

## **Constitution**

### ***Article I - Name, Purpose, and Non-Discrimination Policy of the Organization.***

**Section 1: Name:** Culinary Medicine Student Group

**Section 2 - Purpose:** The Culinary Medicine Student Group (CMSG) aims to prepare future healthcare professionals at The Ohio State University to increase their knowledge of utilizing food preparation to improve their own nutrition and the health of their patients. By exploring and delving into their own nutrition and culinary skills, students learn practical methods to counsel patients to make dietary decisions toward the prevention and treatment of disease.

**Section 3 - Non-Discrimination Policy:** The Culinary Medicine Student Group as an organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, The Culinary Medicine Student Group expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>. If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleIX@osu.edu](mailto:titleIX@osu.edu).

### ***Article II - Membership: Qualifications and categories of membership.***

II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee. Members interested in learning culinary medicine will primarily be composed of The Ohio State College of Medicine and School of Health and Rehabilitation Sciences but are also welcome from undergraduate and other professional schools.

### ***Article III – Methods for Removing Members and Executive Officers***

III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization's constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization's advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization's advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization's advisor, may vote to temporarily suspend a member or executive officer.

***Article IV - Organization Leadership: Titles, terms of office, type of selection, and duties of the leaders.***

Required leadership positions & roles:

*Primary Leader (President)* - The Office of President opens all meetings and call meetings to order. The President determines the agenda, both new business to be discussed or old business to be revisited. The President adjourns all meetings. Additionally, must attend an OSU Office of Student Life training meeting and is responsible for the renewal of active group status.

*Secondary Leader (Vice President)* - The Office of the Vice President assumes all responsibilities of the President in the absence of the President. The Vice President also assumes the title of President if the President resigns or is found by a majority of the membership unable to fulfill the duties of President. The Vice President shall additionally aid the President in any task or duty assigned by the President.

*Treasurer* - The Office of Treasurer is responsible for all CMSG expenditures and monies received by depositing monies or writing checks. The Treasurer keeps a record of the accounts of the organization. The treasurer is responsible for proposing and organizing fundraising activities. Must attend OSU office of student life training meeting.

*Advisor* - Responsible for assisting the executive board with any questions or concerns that may arise. Must attend OSU office of student life training meeting.

***Article V- Election / Selection of Organization Leadership***

Organization leadership for upcoming years will be by application to the current executive committee. Current executives are able to apply for any position including the one that they currently possess. Applications will be reviewed and positions elected by majority vote of the standing executive board. The faculty advisor will serve as the mediator for any contested or disputed elections and serve as a deciding vote when no clear majority is reached by executive committee including ties.

In the situation of resignation of an executive, the primary leader shall assign the duties of the departed member to another member of the committee. If the leaving member is the primary leader, the secondary leader will assume the primary leader position.

***Article VI - Executive Committee: Size and composition of the Committee***

The executive committee will consist of the primary leader, secondary leader, and treasurer. In addition to this the president has the power to create or eliminate executive positions as they see fit. Pertinent roles for CMSG will be liaisons to adaptive community organizations, event planning roles, and liaisons to different professional schools.

***Article VII - Standing Committees (if needed): Names, purposes, and composition.***

There will be no initial standing committee created for CMSG. The executive committee has the power to create or eliminate standing committees as they see fit.

***Article VIII – Advisor(s) or Advisory Board: Qualification Criteria.***

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. Responsibilities and expectations of advisors should be clearly and adequately described to them at the time of assuming the position by the existing committee.

***Article IX – Meetings and events of the Organization: Required meetings and their frequency.***

Executive committee meetings called by the president are required for all executive committee members. There will be no other required meetings unless otherwise determined by the president. Membership is given to any student who attends a general body or interest meeting or an event put on by CMSG. Students interested in leadership should attend >50% of events.

***Article X – Attendees of Events of the Organization: Required events and their frequency.***

There are no required events unless otherwise determined by the president. The organization reserves the right to address member or event attendee behavior where the member or event attendee's behavior is disruptive or otherwise not in alignment with the organization's constitution.

***Article XI – Method of Amending Constitution: Proposals, notice, and voting requirements.***

Any proposed amendments should be presented to the organization in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, votes will be taken, and require a two-third majority of executive board members (a quorum being present.) The constitution should not be amended easily or frequently.

***Article XII – Method of Dissolution of Organization***

A 100% majority must be present among executive committee and advisor to dissolve the organization. Any assets will be donated the organizations deemed appropriate by the president and treasurer. Any debts of the organization will be handled at the discretion of the president and treasurer.