

Constitution of *The Happiest Club on Campus: A Disney Themed Club*

Article I- Name, Purpose, and Non-Discrimination Policy of the Organization

Section 1: The name of this organization is *The Happiest Club on Campus: A Disney Themed Club*.

Section 2: The purpose of *The Happiest Club on Campus: A Disney Themed Club* is to provide a fun and safe environment where students can appreciate all things Disney-related. This includes, but is not limited to Disney-themed trivia, games, and movies. In addition to those activities the club also aims to provide Disney-themed volunteer opportunities and opportunities to meet with former Disney employees.

Section 3: This organization and its members do not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Article II - Membership: Qualifications and Categories of Membership

Section 1: Any student currently enrolled at The Ohio State University is eligible for club membership. Student members can vote and run for office. Students become members by participating in two club meetings. The student will then be a club member for the remainder of the current semester, if that student does not participate in any additional club activities they will no longer be a club member. In order to vote, the club member must have been to their first club meeting before the election was announced.

Section 2: Non-students are eligible to become members after having consistent attendance to club activities for a full semester and then having their membership debated and approved on by the Executive Board. This does not apply for the advisor.

Section 3: A probationary membership contract may be given to a current or perspective club member if deemed necessary by the Executive Board. The Executive Board is allowed to set the terms of the probationary membership with the approval from the club adviser. The probationary

period cannot last longer than six months. At the end of the contract the Executive Board will determine the future membership status of the probationary member.

Section 4: Member responsibility may include volunteering to help manage and run events.

Section 5: There shall be no required dues for this organization.

Article III - Organization Leadership: Titles, Terms of Office, Selection, and Duties of the Leaders

Section 1: The organization will be led by an elected, four-person Executive Board. The Executive Board will consist of the President/Primary Leader, the Treasurer, the Vice President/Secondary Leader, and a Secretary. The Executive Board can also create new committee chairs and select people for that roles as they see fit. The Executive Board may also select chair positions they deem necessary for the upcoming school year that would be filled by the same election process as that of the four previously mentioned Executive Board members.

Section 2: Actions of the Executive Board must be approved by a majority vote between the Executive Board members.

Section 3: The Executive Board must meet at least once a month, with the time organized by the President, to plan and organize the activities for at least until the next organizational meeting. It is recommended that tasks for each club meeting get delegated amongst the Executive Board members.

Section 4: The roles of the President include managing club meetings and activities, assisting fellow Executive Board members, and accomplishing the roles described by The Ohio State Center for Student Leadership and Service. The Treasurer shall manage the monetary aspect of the club and accomplish the roles described by The Ohio State Center for Student Leadership and Service. The Vice President's roles include assisting the club President and fellow Executive Board members. The Secretary will record the historical and meeting notes of the club. Each of the Executive Board members can also have other duties assigned as necessary and they will also be expected to help plan club activities. Additionally, Executive Board members are expected

to respect the club and to keep sensitive material private.

Section 5: Each Executive Board member will be elected by winning the highest number of votes for that position. To be eligible for election, one must have the necessary requirements and skills. This will be determined through an interview process with current Executive Board members. A prospective Executive Board member cannot be interviewed by any of their election opponents.

Section 6: Officers will serve for one year. There is no term limit for officers as long as the student remains enrolled at The Ohio State University.

Section 7: In accordance with the rules of the Office of Student Affairs, all officers must be enrolled for at least three quarters or semester equivalent within the current academic year, meet minimum GPA requirements as determined by the Office of Student Affairs, and not be on academic or disciplinary probation or suspension.

Section 8: If a person in a leadership position needs or wants to step down, the Executive Board can replace that person in a manner they deem fit.

Article VI – Methods for Removing Members and Executive Officers

Section 1: If any member conducts themselves in a manner deemed detrimental to the purpose of this organization or is in violation of the Ohio State University Student Code of Conduct, they can be removed from the club through a majority vote of the Executive Board. The person in question must be allowed to be present during the vote.

Section 2: Any officer, committee member, or person in a leadership role can be removed from their position with sufficient cause. This includes but is not limited to violation of the constitution or by-laws or any conduct deemed prejudicial to the best interests of the club, or failure to fulfill assigned duties. Prior to the vote on this matter a review session must be held by the Executive Board and the person in question must be allowed to be present. A majority vote by the Executive Board will remove the person at question from their roll. If the member at question is on the Executive Board a majority is still needed and the advisor must also take part in this process.

Article V- Standing Committees: Names, Purposes, and Composition.

Section 1: A standing committee must be requested or approved by the Executive Board and the standing committee must serve a viable purpose. A club member can request that a certain standing committee be formed as long as two other club members support their request.

Section 2: A standing committee must stay within its purpose established by the Executive Board. A standing committee is allowed to schedule its own meeting and activities. But, these activities cannot interfere with the events organized by the Executive Board and must be approved by the President and the Treasurer.

Section 3: A standing committee and its leaders have a term length of one year. The standing committee must be re-authorized by the Executive Board each year. The Executive Board can select leaders and members of the committee in a manner they deem fit.

Section 4: A standing committee may be required to show up at certain Executive Board meetings, when requested by the Executive Board.

Section 5: A Standing Committee can be disbanded by majority vote by the Executive Board. The standing committee leaders are allowed to be present when this decision is being made.

Article VI – Advisor(s)

Section 1: There shall be at least one faculty or staff advisor for the organization. An advisor must be a full-time member of the Ohio State University faculty or Administrative and Professional staff. A Co-Advisor may be appointed if deemed necessary by the Executive Board.

Section 2: Advisor selection shall take place during Spring Semester of each year. The advisors shall be nominated and selected by the Executive Board. A co-advisor can be nominated by the Executive Board but must be approved by the club advisor.

Section 3: The advisor of the organization is required to meet with the President at least once a year.

Section 4: The advisor is welcome to come to as many club activities and meetings as they wish. They are also welcomed to assist with anything the Executive Board deems necessary this could include finding speakers to talk to the club. These are not required.

Section 5: An advisor can be replaced if deemed necessary by the Executive Board.

Article VII: Meetings

Section 1: General meetings include the club leaders and the general population. Meetings will be held at the discretion of the Executive Board at various times and places. The agenda for the meeting will be determined by the Executive Board.

Section 2: The Executive Board must hold a planning meeting for the meeting. See Article IV, Section 3.

Section 3: A standing committee organized general meeting must follow the same rules and process as listed in Article VII Section 1 and Section 2.

Article VIII: Method of Amending Constitution

Section 1: This constitution may be amended by a vote of 2/3 majority of the members present at any meeting.

Section 2: Provision of advance notice of amendment must be posted in notification by email, and announced at the meeting before the meeting in which the vote occurs.

Article IX: Method of Dissolution of Organization

Section 1: If *The Happiest Club on Campus: A Disney Themed Club* ceases to be an active student organization, all remaining operating and programming funds from The Ohio State University shall be returned to the university. All money raised by the student organization shall be used to support The Ohio State University or the Make a Wish Foundation. This will be decided by the most recent club president or the previous club advisor.

Article X: Non-Discrimination Clause

Section 1: This organization does not discriminate based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.