Ohio Student Association Constitution

March 1, 2023

**ARTICLE I – NAME & Affiliations**

1. The official name of this organization shall be The Ohio Student Association at the Ohio State University and hereafter in this document shall be referred to as OSA.
2. This organization shall be affiliated with Ohio Student Association, and this organization shall operate within the additional standards dictated by Ohio Student Association (OSA).
3. This organization shall abide by all official University Policies pertaining to Student Organizations, as well as the Student Code of Conduct.

**ARTICLE II – PURPOSE**

1. **The Purpose of the Ohio State University’s OSA chapter is to provide a platform for the Ohio State University students to:**
   1. Inform- of the system's policies in place which affect the student body, community, country, and the world as a whole;
   2. Inspire- the community around them to create new and utilize existing ways to bring about healing, education, creativity, and justice through organizing;
   3. Invigorate- intellect and action for changing any discriminatory and or oppressive policies in place that hinder the progress of an individual or group of people.
2. Activities and programs sponsored by this organization will keep within the organization’s stated objectives.

**ARTICLE III – MEMBERSHIP**

1. Membership in OSA shall be open to all currently enrolled students at the Ohio State University.
   1. OSA does not categorically deny membership to an individual, based on race, color, religion, sex, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation, or participation in protected activities (unless specifically exempted by law).
2. **Membership Classification** 
   1. **Voting Members** 
      1. **To obtain voting membership status within the organization, members must meet the following criteria:** 
         1. One must have attended two meetings.
         2. One must attend at least one meeting a month and check in with the executive board on duties, and projects. etc. for any meetings they may have missed, in addition to attending a quarter of the events every semester.
         3. Participate in projects.
   2. **Inactive Members** 
      1. A member who wishes to be inactive must contact an officer.
      2. Inactive members can be reinstated through contact with an officer.
   3. **Membership will be revoked by the organization under the following situations:**
      1. Failure to remain in good standing with The Ohio State University.
      2. Failure to follow the rules of the constitution.
3. **Dues** 
   1. This Organization shall not collect mandatory dues of any type.

**ARTICLE IV – OFFICERS**

1. The governing body of this organization shall be known as the Officers of this organization
2. **Officer Positions in this organization include:**
   1. Officer 1: President (Co-coordinator)
   2. Officer 2: Vice President (Co-coordinator)
   3. Officer 3: Treasurer
   4. Office 4: Secretary
   5. With support from OSA Advisor, Campus Advisor
3. **Officers shall be elected:** 
   1. During the first week of August
   2. For one academic year
4. **Qualifications for officers positions are as follows:** 
   1. Attendance at meetings and events
   2. Currently Enrolled at the Ohio State University
   3. In good standings according to the Ohio State University’s standards.
5. **The powers and duties of the officers shall be:**
   1. 1. President
      1. Serve as the main contact with the University and its officers.
      2. Serve as the main contact with other OSA chapters
      3. Delegates direction, and guides meetings, and future projects/tasks.
      4. Provides support to members and leaders.
   2. Vice President
      1. Manages paperwork/registration requirements.
      2. Guides meetings and future projects/tasks.
      3. Provides support to members and leaders.
   3. Treasurer
      1. Manage OSA finances and finance paperwork.
      2. Guides meetings and future projects/tasks.
   4. Secretary
      1. Keep accurate and detailed records of all meetings and affairs.
      2. Transmits all official organization correspondence
      3. Coordinates preparation and distribution of information/materials.
6. **In the event that the President has been removed, or has vacated their position, the line of succession shall be as follows:**
   1. A special election will be held within three weeks of the vacancy following the process
   2. If a vacancy cannot be filled within that time frame, the special election will be held at the next meeting.
7. **Election of officers:**
8. To qualify to be an officer a student must:
   1. Be a member of the organization for at least one semester.
   2. Be available to attend at least two meetings a month.
9. **Nomination of officers will be conducted by:**
   1. Online ballot.
10. **The election and/or selection process to be used will be:**
    1. Voting for each officer following nominations.
    2. The ballot will list positions and the nominees for each position.
11. The candidate(s) receiving the greatest number of votes will be declared the winner and will take office in the second week of the semester.
12. The term(s) of office shall be from the beginning of the semester to the end of the academic year.

**ARTICLE V – CAMPUS ADVISOR- Officer Removal**

1. **Officer Removal / Impeachment:**
   1. The Ohio State University employee advisor of the organization must be present for all removal/impeachment proceedings.
      1. Failure to remain in good standing with the university.
      2. Any form of academic misconduct.
   2. In the event that officers of this organization are not fulfilling the specific duties listed above, members have the right to question the conduct, actions, and/or work of any elected officer, advisor, committee chairperson, appointed representative, or member.
2. Impeachment proceedings.
   1. Impeachment may be enacted upon a 2/3 vote consisting of all active members.
3. **If an impeachment proceeding is voted to occur, the following procedures will be followed:**
   1. Written charges must be submitted to the Officers which will notify the member in question within three days.
   2. The officer in question shall be notified of the charges in writing.
   3. A special meeting is set up to discuss the charges and all parties are allowed to respond.
   4. If a decision is made to proceed with the impeachment process, a vote should be taken by the membership where a ¾ vote is necessary for the removal of the officer.
   5. The group will select the replacement in correspondence with Article IV section 6

**ARTICLE VI – Meetings**

1. Meetings will be held every Wednesday, primarily on Zoom with one meeting a month in-person.
2. In order to conduct a vote on official organizational business, a quorum must be present.
   1. A simple majority of the voting members must be present to constitute a quorum.

**ARTICLE VII – CAMPUS ADVISOR**

1. The Ohio State University advisor(s) for this organization shall be decided upon by the executive officers of the organization.
2. Should the Ohio State University faculty advisor abdicate their position as advisor, or should the advisor become unaffiliated with The Ohio State University, OSA will contact the Office of Student Involvement and Leadership within one week of receiving notice.
3. The term of office for the Campus Advisor will be from the fall semester until end of the spring semester.

**ARTICLE VIII – Amendments**

1. The following process must be followed to amend this constitution:
2. Any proposed amendment(s) must be presented in writing to the membership.
3. Discussion should occur at a full meeting.
4. A vote for acceptance shall occur at the following meeting.
5. The amendment(s) shall become part of the constitution upon a 2/3 vote.
6. It is further understood that if this organization desires at any time in the future to change in any way the provisions of this charter, before such action is taken, the organization will submit for approval to the Office of Student Involvement and Leadership every detail of the desired changes to be made.

**ARTICLE IX – NONDISCRIMINATION CLAUSE**

It is the policy of this institution that there shall be no discrimination against any individual in employment or its programs or activities at the Ohio State University on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

The Ohio State University prohibits sexual harassment of any form in all aspects of employment and its programs and activities.

Revised by: Brittany Glenn, 03/01/2023

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