**Article l - Purpose Statement of Botany Club**

***1.1*** *To provide a collective space for students to meet and share their interest in the botanical sciences.*

***1.2*** *To promote stewardship of Ohio's native plant communities by engaging with the local flora through field trips, workshops, and service.*

***1.3*** *To serve as a platform for members to network and be connected with opportunities for research, collaboration, and professional development.*

**Article II - Non-Discrimination Policy:**

***2.1*** *Botany Club does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.*

**2.2** This organization will not partake, condone or tolerate hazing practices.

**2.3** Any violation of aforementioned commitments—especially when privacy or safety of a member is of concern—will be addressed by the Executive Committee. When privacy or safety is a concern, the Executive Committee may choose to deal with the situation as is deemed appropriate—bypassing the general vote mentioned in Article 3.5.

**Article III - Membership: Qualifications, categories of membership, and removal of membership.**

**3.1** Botany Club membership is limited to currently enrolled graduate and undergraduate members at The Ohio State University

**3.2** All other members of the OSU community may become non-voting members.

**3.3** To become a member someone must fill out a membership form and waiver.

**3.4** Members who have not attended meetings in the last calendar year may have their membership status revoked by the secretary.

**3.5** Any member whose actions are in violation of the purpose, anti-hazing rule, or non-discrimination statement may have their membership status suspended by a majority vote of the executive committee until the next general meeting. At the next general meeting, status will be reviewed, and a general vote will be taken to revoke the membership status.

**3.5.1** To begin the membership revoking process, any general member or officer may propose such a revoking.

**3.5.2** The proposal will be proposed to all members of the executive committee at any officer meeting.

**3.5.2.1** Proposals must include reasons for revoking membership and plausible evidence to said reasons.

**3.5.3** If the proposal is approved by a quorum of at least three officers, the proposal to remove membership from a general member will then be proposed at the next general meeting.

**3.5.4** Quorum for revoking membership status will be one half of all voting members present at the general meeting.

**3.5.5** Any violation resulting in the concern of the privacy or safety of a member shall bypass the general vote (Article II sect. 2.3) and membership revocation shall be determined by the Executive Committee

**3.6** A removal from the club, or violation of the Article II Non-Discrimination clause— and subsequent removal from club—will apply to a banning from all organization events.

**Article IV - Organization Leadership:** *Titles, terms of office, type of selection, and duties of the leaders.*

**4.1** This organization shall have the following officers:

**4.1.1** President (Executive Committee Member) - The president shall be the official representative of the organization to any other organization, to The Ohio State University, and the surrounding community. The president shall preside over all general meetings. The president shall be responsible for ensuring that general meetings are scheduled regularly. The president shall be responsible for organizing and running all executive meetings.

**4.1.2** Vice President (Executive Committee Member) - The vice president shall help preside over all general meetings and will run meetings in the absence of the president. The vice president shall assist the president with his or her assigned duties.

**4.1.3** Treasurer (Executive Committee Member) - The treasurer shall be responsible for the finances of the group. The treasurer shall be required to sign all checks and vouchers for the group. The treasurer is responsible for ensuring funds be spent in a manner that supports the purpose of the Club. The treasurer is responsible for making efforts to gain funding for the Club through various means (University funding, fundraisers, etc.) with collaboration from the President and Vice President.

**4.1.4** Advisor (Executive Committee Member) - The advisor must be a full-time member of Ohio State Faculty and shall provide advice and support to Botany Club in achieving its purpose statement. The advisor should collaborate frequently with the Executive Committee Members to ensure all activities and operations of Botany Club are within University policy.

**4.1.5** Publicist - The publicist shall keep a log of minutes during all general and executive meetings. The publicist shall take attendance at all meetings. The publicist shall be responsible for publicizing meetings.

**4.1.6** Historian - The historian shall be responsible for recording meeting notes and maintaining an archive of previous meeting notes. These will be used to keep account of prior meetings and future plans for the Club.

**4.2** Elections and Removal:

**4.2.1** Elections of officers shall occur during or before the last general meeting of Spring Semester

**4.2.2** All OSU student members of this organization who have attended at least three of the last six general meetings are eligible for office.

**4.2.3** Quorum for the elections and impeachment of officers is two-thirds of the group.

  **4.2.3.1** Impeachment of officers requires a two-thirds vote of the group.

**4.2.3.2** Any general member or officer may propose the impeachment of an officer. The member bringing the proposal will begin by making a formal complaint to ANY member of the executive committee, and will present their claim at the next scheduled general member meeting.

**4.2.3.3** In order for an impeachment to be considered, the proposal must include: appropriate reasons for impeachment, evidence to said reasons, and a plan of action post-impeachment.

**4.2.3.4** If the impeachment is passed by two-thirds majority vote, a new officer will be voted upon at the following general meeting.

**4.2.4** Any member is elected if he or she wins a majority of the voting member votes.

**4.2.5** If more than two people are running and no one wins a majority, then the person with the fewest votes is dropped from the ballot and votes are recast.

**4.2.6** The term of office runs from the first meeting after the election until the end of the spring quarter the following year.

**4.2.7** Incumbent officers and newly elected officers shall run the last meeting of the spring quarter jointly.

**4.3** Executive Decisions:

**4.3.1** Executive decisions shall be made by majority agreement of the executive committee

**4.3.2** In the case of a draw, the President’s vote shall decide the outcome

**4.3.3** It is the responsibility of the executive committee to plan and lead events for the club.

**4.3.3.1** General members may suggest events to be considered by the executive committee

**4.3.3.2** In the event that no executive committee members are able to be present at a pre-scheduled event, a general member who has remained active for a period of 1 year may be appointed to lead the event.

**Article V – Meetings and events of the Organization: Required meetings and their frequency.**

**5.1** Executive meetings and general events will be held twice per year at minimum

**5.2** All decisions, except where otherwise provided for, shall be made by majority vote of all members present.

**5.3** All general voting shall be done by secret ballot.

**5.4** The officers shall hold an executive meeting prior to reach general meeting for planning purposes.

 **Article VI: Amendments to this Constitution**

**6.1** Amendments to this Constitution may be presented by any member or group of members of the organization having attended at least two meetings.

**6.2** Process of Amendments.

**6.2.1** Amendments must be presented at least two meetings before the meeting in which they are voted upon.

 **6.2.2** Time must be allowed at these meetings to read and discuss the amendment.

 **6.2.3** The individual or group who proposed the amendment are thereafter responsible for the reading of the amendment until the amendment is voted upon.

**6.2.4** Amendments must be available in writing to all members at least four weeks before the meeting in which they are voted upon, both by request and at the meetings. This written form must be provided by those who propose the amendment.

**6.3** Voting on Amendments

 **6.3.1** Amendments shall be passed by three-fourths majority vote.

**6.3.2** Quorum at meetings where amending this constitution is voted on shall be one-half of all members of the organization.

**6.3.3** In the event that a quorum is not present, the amendment may be voted upon at the following meeting. At this meeting the amendment shall be read as outlined in 6.2.1-6.2.3

**6.4** Withdrawing of Amendment Proposals

**6.4.1** At any point in this process, the proposed amendment may be withdrawn buy those who proposed it.

**6.4.2** Those who propose the amendment must reach consensus on this issue, and publicly state their consensus.