*Constitution of the*

*Association of Educational Psychology and Philosophy and History of Education Scholars*

*at The Ohio State University*

Preamble

The constitution of the Association of Educational Psychology and Philosophy Scholars at The Ohio State University is designed to provide an organizational structure for the governance and function of the organization. If any part of this *constitution* is found to be invalid by the governing board of the student activities office at The Ohio State University, the remaining governing principles set forth shall not be invalidated.

ARTICLE I: Name, Purpose, Non-Discrimination and Ethical Standard Policy

Section A – Name

The organization shall be named Association of Educational Psychology and Philosophy Scholars at the Ohio State Universityand may also be referred to institutionally and colloquially as AEPPHS. The organization reserves the right to retain this title and acronym at the Ohio State University.

Section B - Purpose

The purpose of the AEPPHS is to:

1. Promote scholarship and research in education;
2. Provide opportunities for students of education to develop relationships with each other and professionals in the field;
3. Serve as a liaison between current students, prospective students, faculty, and administration of the School of Educational Policy & Leadership and the College of Education and Human Ecology (EHE);
4. When necessary, represent students of education in governing bodies of the University possibly including but not limited to College advisory committees and The Ohio State University’s Council of Graduate Students (CGS);
5. Advocate for students of education;
6. Promote diversity in perspectives and among students, staff, faculty and administrators in the College of Education;
7. Encourage and support scholarship and research of diverse students, faculty and staff.

Section C - Non-Discrimination Statement

This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

Section D – Ethical Standard Policy

Members of the organization agree to adhere to an ethical standard of conduct that respects and acknowledges others’ work and adheres to the legal code governing the institutions and communities in which they work. Examples include but are not limited to plagiarism, theft of other’s unpublished ideas or writings, and intentional deprecation of other members. Individual members found in violation of this policy may have their membership revoked at any time by majority vote of the executive committee. Membership revocation may be made by a simple majority vote of the executive committee.

Article II: Definition of Terms

The following terms are identified for clarification of their meaning throughout this constitution, including preceding articles of this document.

*Organization* refers to Association of Educational Psychology and Philosophy Scholars.

*Constitution* refers to this organizational document of Association of Educational Psychology and Philosophy Scholars.

*Diversity* refers to any differences among individuals, including but not limited to differences in opinion, differences in identity and difference in cultural background.

Article III: Membership and Removal of General Members

Section A – Membership Categories and Qualifications

*Part 1: Educational Psychology, Philosophy, and Teacher Education Majors*

Graduate majors in educational psychology, philosophy, and teacher education are eligible for membership and may serve as elected officials. Individuals who are pursuing cognates in one of the above referenced majors may also serve as elected leaders of AEPPHS other than in the positions of President and Vice President.

*Part 2: Graduate Non-Majors*

Graduate student non-educational psychology, philosophy, and teacher education majors are eligible for membership and may serve only as the Program Coordinator. Graduate non-majors are ineligible for service as President, Vice President, Activity Director, or Treasurer of the organization.

*Part 3: Undergraduate Students*

Undergraduate students are eligible for associate membership and may not serve in any elected position.

*Part 4: University Faculty and Staff*

University faculty and staff are eligible for associate or honorary membership and may not serve in any elected position.

*Part 5: Former Students*

Former students of Educational Psychology, Philosophy and Teacher Education are eligible for associate or honorary membership and may not serve in any elected position.

*Part 6: Advisors*

Members of faculty or staff who serve as advisors of AEPPHS are automatically inducted as members of the organization.

Section B – Voting Rights Policy

*Part 1: Voting Membership*

Graduate student members and faculty advisors are eligible for full voting membership. Voting membership may be revoked if a member is found in violation of the policies of this constitution or the bylaws of the organization. If at any time a voting member chooses to rescind his or her membership in the organization, s/he is ineligible for a refund of any dues paid.

*Part 2: Non-Voting Membership*

Any individual who is not a graduate student but wishes to become affiliated with the organization may be eligible for associate or honorary member status.

Section a: Associate Membership

Associate members are individuals who choose to join the organization without invitation. Individuals eligible for associate membership include undergraduates, former students as well as university faculty and staff.

Section b: Honorary Membership

Honorary members are individuals who join the organization based upon formal invitation by the executive committee. Honorary members may be granted annual or tenured membership status. Former advisors are automatically granted honorary membership status without vote of the executive committee.

Section C – Methods for Removing Members

*Part 1: Removal Due to Inappropriate Behavior*

If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor

*Part 2: Guidelines for Temporary Removal*

In the event that the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer

Article IV: Organization Leadership

Section A – Elections

*Part 1: Annual Elections*

Except as specified, all elected officials shall be elected in May and commence service on the first day of the Summer Quarter as identified by the official calendar of The Ohio State University. Individuals shall be elected based upon majority vote of the voting membership body.

*Part 2: Removal of Elected Officials*

If any elected official neglects his or her position three (3) of the remaining executive committee members can move to impeach the officer. A simple majority vote of the voting members will then determine if the officer is removed or retained.

*Part 3: Special Elections and Partial Term Officials*

If, for any reason, an elected official is removed, unable, or unwilling to complete his or her term, a special election will be held within two weeks of the official’s departure—including a week-long nomination period—in order to fill the position. If the newly-elected official assumes responsibilities with less than two full quarters left in the term, the newly-elected official may remain in the position for the following term.

Section B – President

The President shall serve a term of one (1) year per election. The President shall have served as Vice President. In the circumstance that there is no Vice President, both offices will be filled by special election.

Section C – Vice President

The Vice President shall serve one (1) year as Vice President. In the event the Vice President becomes unable or unwilling to execute the functions of the Vice President, the position of Vice President shall be filled by simple majority of the voting membership.

Section D – Treasurer

The Treasurer shall serve one (1) year.

Article V: Advisor

The advisor of the organization shall be a full-time faculty or staff member. The Advisor shall be responsible for attending regularly scheduled training meetings and reviewing quarterly budget submissions as directed by The Ohio State University office of student activities. The Advisor shall also meet at least twice per year with the Executive Committee, but may attend any organization meeting.

Article VI: Organization Meetings

Meetings shall be held not fewer than two times per semester.

Article VII: Amendments to the Constitution and Bylaws

Active members will be notified of content amendments no fewer than two weeks before they are to be voted upon. The advisor may be directed to provide oversight for the process in order to maintain transparency for the amendment process. No less than two-thirds of the general membership must be in agreement in order to amend the constitution.

Article VIII: Dissolution

Should the voting membership of the organization choose to dissolve the organization, they shall propose the terms of dissolution in writing to all members of the organization no fewer than eight weeks prior to the general meeting in which the vote is to take place. The terms of dissolution shall specifically state the process by which standing debts shall be eliminated or remaining funds shall be distributed. Responsibility for any standing debt shall be divided equally among voting members. If no outstanding debt exists and there is a surplus of remaining funds, the Executive Committee may elect to distribute the remaining funds evenly among voting members or donate them to a 501(c)3 organization as agreed upon by the voting membership. The final distribution of funds shall be specified in writing in the terms of the dissolution vote.

**By-Laws**

*Article 1 – Parliamentary Authority*

The rules contained in Robert’s Rules of Order shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the by-laws and constitution of this organization.

*Article II - Executive Position Job Descriptions*

These descriptions shall guide the execution of each of the elected and appointed positions of the executive committee:

Section A – President

The president shall be responsible for convening and officiating at all executive committee meetings and overseeing the general operations of AEPPHS including, but not limited to: Coordinating liaison efforts between students within the Educational Psychology and Philosophy Program and prospective students, faculty, and administration; maintaining AEPPHS resources (e.g. listserve); coordinating general and special elections, mentoring of the Vice President; and assisting other executive committee members as needed.

Section B – Vice President

The Vice President shall work with the President in preparation for assuming that position once the term of Vice President has been filled. This may include undergoing presidential training and meeting with the President to go over the agenda prior to execute committee meetings.

Section C – Treasurer

The Treasurer’s primary responsibilities are managing the financial records, distributing funds as directed by the executive committee, and working with the Program and Social Coordinators in the funding of events.

*Article III: Creation of Ad Hoc Positions and Committee*

At any time, the executive committee may elect to convene a standing committee, discharge its members, or convene an ad hoc committee by 2/3 majority of the executive committee. The committee may also elect to create an ad hoc position by a 2/3 majority vote only if all elected positions are filled.