**Constitution**

***Article I***

**Section 1: The 2nd and 7 Foundation Medical Branch**

This club is a branch of the national 2nd and 7 Foundation. The overarching mission of our club aligns with the foundation’s mission which is to tackle illiteracy amongst second grade students. The national 2nd and 7 Foundation focuses on a wide variety of messages presented by student athletes across the United States who serve as positive role models. The reading sessions for the Medical Branch, conducted by medical students, are specific to career exploration and healthy lifestyle promotion. Both reading programs utilize the Hog Mollie books. We meet with a 2nd and 7 representative frequently to discuss the innerworkings of the club and to ensure our values align with the national organization’s mission.

**Section 2: Purpose**

The purpose of the 2nd and 7 Foundation Medical Branch at the Ohio State University College of Medicine is to promote literacy and healthy habits among students while giving them early exposure to career options. The organization also gives medical students a unique opportunity to interact with and teach second graders. The medical students will sign up to read to students over Zoom a few times a month and discuss the lessons from each story. To help the second graders build at home libraries, which have been shown to improve literacy, the students will receive a hard copy of the book that the medical students read to them, provided by the 2nd and 7 Foundation. Because we have the option to serve via Zoom and mail the books, our organization will not be limited by location. We intend to prioritize underserved areas within Columbus, however, the organization will be open to the inclusion of schools throughout Ohio.

**Section 3: Non-Discrimination Policy**

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, The 2nd and 7 Foundation Medical Branch expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:

<https://hr.osu.edu/public/documents/policy/policy115.pdf>.

 If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

***Article II***

As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.

Club membership will be limited to students in The Ohio State University College of Medicine. As 2nd and 7 Medical Branch volunteers, medical students will have the opportunity to impact young lives in multiple ways. Illiteracy is a serious obstacle in our country with repercussions that transcend academics, such as increased crime rates, low self-esteem, impaired social interactions, career limitations, and more. Our organization intends to combat this problem. By promoting the importance of reading, practicing healthy habits, and following one’s dreams, club members will help students develop lifelong skills that will contribute to a successful and fulfilling adult life.

***Article III***

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), {00312468-1} the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer

***Article IV***

The 2nd and 7 Foundation Medical Branch will have the following positions: co-presidents, treasurer, training coordinator, sign up coordinator, and reminder coordinator. The co-presidents will be responsible for completing the required trainings, communicating with 2nd and 7 Foundation’s Ohio representative, facilitating the recruitment and inclusion of new schools, coordinating events, and aiding other members of the executive board with their positions. The treasurer will be responsible for completing the required trainings, applying for club funding, budgeting the funds, and communicating with 2nd and 7 Foundation’s Ohio representative to ensure that participating schools receive their books. The training coordinator will be responsible for recruiting volunteers and hosting training sessions with instructions on how to conduct a reading session and interact with the 2nd graders. The sign-up coordinator will be responsible for emailing sign ups to club participants to sign up for the reading sessions and ensuring the participants meet the organization’s volunteer requirements. The reminder coordinator will be responsible for emailing those signed up for a reading session the day before, reminding them that they are signed up and providing the zoom link. All positions will be responsible for answering questions from volunteers or participating schools. All positions will aid in the new leadership transition process for their respective positions as needed.

The organization will also have an advisor who is a full-time member of the University Administrative & Professional staff. The role of the faculty advisor will include completing the required trainings, aiding in leadership transitions, and meeting with the executive board at least once annually for organization updates. The advisor is welcome to attend any organization meetings, events or reading sessions, but this is not mandatory.

***Article V***

New leadership selection will take place during the spring. Leadership applications will be sent out via a google form and candidates will be selected by the club co-presidents. Applications will remain confidential. In the case of a conflict of interest, the organization’s advisor will assist in new leadership selection. Upon new leadership selection, the current and new executive board will have a transition meeting to go over the executive board roles and expectations. The meeting will be followed with a 1-month transition period where the new executive board members assume the positions but have the previous executive board available for assistance. New leaders will assume their roles independently at the start of the fall semester.

***Article VI***

The organization will have two recruitment meetings per year, one in the fall and one in the spring. The recruitment meetings can be conducted in person or via Zoom and any medical students at The Ohio State University College of Medicine are welcome to attend. Students will have the opportunity to join the organization at any time during the year. Upon joining, students are responsible for completing a training session hosted by the organization’s training coordinator. Students will also be responsible for attending three reading sessions per semester. In the event that a student joins late in the semester, the reading session requirement will not start until the following semester. Students will log their reading session hours via a google form and the organization will keep track of hours served per person.

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