CONSTITUTION OF BUCKEYE BUNNIES AT THE OHIO STATE UNIVERSITY

**ARTICLE I – NAME, PURPOSE, AND NON-DISCRIMINATION POLICY**

Section 1: Name: The name of this organization/university club shall be Buckeye Bunnies at The Ohio State University

Section 2: Purpose: The purpose of this organization shall be:

* To provide opportunities for members the chance to learn more about the rabbit industry, rabbit professionals, and careers involving rabbits
* Allow members to develop a sense of involvement, leadership, and personal development while learning about rabbits
* To share a common interest about rabbits
* Promote communication with larger rabbit organizations developing a network of connections for the members

Section 3: Non-Discrimination Statement

Buckeye Bunnies at The Ohio State University does not discriminate based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Buckeye Bunnies expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at: http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at: titleIX@osu.edu.

**ARTICLE II – MEMBERSHIP**

Section 1: Active Membership

Any student at The Ohio State University who is interested in Buckeye Bunnies shall be considered an active member upon the annual payment of membership dues. This organization shall follow its Non-Discrimination Statement in its meetings, activities, membership admission, and community outreach programs

Section 2: Honorary/Outstanding Membership

Those individuals who have made significant contributions to the club, including, but not limited to, executive officers who exceed expectations, club advisors, and community members who provide a tremendous amount of support.

ARTICLE III – OFFICERS AND OFFICER REMOVAL

Section 1: Officer Roles and Advisor(s)

The officers for this organization shall be as they are listed below, those listed with a (\*) are required.

* \*Advisor
* \*President
* Vice President
* Secretary
* \*Treasurer
* Reporter/Social Media Chair
* Community Outreach Chair
* Professional Development Chair
* Programming Chair
* Fundraising Chair
* CFAES Representative

Section 2: Election of Officers

The officers of Buckeye Bunnies shall be elected at a general body meeting with a majority vote of its active members. For those potential officers running for election/re-election, they are required to give a reason(s) for why they should become an officer, prior to election. For the advisor, they shall be appointed or selected by the current executive team or the previous advisor(s)

Section 3: Officer Removal and Qualifications

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the members may be removed through a majority vote of the officers in consultation with the organization’s advisor and or executive team

Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members, (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

Any member who is currently, or to become must meet the following requirements

* Be enrolled at least half-time at The Ohio State University
* Maintain at least a 2.5 GPA in all academic work
* If an officer falls below a 2.5 GPA, they will be placed on probation until the following semesters grades are determined

Article IV – Officer Duties

Section 1: The President Shall:

1. Be responsible for club registration through the office of student activities
2. Attend and run meetings
3. Plan schedules and business content with other executives and advisor(s)
4. Work with the advisor(s)
5. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
6. Prepare for officer and committee planning
7. Attend and participate in most club events

Section 2: The Vice President Shall:

1. Preside over meetings in the absence of the President
2. Coordinate committee meetings after they are formed at general body meetings
3. Be informed of activities and work associated with the President
4. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
5. Attend and participate in most club events

Section 3: The Secretary Shall:

1. Write and take notes during meetings to present make meeting minutes
2. Keep a record of business approved and ran by Buckey Bunnies
3. Take attendance at meetings
4. Prepare a simple agenda for monthly business meetings
5. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
6. Attend and participate in most club events

Section 4: The Treasurer Shall:

1. Collect funds given to Buckeye Bunnies and write receipts
2. Organize and manage the Buckeye Bunnies organization’s fund
3. Report financial status of the club at each meeting
4. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
5. Attend and participate in most club events

Section 5: The Reporter/Social Media Chair

1. Organize and maintain the clubs social media platform
2. Take pictures at club events
3. Publicly announce when meeting and activity dates are to club and community members
4. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
5. Attend and participate in most club events

Section 6: The CFAES Representative

1. Attend the monthly CFAES Student Council meetings and relay important information
2. Let others know if they can’t make it to the meetings
3. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
4. Attend and participate in most club events

Section 7: Committee Chairs Shall

1. Community Outreach Chair
2. Develop ideas to connect the rabbit community to Buckeye Bunnies
3. Lead the Community Outreach Committee
4. Give monthly committee reports
5. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
6. Attend and participate in most club events
7. Professional Development Chair
8. Develop ideas to make tasks for those involved in Buckeye Bunnies to grow from their experience as members
9. Lead the Professional Development Committee
10. Give monthly committee reports
11. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
12. Attend and participate in most club events
13. Programming Chair
14. Lead the monthly meeting activities including food and fun
15. Lead the Programming Committee
16. Give monthly committee reports
17. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
18. Attend and participate in most club events
19. Fundraising Chair
20. Lead the fundraising committee
21. Develop ideas for fundraising activities, both active and inactive
22. Give monthly committee reports
23. Cooperate and take in all members thoughts and opinions of the Buckeye Bunnies
24. Attend and participate in most club events

Section 8: Officer Stepdown

In the event that an officer or committee chair would step down from their role, or be placed in a situation where Buckeye Bunnies must reconsider their involvement, officer applications would open up, and would be elected at a general body meeting, after being approved by the executive board.

Article V – Executive Committee

The executive committee shall consist of The Advisor, President, Vice President, Secretary, Treasurer, Reporter/Social Media Chair, Community Outreach Chair, and the Professional Development Chair are those that represent the general membership and will be called on with important decisions as needed.

Article VI – Standing Committees

Section 1: Community Outreach Committee

This committee shall express ways to serve the rabbit industry and connect Buckeye Bunnies to provided opportunities. Members of the Community Outreach Committee shall be selected on at general body meetings. The Community Outreach Chair shall proceed through typical officer elections, even though considered a committee chair.

Section 2: Professional Development Committee

This committee shall tend to developing the members leadership skills and personal growth. Members of the Professional Development Committee shall be selected on at general body meetings. The Professional Development Chair shall proceed through typical officer elections, even though considered a committee chair.

Section 3: Programming Committee

This committee shall express ways to allow members to be active in meeting participation through ways of involvement including food, short team building activities, music, or any other activity deemed important to the success of the group during meetings.

Section 4: Fundraising Committee

This committee shall consist of those individuals responsible for planning and formulating ideas on how the club should gain income to put back into its events and program of activities. This committee can design fundraisers including, but not limited to, restaurants, t-shirt designs and sales, etc.

Article VII – Advisor Qualifications

Section 1: Advisor

The Advisor of Buckeye Bunnies must be a full-time member of the University faculty or Administrative and Professional staff. The advisor should assist in club registration, approve of semester goals, and assist in decisions when asked by the executive board. The advisor may choose how involved they become in Buckeye Bunnies.

Article VII – Meetings

Section 1: Meeting Frequency

Buckeye Bunnies shall meet regularly throughout the current school year. The executive board shall meet on a regular basis through video call or in-person to insure the best outcomes for its members. Special meetings shall be in the notice of the President and Advisor only. All meetings shall follow a relaxed form of Robert Rules of Order to provide efficiency in meetings.

Article VIII – Amendments

Section 1: Amending the Constitution

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken and should either require a two-third- or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.

Article IX – Method of Dissolution

Section 1: Dissolving Buckeye Bunnies

If for any reason, membership or interest falls below the capabilities to register Buckeye Bunnies with Student Life, then this organization shall dissolve until further notice or the future student organization registration deadline.