By-laws

The Ohio State University College of Dentistry

American Association of Public Health Dentistry Student Chapter (AAPHD-OSU)

Article I. **NAME**

Section I. The official name of the organization shall be the “American Association of Public Health Dentistry – The OSU Student”. Abbreviated form of the name will be AAPHD-OSU.

Article II. **MISSION STATEMENT**

Section I. To have an organization that is closely affiliated with both The Ohio State University and the American Association of Public Health Dentistry.

Article III. **PURPOSE**

Section I. The purpose of the organization shall be:

1. To function as a student organization
2. To promote the advancement of public health in the field of dentistry
3. To encourage participation
4. To foster loyalty to the organization
5. To provide learning through community service and volunteerism
6. To work and ultimately function as the student arm of the national organization of AAPHD

Article IV. **ORGANIZATION**

Section I. Mission

To provide community awareness to future dental professionals and engage students in dialogue about current dental public health issues.

Section II. Rules

1. The Student chapter is a representative body of the national AAPHD and as such will adhere to the bylaws and policies of the national AAPHD.
2. The Student chapter shall follow any specific state, local governmental or university rules and regulations relative to non-profit chapters.

Article V. **MEMBERSHIP AND DUTIES**

Section I. Membership in this organization shall be open to all Ohio State University College of Dentistry and Hygiene students who express interest in providing a supportive community to promote the education and advancement of public health in the field of dentistry. Membership fees will be determined by the student chapter under the guidance of the AAPHD National Office and all members of the student chapter will be members of the national AAPHD through the Chapter membership.

Article VI. **OFFICERS**

Section I. Officers will consist of President, Vice-President, Treasurer, Secretary, Public Relations Chair and Co Social Chairs

Section II. Duties and powers

1. The duties of the President include, but are not limited to, presiding at meetings, overseeing and managing the Student or Professional Chapter, maintaining contact with the University, the national office of AAPHD and to serve as the immediate “voice” of the Chapter.
2. The duties of Vice-President/President-Elect include, but are not limited to, performing duties of the President in his/her absence, which may include setting up monthly meetings (venue, time, etc.), and taking minutes of all meetings, automatic progression to President the following the one-year term as President-Elect.
3. The duties of the Treasurer include, but are not limited to, attending workshops, submitting budget requests, keeping an accurate record of all transactions, and collecting association dues.
4. The duties of the Secretary include, but are not limited to, keeping an official record of all proceedings, record minutes of all meetings and notify members of meeting dates
5. The duties of the Public Relations Chair include, but are not limited to, assisting president and vice president in interacting with outside organizations, lead fundraising campaigns and lead recruitment of new members.
6. The duties of the Co Social Chairs include, but are not limited to, photography at club events, create flyers for upcoming events, manage club social media accounts, and assist with duties of the Public Relations Chair.

Section III. Election of Officers

1. Elected Position terms shall be for the duration of the elected officials time as a student at The Ohio State University College of Dentistry or if the elected official resigns.
2. Elections of open officer positions will be held annually to allow time to prepare the annual budget and revise the by-laws if needed.
3. The candidate shall be nominated from nominations taken from the floor.
4. Voting shall be done by closed ballot or via email.
5. A simple majority of all votes cast shall be necessary for election.
6. Following each election or change of office/advisor, the university and national AAPHD shall be notified.

Article VII. **IMPEACHMENT OF OFFICERS**

Section I. Should the need of impeaching an officer or officers arise based on disorderly conduct, failure to meet minimum requirements to be a board member, or abuse towards the Student chapter, a two-thirds majority of board members is needed to impeach the officer(s).

Article III. **METHODS OF REMOVING MEMBERS**

Section I. III.a. If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.

III.b. Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes, but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.

III.c. In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.

Article VIII. **MEETINGS**

Section I. The Student chapter shall officially meet a minimum of 3 times per year, not including special events.

Article IX. **QUORUM**

Section I. A quorum to transact business will be a minimum of 10 percent of the Chapter membership.

Article X. **AMENDMENTS**

Section I. Proposed amendments to these bylaws shall be submitted in writing and read at the next meeting and shall be acted upon at the following meeting.

Section II. These By-laws may be amended by a majority of two-thirds of those members present at the meeting.

Article XI. **RATICFICATION**

Section I. A two-thirds majority of those present at the first meeting of the newly formed organization will be necessary to ratify these By-laws.

Article XII. **ANTI HAZING STATEMENT**

Section I. This Student chapter considers hazing to be a most destructive and degrading activity which is inconsistent with the standards of this student organization. AAPHD-OSU recognizes the dignity of every individual and opposes all forms of hazing.

Article XIII. **NONDISCRIMINATION STATEMENT**

Section I. This organization does not discriminate based on age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Article XIV **SEXUAL MISCONDUCT STATEMENT**

Section I. As a student organization at The Ohio State University, American Association of Public Health Dentistry Student Chapter expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: https://hr.osu.edu/public/documents/policy/policy115.pdf.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleIX.osu.edu or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.