

## Sociology & Criminology Club Constitution

### *Article I: Name and Purpose*

#### **Section 1:** Sociology & Criminology Club

**Section 2:** The purpose of this club is to provide opportunities, experiences and encouragement for students interested in the fields of sociology and criminology. Our group seeks to enhance understanding and knowledge about aspects related to these fields, promote undergraduate research and provide networking with other students as well as faculty.

### *Article II: Membership and Non-Discrimination Policy*

**Section 1:** Membership for our club is open to any Ohio State student, regardless of major or interests. Students do not have to be majoring in sociology or criminology to join and there are no membership fees associated with our club.

**Section 2:** The Sociology and Criminology Club does not discriminate against any age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, and protected veteran status.

### *Article III: Club Leadership and Officer Duties*

**Section 1:** Each year, the club Executive Board will be composed of a president, vice president, secretary, treasurer and marketing chair (if possible).

- a. The Board is responsible for organizing and planning any meetings or events for the club.
- b. All members of the Executive Board are expected to work together as a team and assist in keeping the club active.
- c. Executive Board meetings will be held once a month via a set schedule, or as needed with at least one week advance notice.

**Section 2:** In the Spring semester of each school year, elections will be held to fill the positions of the Executive Board. All general body members will have the opportunity to submit an application for an executive board position. These

elections will be held with the general club body where voting will take place to determine who is elected to each position.

**Section 3: President Expectations and Duties**

- a. The club President is responsible for supervising the Executive Board and adhering to the original purpose and goals of the organization. Along with the other members, they will develop and organize club meetings.
- b. Per University policy, they must attend and complete the annual president training. It is also important that they communicate regularly with the club advisor and discuss club happenings with said advisor.
- c. They are expected to serve at least one academic year of commitment to this position.
- d. They must attend all general body and executive board meetings unless noted at least a week in advance, missing no more than two meetings per semester.

**Section 4: Vice President Expectations and Duties**

- a. The Vice President is responsible for assuming the President's position and duties when they are unavailable.
- b. They will regularly collaborate with the President to create and organize club meetings or events.
- c. They are expected to serve at least one academic year of commitment to this position.
- d. They must attend all general body and executive board meetings unless noted at least a week in advance, missing no more than two meetings per semester.

**Section 5: Secretary Expectations and Duties**

- a. The Secretary is responsible for sending group-wide email updates on upcoming events and meetings.
- b. They will also serve as a point of contact for current or potential club members.
- c. They are expected to serve at least one academic year of commitment to this position.

- d. They will cover Marketing Chair expectations and duties if/when they are not available in coordination with the President.
- e. They must attend all general body and executive board meetings unless noted at least a week in advance, missing no more than two meetings per semester.

**Section 6:** Treasurer Expectations and Duties

- a. The club Treasurer is responsible for handling all club transactions and financial investments of the club.
- b. They must maintain accurate and truthful financial records that will be reviewed by the club President. They are also responsible for applying for relevant club fundings.
- c. Per University policy, they must attend and complete the annual treasurer training.
- d. They are expected to serve at least one academic year of commitment to this position.
- e. They must attend all general body and executive board meetings unless noted at least a week in advance, missing no more than two meetings per semester.

**Section 7:** Marketing Chair Expectations and Duties

- a. The Marketing Chair is responsible for regularly updating all club social medias and increasing overall club engagement.
- b. They will also be responsible for creating club posters or flyers for advertising events.
- c. They are expected to serve at least one academic year of commitment to this position.
- d. They must attend all general body and executive board meetings unless noted at least a week in advance, missing no more than two meetings per semester.

*Article IV: Removal/Dismissal of Members and/or Officers*

**Section 1:** In the event that a member of the Sociology and Criminology Club member/officer does not meet the club's expectations of membership, follow

certain standards, or conduct themselves in a way that reflects positively on the organization, the member/officer's membership status may be put into question and the member/officer may be subject to removal from the organization.

Procedures for membership review or dismissal will be dealt with on a case-by-case basis. A member may be subject to review by officers and/or advisors and an officer in question may be subject to review by the club's advisors. Members and officers are protected by the non-discrimination policy listed in Article II and are not subject to removal based on the above-listed statuses.

If we believe removal or dismissal is needed, our Executive Board and organization advisor will participate in a vote; we may act for removal upon a majority affirmative vote. If the person under scrutiny is a Club Officer, the remaining officers along with the organization advisor will vote; a majority affirmative vote will result in removal.

**Section 2:** As a student organization at The Ohio State University, the Sociology & Criminology Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

#### *Article V: Amendments to the Constitution*

Amendments to this constitution may be proposed by members of the general body and reviewed by the entire Executive Board. Any member of the Executive Board may also propose amendments, which will then be agreed upon by the remaining Executive members. Amendments must be submitted in writing and proposed to the general body for a majority vote of all general club members.