

## THE FEMALE GAZE SCREENING CLUB CONSTITUTION

### **ARTICLE I – Name, Purpose, and Non-Discrimination Policy of the Organization**

- **Section 1 – Name:** The Female Gaze Screening Club
- **Section 2 – Purpose:** Our purpose is to provide a space for students who identify as female or gender non-conforming to voice their thoughts and opinions about the portrayal & role of female identifying and gender non-conforming individuals in film, both on screen and behind the camera.
- **Section 3 – Non-Discrimination Policy:** *This organization shall not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

### **ARTICLE II – Membership: Qualifications and categories of membership**

The Female Gaze Screening Club is open to all students at OSU. Members with voting privileges shall be limited to students who have attended at least 3 meetings during the semester. All other members will be listed as non-voting members.

### **ARTICLE III – Methods for Removing Members and Executive Officers**

- Members deemed disruptive to the group will be issued a warning and asked to cease disruptive behavior.
- If a member conducts themselves in such a manner deemed detrimental to advancing the purpose of this organization or is in violation of the Ohio State University Student Code of Conduct, they can be removed through a majority vote of the other voting membership or unanimous vote of the officers, with the consultation of the advisor.
- If members of the Executive Board are doing certain actions that are harmful to the rest of the organization, a discussion with the advisor will be held and the decision to remove them will be made. The vote will be held by the rest of the Executive Board and the advisor.
- Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

#### **ARTICLE IV – Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders**

- **President:** The duties of the President are as follows: lead discussions, create the agenda, facilitate elections and polls on films, curate films for group screenings, develop programs that invite guest speakers to the Ohio State University and delegate any additional tasks to the other officers.
- **Vice President:** The duties of the President are as follows: Assist in developing programs that invite guest speakers to the Ohio State University and have responsibility over club social gatherings outside of monthly meetings. Help moderate discussions. In the absence of the president, the vice president will lead discussions.
- **Treasurer:** The duties of the Treasurer are as follows: oversee monitoring the money spent by the organization and allocating money towards specific events. If money is collected from the members, the Treasurer will also be responsible for this. In the event that the organization would need additional funding, it is the Treasurer's duty to seek grants or organize fundraisers to meet financial requirements.
- **Secretary:** The duties of the Secretary are as follows: The duties of the Secretary are as follows: Email with announcements and other information, track club attendance and engagement, and update the club's calendar. Maintain the organization's social media pages and website. Take notes at both executive board and club meetings.
- Executive members are limited to members of sophomore standing or higher and can serve up to two terms (four semesters) in each role to give the opportunity for younger members to advance within the organization.

#### **ARTICLE V – Executive Board (if needed): Size and composition of the Committee**

Executive board will consist of the president, vice president, treasurer, and secretary. The executive board will conduct business an hour before club meetings & will report any important actions or decisions made during general club meetings.

#### **ARTICLE VI – Standing Committees (if needed): Names, purposes, and composition**

Not applicable.

#### **ARTICLE VII – Adviser(s) or Advisory Board: Qualification Criteria**

- Advisers of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an adviser

who is not a member of the above classifications, a co-adviser must be chosen who is a member of these University classifications.

- The duties of the adviser are to guide the executive board in decisions and outreach regarding guest speakers, as well as act as the second signer on checks.

### **ARTICLE VIII – Meetings of the Organization: Required meetings and their frequency**

Meetings will be held twice per month in person to discuss films selected by members for screening.

### **ARTICLE IX – Method of Amending Constitution: Proposals, notice, and voting requirements**

Proposed amendments should be in writing, should not be acted upon but read in the general meeting in which they are proposed, should be read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

### **ARTICLE X – Method of Dissolution of Organization**

This organization may only dissolve by unanimous vote of the general body or by the decision of The Ohio State University. Should this organization dissolve, all assets will be given to The Ohio State University.

## **By-Laws**

### **ARTICLE 1 – Parliamentary Authority**

“The rules contained in [Robert’s Rules of Order] shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the constitution of this organization.”

### **ARTICLE II – Membership**

To become a voting member, one must attend at least three meetings per semester.

### **ARTICLE III – Election / Appointment of Government Leadership**

Beginning in April, members will be asked what positions they would like to take over. Elections will be held during the fourth week of April. The voting process will be conducted at a meeting on the fourth Thursday of the month. The only position to be elected into office is the President. In the event of a tie, the executive board will vote.

The vice president, treasurer, and secretary candidates will undergo an interview process by the president-elect and executive board and will be appointed by both the president-elect and executive board.

**ARTICLE IV – Executive Board (if needed)**

All members of the executive board are required to attend all meetings on time. In the event that an executive member cannot attend a meeting, they must notify all other members of the executive board.

**ARTICLE V – Standing Committees (if needed)**

Not applicable.

**ARTICLE VI – Adviser/Advisory Board Responsibilities**

The faculty/staff adviser is required to attend at least one meeting per semester and act as second signer on checks. At events involving guest speakers, the faculty adviser is required to attend.

**ARTICLE VII – Meeting Requirements**

Meetings will be held on a biweekly basis in person for the Autumn and Spring semesters of every academic year. At the end of each meeting, films will be suggested by the voting members based on the monthly theme. The voting members will then be given three days to suggest films and one day to cast their votes on the film of their choosing. The executive committee will procure the most popular film to screen the following week.

**ARTICLE VIII – Method of Amending By-Laws**

By-laws may be amended by any voting member. Proposals must be submitted in writing to the general meeting and brought to a vote at the next general meeting with a 2/3 majority vote of the membership present.