**Endo Club Constitution**

Purpose: The Endo club’s main role is to provide dental and hygiene students at The Ohio State University a forum to discuss current topics in dentistry particularly endodontics. A main objective is to bring in speakers relevant to the field of endodontics and provide hands-on experiences with endodontic instruments.

Non-Discrimination Policy: This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Election/Officer Selection:

-The president of the club must be a third or fourth year dental student.

-The vice president of the club must be at least a second year dental student.

-The treasurer can be of any class year.

-Nominations will be submitted via google form at least 2 weeks before elections.

-Elections will be held at the end of March - beginning of April before graduation of the fourth year class in order to ensure a smooth transition between past and present officers.

-Election vote submissions will be done in discussion between the 3 previous officers.

-If an elected officer chooses to resign during their time in office they must submit a 1 page document stating their reasoning for doing so and present to the other officers for discussion.

-Please see “Membership” for more details on reasons for dismissal from office.

Membership:

-Elections rules and procedures, including eligibility for office, the nominating process, design of ballots and balloting procedures, and so on should be specified as well as appointment and ratification procedures. The timing of elections and/or appointments should be specified along with procedures to cover special circumstances (resignations, impeachments, etc.).

-The organization’s membership should be limited to currently enrolled Ohio State dental. Others nonstudent members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associate or honorary members.

-As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee

-If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

-Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

-In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

Officer Positions and Duties:

**President**: Provides leadership and direction to the club organization.

**Secondary Leader**: Assists president in guiding the club, presides at meetings in the absence of the president.

**Treasurer**: Oversees club finances, plans purchases for club members, oversees food and drink at meetings.

**Advisor**: Faculty representative, ensures club follows rules outlined in Constitution.