**Constitution**

ARTICLE I: *Name, Purpose, and Non-Discriminatory Policy*

Section 1: The name of this organization shall be The Leukemia and Lymphoma Society Club at Ohio State.

Section 2: This club will create a broader awareness of blood cancer through the combined efforts of Ohio State students with a focus on philanthropy, awareness, and fundraising.

Section 3: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

ARTICLE II: *Membership*

Section 1: Voting membership is limited to currently enrolled Ohio State students. Others such as faculty, staff, alumni, professionals, etc. are encouraged to join but as non-voting associates or honorary members only.

Section 2: Students can become a member by expressing interest in joining to club officers and remain in good standing by obeying the rules of the group written in the constitution.

Section 3: Members should expect to participate in a minimum of one club-related fundraising event per year, but frequent participation is encouraged.

ARTICLE III: *Organization Leadership & Officer Selection*

Section 1: The Executive Committee members will lead the Committee meetings and member meetings and, when applicable, be involved with the Central Ohio Chapter of The Leukemia & Lymphoma Society. There will be a Light The Night Chair, Special Events Chair, President, Treasurer, and Secretary.

Section 2: Officer may be elected if and when the member is in good standing, has applied for the position with current resume and cover letter to established committee, and earns a majority vote with the established committee members.

Section 3: The Treasurer shall have the following duties: keeps all financial records, notifies organization of financial issues, prepares budget/allocation requests.

The Secretary shall have the following duties: Assumes President’s duties in case of absence, takes and distributes minutes of all club meetings, record keeper, club historian, notify members of meetings, handles the official correspondence of the club.

Additional officer positions may be added as the year progresses and will be filled internally.

Section 4: An officer can be removed if they conduct themselves in such a manner deemed detrimental to advancing the purpose of our club or is in violation of the OSU Student Code of Conduct, by a majority vote of the other voting members or unanimous vote of the other officers with consultation of the advisor.

Section 5: Advisors or the Advisory Board must be a member of Ohio State Faculty or Administrative & Professional Staff.

Section 6: The Advisor shall have the following duties: Counseling and guiding student members, helping the group to achieve the purpose and goals for which it was organized, assisting students in realizing the objectives of the group. Assisting in planning of events as needed.

ARTICLE IV: *General Member Dismissal/Removal*

Section 1: Members may be dismissed or removed if member conducts themselves in such a manner deemed detrimental to the mission of this club or is in violation of the OSU Student Code of Conduct by a majority vote of the other voting members or unanimous vote of the officer, with consultation of the advisor.

ARTICLE V: *Operating Procedures*

Section 1: Meetings will occur bi-weekly at a designated time and place. Quorum is set at five members.

Section 2: Rules of Order will follow Parliamentary Procedure and be based on a majority vote with President’s approval.

ARTICLE VI: *Amendment Procedures*

Section 1: Amendments shall be proposed by any voting club member.

Section 2: Amendments shall be made by a majority vote during group meetings.

Section 3: Amendments shall be approved by the President and the Faculty/Staff Advisor.