

Buckeye Table Tennis Club Constitution

Article I - Name

- Buckeye Table Tennis Club.

Article II - Purpose

- The purpose of the club is to provide the opportunity for students to learn and to enjoy the sport of table tennis on campus.

Article III - Membership

- Membership is available to all Ohio State students, staff, and faculty members as well as members of community. Membership fees will be defaulted to 15\$ per semester.

Article IV - Officers

- BTTC officers will include President, Vice-President, Risk manager, Secretary, Treasurer, and Advisor. Optional officers include Coach. Election of officers will be at a general meeting held in April following the National Collegiate Table Tennis Association (NCTTA) Championships. Any member in good standing will be eligible to nominate. Any member in good standing will be eligible to vote.

Article V - Duties of Officers

- President:
 - Attend all required sports club meetings and training.
 - Call special meetings.
 - Carry out the provisions of the Buckeye Table Tennis Club Constitution.
 - Attend Involvement Fair.
- Vice President:
 - Assume all duties of the President upon his/her absence.

- Perform duties assigned by the President.
- Coordinate travel arrangements for competitions with the help of other Buckeye Table Tennis Club officers, particularly with the Risk Manager.
- Complete all training required by Ohio State staff.
- Attend Involvement Fair

- Treasurer:
 - Handle funds and finances for Buckeye Table Tennis Club.
 - Attend Involvement Fair
 - Keep financial records and collect membership fees.
 - Attend treasurer meetings, including those required for training by Ohio State staff or those that a majority of Buckeye Table Tennis Club officers deem necessary.
 - Reimburse Buckeye Table Tennis Club members using Ohio State University funding for expenses incurred during practices and competitions that benefit the Buckeye Table Tennis Club, given that receipts or other proof of purchase is provided, which include but are not limited to:
 - Car rental fees
 - Gasoline costs
 - Hotel fees
 - Equipment costs
 - This includes paddles, tables, nets, and other items that are accessible to all Buckeye Table Tennis Club members.

- Risk Manager
 - Ensure safe conditions applied at practice sessions and competitions.
 - Complete and submit required incident forms to Ohio State staff and adhere to all other guidelines put in place for Risk Managers by Ohio State staff.
 - Complete other duties as assigned by the President.
 - Attend training as required by Ohio State staff, including

Risk Manager Training, CPR, AED, and First Aid certification courses, among others that the Ohio State staff deem necessary.

- The Risk Manager position may be held as a second officer position by a Buckeye Table Tennis Club Officer.
 - In order to become Risk Manager as a second officer position, the officer in question must secure a unanimous vote of approval by the other Buckeye Table Tennis Club officers.

- Secretary
 - Communicate with club members and officers regarding practices, competitions, opportunities to promote Buckeye Table Tennis Club on Ohio State's campus and the sporting community.
 - Attend Involvement Fair
 - Register Buckeye Table Tennis Club for sport club and student organization promotional events hosted by Ohio State, including but not limited to:
 - Sport Club Demonstration
 - Fall Student Involvement Fair
 - Spring Student Involvement Fair
 - Complete training deemed necessary by Ohio State staff.
 - Complete other duties as assigned by the President.
 - Complete forms required for NCTTA membership and competition.
 - The Secretary may receive assistance from other Buckeye Table Tennis Club officers to complete and submit these forms.
 - Communicate with Buckeye Table Tennis Club sponsors and ensure that Buckeye Table Tennis Club abides by all agreements it has entered with sponsors

- Advisor
 - Help communicate the opinions of members to all necessary

officers.

- Attend advisor meetings as required.
- Assist Buckeye Table Tennis Club officers in obtaining resources and materials necessary for practices and competitions.
- General Officer Rules
 - Every officer is required to attend every mandatory officer training session.
 - Attend Involvement Fair.
 - Expected to attend club social outings.
 - Interact with club members.
 - Ask the other officers about club decisions: fundraisers, events, sponsorships, etc.

Article VI - Meeting and Practice Times

- Buckeye Table Tennis Club will practice at the Women's Fieldhouse from 5-8PM on Monday, Tuesday, and Fridays(1790 Cannon Dr, Columbus, OH 43210). We will follow RPAC and Rec Sports policies.

Article VII - Code of Student Conduct

- The Ohio State University Code of Student Conduct applies to the team and its individual members.

Article VIII - Continuity in Case of Suspension

- If the Buckeye Table Tennis Club is suspended for violating the Code of Student Conduct, Competitive Sports will appoint an Interim President and an Interim Treasurer. The Interim President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization's bank account to themselves within thirty days of the suspension, (2) pay existing financial

obligations out of the organization's current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President and Interim Treasurer shall inventory the organization's equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to Competitive Sports within the first thirty days of the suspension. During this suspension no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President or Interim Treasurer wish to take any additional actions, they must seek advance approval from Competitive Sports.

Article IX - Return to Competitive Sports

- In order to return as a recognized Ohio State Sport Club team, The Interim President must provide Competitive Sports with documentation that team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to Competitive Sports along with a written plan to hold elections. This plan should, to the extent possible due to the terms, length and timing of the suspension, resemble the provisions contained in Article IV.

Article X - Non-Discrimination Policy

- Buckeye Table Tennis Club will not tolerate any form of discrimination of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, veteran status, or skill level. All members are equally eligible for the use of Buckeye Table Tennis Club equipment and practice time.
- Buckeye Table Tennis Club will provide equal opportunity for all members to try out for Buckeye Table Tennis Club team to play in

NCTTA events. Buckeye Table Tennis Club will only deny the right of NCTTA competition when a member cannot qualify for eligibility requirements dictated by NCTTA and verified by School Registrar. Tryouts will be decided based on the eBoard.

Article XI - Officer Removal Policy

- Under the conditions that an officer has no excuse for missing practices or fails at their duties listed in Article V, any member of the club can put to a vote for removal. Only officers will vote on the actual removal, but any Buckeye Table Tennis Club member may recommend the removal of an officer. The officer will be notified that their performance is lacking and informed that a vote will be taking place. The decision to remove the officer must be unanimous by the other officers.

Article XII - General Member Removal Policy

- Any member that intentionally disrupts practice continuously will be notified of their behavior. If the member continues to be in violation of Article II, then the officers of the club will vote on whether the member status of the general member shall be revoked. The vote must be unanimous among all officers. Additionally, non-payment of membership fees will lead to direct removal without a general consensus. After paying the membership fees, membership will be reestablished.