

# **The Ohio State of Mind Constitution**

The Ohio State University

## Article I- Purpose, and Non-Discrimination Policy of Organization.

The Ohio State of Mind is hereby created to be a competitive A Cappella musical group at The Ohio State University and offer students an opportunity to grow as musicians through various performance opportunities. The primary purpose of The Ohio State of Mind is to practice and perform a wide variety of a cappella music.

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status. Ability and specific needs will be taken into account. In accordance with a statement released on June 10, 2020 by former Ohio State president Dr. Michael V. Drake, The Ohio State of Mind has declared itself an actively anti-discriminatory organization, and will continue to fight for those who are discriminated against. Violation of these policies can be used as grounds for removal.

The rules contained in The Ohio State University Code of Conduct shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the constitution.

## Article II- Membership: Qualifications and categories of membership

The Ohio State of Mind is open to any student (undergraduate through professional standing) enrolled at The Ohio State University. The organization is also open to non-students, or community members, so long as 90% of the organization is students, as per university guidelines.

Membership is attained by audition only as run by the music director(s), and is maintained through regular attendance at rehearsal and regular participation in gigs and group activities. Auditions will be held at the beginning of fall semester and on an as needed basis. Membership will consist of an appropriate number of musicians to meet the demands of repertoire as determined by the music director(s).

### Article III- Organization Leadership: Titles, terms of office, type of selection, and duties of leaders

Officers will be elected at the end of each spring semester. Only members that have been active for one school year can run for any officer position, and a majority vote is required to be elected into office. Transition will take place after elections have occurred between the old and new officers in a formal meeting.

Leadership positions are as follows:

1. **President** - Responsible for representing the group, organizing other leaders for meetings, serving as Student Union contact, running any administrative meetings with the executive board or with full membership, and advising all other officers. Breaks any voting ties between the group. Also responsible for administrative tasks: taking notes during meetings and adding them to the drive, running announcements in the beginning of officer meetings, and keeping track of deadlines. Will actively inform the group of non-musical events and updates.
2. **Business Manager** - Responsible for communications with the members. Responsible for coordinating performance opportunities. Responsible for taking attendance during rehearsal and serving as the main point of communication between members and officer board for members who are reporting absences. Also responsible for organizing social events between members and other A Cappella groups.
3. **Treasurer** - Responsible for managing Student Union funding, drafting purchase/reimbursement orders, drafting invoices and pricing gigs, in charge of reserving rooms (with President/Advisor), meeting with Faculty Advisor to attain consignment on funds, and merchandise handling.
4. **Social Chair** - Responsible for running the groups' social media accounts. May also appoint one or more members to serve as assistants, deemed "Social Team" upon approval from a simple majority vote of the rest of the board. This will occur during officer elections or on an as needed basis. Social Head will be elected by the group and then an assistant will be decided by the board.

5. **Music Director** - Music directors are responsible for leading rehearsals and making musical decisions for the group. This includes: song choice, song arrangement, solo decisions, etc. Music Directors may run as a pair or solo. If running as a pair, the running MDs must present their prearranged professional relationship to the group. For example: MDs might run as a 50-50 relationship, where the MDs share responsibilities and decisions equally. The MDs might run as a Head MD and an Assistant MD, where the Head has final say in decisions, etc. and the Assistant is there for creative input, etc. This relationship is up for the MDs to decide and agree on before elections. Additionally, the relationship guidelines must be in writing to be able to refer to in case of a dispute.

#### Article IV- Method of removing officers and members

Members are subject to removal if they violate the Attendance policy set forward by the elected officers. Removal of a member will be decided by an officer caucus.

Method of removing officers can be proposed by any member, the member will need 3/4 (75%) votes to impeach. One of these votes must be from the president. If the president is being impeached, not only is it required to have 3/4 votes to impeach, but also more than half of the officers must also vote to impeach.

Reauditions will be held on an as needed basis determined by the music director(s) and may involve any or every member of the group. Requirements will be made known prior to each reaudition. Members can be removed at the discretion of the music director(s) if the member fails to meet these outlined requirements.

#### Article V- Advisor(s)/Advisory Board: Qualification criteria

Advisors of student organizations must be members of the University faculty or Administrative & Professional staff. Responsibilities include overseeing general group activity and being cosigner of group account.

## Article VI- Meetings of the Organization: required meetings and their frequency

Rehearsals will convene on a consistent weekly scheduled basis. There will be two rehearsals a week each lasting for two hours. Additional time or additional rehearsals may be added at the discretion of the music director(s). The officers will decide the semesterly requirements for rehearsal attendance.

Meetings may consist of:

- Rehearsals - Led by music director(s), rehearsals will be primarily used to learn and polish repertoire.
- Social events- Led by social chair. May consist of parties, team building exercises, trips.
- Officer meetings - Led by President, weekly meetings where all officers are present. At these meetings, the officers discuss group business. All decisions must be voted on by officers with a simple majority to be implemented.

## Article VII- Method of Amending Constitution: Proposals, notice, and voting requirements.

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and require a two-third (67%) majority of voting members (with at least President and/or Music Director(s) being included in majority.) The constitution should not be amended frequently, but any changes to the constitution must be submitted to The Ohio State Student Union with the original and amended version no later than a week after the change has been approved.

## Article VIII- Method of Dissolution of Organization

In the event of dissolution of the organization, access to email list, website and facebook group will be disabled. Any/all monetary assets will be given to the Ohio State Student Union to be redistributed to any other affiliated vocal/musical performance groups.