

# Art in Dentistry The Ohio State University Constitution

## Article I: Name, Purpose, and Non-Discrimination Policy of the Organization

### **Section I: Organization Name**

The name of this association shall be known as: Art in Dentistry, referred to as “A&D”

### **Section II: Purpose**

Art in Dentistry has a purpose to be a creative outlet for dental students, to be a connection to artistic projects and community service, and to be a holistic tool to further the integrity and education of its members.

### **Section III: Non-Discrimination Policy**

This organization does not discriminate against any individual(s) on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with the [Student Organization Registration and Funding Guidelines](#).

As a student organization at The Ohio State University, Art in Dentistry, expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

## Article II: Membership and Qualifications for Membership

Membership shall be open to any currently enrolled predoctoral student of the Ohio State University College of Dentistry. Others, such as faculty, staff, alumni, and professionals, can join as honorary members. Members will receive benefits of attending events and programs that have been funded through annual dues and the fundraising efforts of the organization.

## Article III: Methods of Selecting and Removing Officers

The executive committee officers are chosen for a one-year term. Elect positions are chosen by the current executive officers and general members from a pool of applicants. Applicants must be predoctoral students at the College of Dentistry, current members of Art in Dentistry, and can be from any class.

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer

## Article IV: Organization Leadership

Organization leaders represent the Executive Committee and general membership and are elected or appointed from the ranks of the Art in Dentistry members. The Executive Committee will consist of: Primary Leader (President), Secondary Leader (Vice President), and Treasurer. Each position will serve for one-year term.

The President will oversee all organization programs and events, plan and lead executive council meetings, coordinate with our advisor, and ensure the constitution is being followed at all times.

The Vice President will assist the President with any task, keep track of important dates, and coordinate with faculty, guest speakers, sponsors, and the general members via email.

The Treasurer will manage all finances and membership dues, budget for all events that cost money, apply for programming and operational funds, and collect all receipts and managing financial accounts.

## Article V: Election/Selection of Organization Leadership

### **Section 1 - Elections**

Elections are to be held in January of every year.\* In order to be eligible for a leadership position, the student must already be a member of Art in Dentistry. Only enrolled dental students and members are eligible for election as an officer. Those interested in a leadership positions will sign up through a self-nomination process prior to elections for the desired role. Current members and Executive Board members will vote on the new officers. Candidates will need a majority vote to win the officer position.

\*the inaugural year of the organization the current Executive Board will remain in their positions for two-terms to ensure a sufficient start to the organization and fulfillment of its goals

### **Section 2 - Removal of Officers**

An elected officer may be removed from their position in the event they fail fulfill their duties as an elected officer and/or fail to adhere to the Student Code of Conduct. An Executive Board vote with advisor input is needed to remove an officer.

## Article VI: Size and Composition of the Executive Committee

The Executive committee with consist of President, Vice President, and Treasurer. The Executive Committee represents the general membership, conducts business of the organization between general meetings of the membership, and reports its actions at the general meetings of the membership. As the organization grows, members of the Executive Board may add in chairpersons to help with tasks and organization.

## Article VII: Advisor and Co-Advisors

The Advisor or Co-Advisors must be full-time faculty or staff from the College of Dentistry. Advisor(s) must complete required advisor training, adhere to the constitution, approve all goals and programs set by the organization, and provide support to the executive council.

## Article VIII: Meetings and Events of the Organization

General member meetings will be determined by the demand for one from the general members or from the discretion of the executive officers

## Article IX: Attendes of Events of the Organization

The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

## Article X: Method of Amending the Constitution

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

## Article XI: Method of Dissolution of the Organization

In the event of an organization dissolution, it must be done through a consensus-based decision from the Executive Board. The Office of Student Life and Student Affairs should be notified immediately. Should assets exist following dissolution, all profits must be donated to an organization determined by the current Executive Members. Should debt exist following dissolution, all Executive Board members will be equally responsible and liable for settling such a debt.

# By-Laws

## Article I: Parliamentary Authority

The rules contained in the Constitution and By-Laws shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

## Article II: Membership

All Ohio State College of Dentistry students, both dental and dental hygiene, are able to become members of Art in Dentistry. Interested parties should contact a member of the executive board to be added to the roster and pay their yearly dues.

### Article III- Election / Appointment of Government Leadership

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### Article IV- Executive Committee

The President will oversee all organization programs and events, plan and lead executive council meetings, coordinate with our advisor, and ensure the constitution is being followed at all times.

The Vice President will assist the President with any task, keep track of important dates, and coordinate with faculty, guest speakers, sponsors, and the general members via email.

The Treasurer will manage all finances and membership dues, budget for all events that cost money (i.e. apply for programming and operational funds and collect all receipts and managing financial accounts.

In the event that additional executive committee positions are added, responsibilities will be delegated by the current Executive Committee members.

### Article V – Standing Committees (if needed)

In the event that committees are to be instated, the current executive members will determine the responsibilities of each committee position.

### Article VI – Advisor Responsibilities

Advisor or Co-advisors must attend mandatory trainings, adhere to the organization's constitution, intervene and provide support when there is conflict, and provide support to the executive council when needed.

### Article VII – Meeting Requirements

At least 10 members must be present in order to vote on decisions placed before the general membership, executive, and standing committees.

### Article VIII – Method of Amending By-Laws

By-laws may be amended by proposing in writing and reading the change at a general meeting of the membership and then bring the proposed change up for a vote at the next general meeting with a 2/3 majority vote of the membership present