State University

The Irish Dance Team at The Ohio State University is a club meant to serve students with a prior knowledge or training in Irish Dance. We will conduct group sessions where we will practice and prepare for performances, to spread our love and celebration of Irish culture with the community.

This organization and its members does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, dancing ability or any other bases under the law, in its activities, programs, admission, and employment.

## *Article II - Membership: Qualifications and categories of membership*

Knowledge of Irish dancing and former experience is required in order to become a member. This knowledge can be either recent or from years ago, extensive or only beginner training. The only requirement is to have some experience in Irish dance. Only members enrolled in the Ohio State University have the right to vote. This includes undergraduate, graduate, and professional students. Faculty, alumni, professionals, etc. are encouraged to become members but will have zero voting privileges.

## *Article III- Method of Removing Officers and Members*

If an officer is not performing the duties appointed to them in a scheduled manner, they will be asked to step down from their leadership role. This decision will be made by the officers during an executive board meeting. The member in question may attend and state his/her case. A majority vote will decide the outcome of the hearing. The organization's non-discrimination policy protects members from removal based on those listed statuses.

If a member or an organizational leader is causing the organization or themselves a violation of the Ohio State University Student Code of Conduct, they can be removed through a majority vote from the executive board, with consolation of the advisor.

## *Article IV - Organization Leadership: Title, terms of office, type of selection, and duties of the leaders.*

Organization leaders such as the President, Vice President, Treasurer, Outreach Chair, Membership Chair and Secretary represent the Executive Committee and are chosen through elections that take place in Spring. An elected executive board member may keep their seat until they graduate or reach the maximum 4 year term length. Organization leaders must have extensive knowledge about Irish dancing and excellent leadership skills. The section below is an explanation of each leadership role and their duties to the organization. There always must be a President and Treasurer, the rest can be assigned based on interest.

*Article V - Executive Committee (if needed): Size and composition of the Committee*

**President:**

- Attends president training with Ohio State
- Coordinates performances with event organizers (getting information, responding to inquiries, submitting music, etc.)
  - Using [osuirishdance@gmail.com](mailto:osuirishdance@gmail.com)
- Leads designs for choreography/set list/music/outfits with any other interested exec members
- Leads and schedules practices/open studios
- Hosts weekly exec meetings
- Keeps in contact with Advisor
- Main contact for competition hosting details

**VP:**

- In charge of all fundraising activities to raise money for competition and other costs
- Includes planning fundraisers (at least 1/semester)
- Keeper of the costumes – ensuring there are enough skirts and any other needed equipment for competitions and performances
- Collaboration/support with the presidential duties
- Helps keep in contact with advisor
- Assists with competition planning for president

**Treasurer:**

- Attends treasurer training through Ohio State
- handles reimbursements through team account
  - filing operating requests by due dates
- Orders team apparel, purchases stock of shared items with IDT money (duct tape, costumes, etc.)
  - Works with VP to see what supplies are needed
- Ongoing documentation and organization of expenses

**Secretary:**

- Weekly Update Email (most likely after exec meetings)
- Main point of contact with College Irish Dance
- GroupMe reminders for practices
- Sends interest/availability surveys out
- Organizes future exec elections
- Keeps track of members participating in performances/events and their attendance at mandatory practices

**Social Chair:**

- Plans social events
- Runs social media accounts and responds to direct messages from potential new team members
  - Instagram, Facebook, TikTok, etc.

### **Choreography Chairs:**

- Choreograph fun number for competitions
- Teach Ceili dances and performance numbers
- Help team members to learn choreography outside of practices
- Advise on performance dance selections

### *Article VI – Advisor(s) or Advisory Board: Qualification Criteria.*

Advisors of student organizations must be members of the University faculty or Administrative & Professional staff.

### *Article VII – Meetings of the Organization: Required meetings and their frequency.*

Meetings/Practices will occur every two weeks and members must attend at least two meetings/practices per semester. Performance practice is required unless excused by the secretary. Executive board meetings will happen once week.

### *Article VIII– Method of Amending Constitution: Proposals, notice, and voting requirements.*

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken. Approval should require at least two-thirds of voting members present (and to conduct any business an organization should have quorum present at a business meeting, which is at minimum 50% + 1 of total organization members). The constitution should not be amended easily or frequently.