

MSE Club Constitution

Article I - Name, Purpose, and Non-Discrimination Policy

Section 1: Name

Materials Science and Engineering (MSE) Club: Material Advantage at Ohio State

Section 2: Purpose

The Materials Science and Engineering Club (MSE Club) is dedicated in promoting Materials Science to interested students in the College of Engineering along with potential future Ohio State engineering students. The MSE Club also plans social activities to provide interaction between the students, faculty, and staff in the Materials Science and Engineering Department.

Section 3: Non-Discrimination Policy

This organization and its members shall not discriminate against any individual(s) for reasons of age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status.

Article II – Membership

Any undergraduate student in good standing with the Materials Science and Engineering Department is considered a voting member of MSE Club.

To be a member of Material Advantage, students must apply and pay dues through the national organization. This can be done at MaterialAdvantage.org.

Article III – Leadership

Section 1: Officers

The officers of this student chapter shall consist of a President, Vice President, Secretary, Treasurer, Event Coordinator, and Social Media Manager.

This Student Chapter shall elect, by majority vote of the chapter members present, a President, Vice President, Secretary, and Treasurer in the spring of each year to serve during the following academic year. The Event Coordinator and Social Media Manager shall be appointed by the President and Secretary.

To be eligible for election, the nominee must be a Material Advantage student member or must have applied for such membership and must have been a member of a Student Chapter during the previous school term.

If the office of President becomes vacant for any reason during the elected term, the Vice President shall become President for the remainder of the term, thereby creating a vacancy as Vice President. Vacancies in any elected office other than that of President shall be filled by a simple majority vote at a regularly scheduled chapter meeting.

Section 2: Duties of the Officers

The President of this Student Chapter shall preside over all meetings.

The President shall assume all executive duties not otherwise delegated to others.

The Vice President shall preside over chapter meetings or events in the absence of the President.

The Secretary shall keep records of each meeting for the permanent chapter records.

The Secretary shall forward an Annual Report, prepared by the Executive Committee, to ASM Headquarters before June 1 of each year, summarizing the activities of the Chapter during the preceding year and listing the newly elected officers for the following year.

The Treasurer shall submit a Financial Report to the Chapter Executive Committee giving a complete accounting of the Chapter's finances. This report shall be appended to the Annual Report.

Article IV – Removal of Officers

If an officer of MSE Club is not performing the duties delegated to that office, they may be removed upon a vote from the members. Members may call attention to an officer's lack of responsibility at general meetings. A plan of improvement, as well as a deadline for results, will be decided at general meetings between the members and officers. If the officer still does not meet the duties as designated by the members and other officers by the required time, members

will vote to remove the officer and install a new officer. The Faculty Advisor will oversee the process, but the final decision will be based on the vote from club members.

Article V – Removal of Members

If a member has not paid dues to Material Advantage by December 31st (the last day of registration Material Advantage accepts membership for the following calendar year), has used club funds without permission, or has acted unlawfully and unprofessionally at events both within the university or outside where the reputation of The Ohio State University and the Materials Science and Engineering Department could be questioned, the member will be asked to meet with club officers and the Faculty Advisor to determine a plan of action (and a timeline) to improve behavior. If behavior does not improve within the allotted time, club members will vote to remove the member. The Faculty Advisor will oversee the process, but the final decision will be based on the vote from fellow club members.

Article VI – Advisor

The advisor of MSE Club shall be a faculty member in the department of Materials Science and Engineering. The co-advisor shall be the academic advisor for the Materials Science and Engineering major.

Article VII – Meetings

Two general meetings of MSE Club are required every academic term except summer.

Article VIII – Amending of Constitution

Amendments must be proposed in writing and will be read in the general meeting in which they are proposed. The amendment will be read again and voted on in the following general meeting. Approval requires quorum and at least two-thirds of voting members present.

Article IX – Dissolution

If for any reason this Material Advantage Student Chapter is dissolved, the Charter should be returned to the Material Advantage Chapter Program. All funds or other property remaining after

payment of debts and obligations of this Student Chapter shall be transferred to Material Advantage.