

Food Pantry Assistance Club Constitution

Article I

Name: The name of our club is The Food Pantry Assistance Club

Purpose: Our mission is to assist the NSI Food Pantry on a weekly basis in any way possible! Working with a well-credited organization through volunteering will help maximize the club's impact ability for those who are in need.

Non-Discrimination and Sexual Misconduct Policy: The Food Pantry Assistance Club will not discriminate against the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases, etc. As a student organization at The Ohio State University, The Food Pantry Assistance Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu. Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

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Article II

Membership: Membership for The Food Pantry Assistance Club will be open enrollment to students, faculty members, alumni, professionals, etc. Voting rights within the club are reserved for currently enrolled Ohio State students. Non-voting rights will be assigned to all other members (faculty members, alumni, professionals, etc) who are a part of the club.

Article III

Member and Officer Removal/ Candidate

Officer Removal: An officer is able to step down from their position at any time. If the removal of an officer is decided upon by The Food Pantry Assistance Club's personnel, which includes

members and fellow officers, then a vote will be taken. If an officer is not adhering to the policies placed within the constitution, then said the officer will be revoked from their position.

Position Vacancy: If an officer has been revoked from their position, the rest of the officers will have to take over the requirements of the vacant position until voting begins in the fall.

Officer Position Running: If a club member would like to run for an officer position, elections will be in the fall. Requirements for running will be based on their commitment and availability to meeting times. If interested in running for a vacant position, please contact any of the current officers.

Member Removal: If a member of The Food Pantry Assistance Club is not following the requirements set within the constitution, then the said member will be asked to leave and will be taken off the roster. Officers will decide if said member is following the requirements and expectations of the club.

Article IV

Organization Leadership: Officers of The Food Pantry Assistance Club are expected to attend every meeting, and assist with the NSI Food Pantry.

President: The Food Pantry Assistance Club President will be in charge of scheduling meetings, and communicating with the NSI Food Pantry. The President will also oversee recruitment and all other decisions that are made within the club. The President will make sure that all officers and members are in compliance with university policy and constitution policy.

Vice President: The Food Pantry Vice President will be in charge of attendance. The Vice President is expected to fill in for the President if they are unable to make a meeting.

Treasurer: The Food Pantry Assistance Club Treasurer will be in charge of creating posters and flyers to help spread awareness regarding the club. The Treasurer is in control of the social media account. If the President and Vice President are unable to make a meeting, then the Treasurer will fill their positions.

Advisor: The Food Pantry Assistance Club Advisor will make sure that all officers are following university policy and constitution policy. Their job is to make sure that all meetings are in compliance with The Ohio State University.

Article V

Election of an Officer: Election of a vacant officer position will be held every fall. Members and officers are expected to vote for the vacant officer position. Within this vote, a 2/3rds majority must be in favor of electing the new officer. If a 2/3rds vote is not met, then the majority vote wins. If an even vote is presented, then the President, Vice President, and Treasurer are able to decide which candidate gets elected based on their skill, availability, and commitment to the club.

Article VI

Advisor Information: The Food Pantry Assistance Club's Advisor must be a full-time faculty member of The Ohio State University. The Food Pantry Assistance Club will keep the advisor up to date with any news or change of officer positions. The Advisor is more than welcome to provide feedback and tips to assist the officers run the club more efficiently.

Article VII

Information Regarding Meetings: Meetings will be held Fridays from 10:00-1:00 pm at 1950 N 4th Street Columbus, Ohio, 43201. Members are expected to attend at least 1 meeting per month or will be removed from the roster. Meetings will not be held during the summer and the week of finals. If searching for information regarding meetings, please contact our President or Vice President.

Article IX

Member's Actions: The Food Pantry Assistance Club reserves the right to address the student or non-student if they behave in ways that are disruptive (i.e., behavior that interferes with students, faculty, or staff and their access to an appropriate educational or work environment) or do not align with The Food Pantry Assistance Club's constitution, the Code of Student Conduct, university policy, or federal, state or local law. Additional information and resources on assisting disruptive or distressed individuals can be found at: oaa.osu.edu/assets/files/documents/911handout.pdf.

Article IX

Constitution Admentdements: If an amendment of the constitution is perceived as necessary or proposed as an urgent matter by members or officers, then a vote must be held within the club. All discussions regarding the constitution will be held after the club meeting time has ended. All members and officers must vote, a 2/3rds majority will ratify the certain amendment in discussion. Finally, the amendment ratification must be overseen by the advisor of the club. If the advisor rejects the ratification, then the proposal must be unanimous between all of the officers and a 2/3rds majority of the members in order to be changed.

Article X

Dissolution Of The Club: Voting for the dissolution of the club must take place at the beginning of a certain scheduled meeting. All officers must be in favor of dissolution and 2/3rds of the members must be in agreement as well. The advisor must be notified properly in advance of the scheduled date of the voting.