

Skate Club Constitution 2022-2023

Article I: Preface

Section 1 – Name

The organization shall be known as the Roller and Inline Skating Club (“Skate Club”).

Section 2 – Purpose

Skate Club is dedicated to the support of the roller/inline skating community on campus by providing a safe and collaborative environment for skaters of all experience levels to improve themselves and others. Skate Club will facilitate this by holding weekly meetings for all experience levels as well as information and skill sessions open to all. While inline skaters will comprise the majority of members, all skating disciplines are welcome and encouraged to join. To further the pursuit of roller/inline skating, Skate Club will also be hosting cooperative events with other organizations and skating disciplines to explore all aspects of skating on campus; be it for leisure, exercise, or transportation.

Section 3 – Non-Discrimination Policy

As a student organization at The Ohio State University, Skate Club is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. This organization is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law. This organization does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment.

As a student organization at The Ohio State University, Skate Club expects its members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here: <https://hr.osu.edu/public/documents/policy/policy115.pdf>.

If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <https://titleIX.osu.edu> or by contacting the Ohio State Title IX Coordinator at titleIX@osu.edu.

Article II: Membership

Section 1 – Membership Qualifications

As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and the Board of Directors can make decisions regarding the membership of community and other non-student members of the organization. Community or other non-student members may be suspended with a majority vote of the Executive Board.

The organization's voting membership is limited to currently enrolled Ohio State students only. Other non-student members, such as faculty, staff, alumni, or other professionals affiliated with the Ohio State University may become members, but without full voting privileges.

To attain membership, prospective members must attend at least one meeting a semester, sign all applicable waivers and documents, and pay all applicable fees or dues. Membership is updated once a month each semester and once at the end of each semester. Inactive members will have their membership suspended after two semesters of inactivity.

Non-members are to be considered anyone who attends a meeting without meeting the criteria for membership and/or do not wish to gain membership. They will not enjoy the benefits of membership and are liable for any damages or injury done to Skate Club Members or property. Any Non-member who does not meet the criteria for membership who wish to become a member must apply to the Board of Directors for approval.

Section 2 – Membership Benefits

Membership grants access to all community events and member specific discussion threads as well as access to club materials and property.

Voting members may participate in all polls and votes and will be given partial power to elect and nominate Officers to the Board of Directors. Voting Members may also submit proposals for legislature or polls.

Article III: Methods for Removal

Section 1 – Removal of Members

If a member engages in behavior that is detrimental to advancing the purpose of the organization, violates the organization's constitution, the Code of Student Conduct, university policy, federal, state, or local law, the member may be removed through a majority vote of the Board of Directors in consultation with the organization's Chief Advisor.

In the event the reason for member removal is protected by the Family Educational Rights and Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending), the Executive Board, in consultation with the organization's advisor, may vote to temporarily suspend a member or Executive Officer.

Section 2 – Removal of Officers

Any elected Officer of the organization may be removed from their position for cause. Cause for removal includes but is not limited to violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Board may act for removal upon a two-thirds affirmative vote of the executive committee in consultation with the organization's Chief Advisor.

In matters of removal for an Executive Officer (President, Vice President, or Treasurer), the Board of Directors may act for removal upon a unanimous affirmative vote of the remaining officers in consultation with the organization's Chief Advisor.

Section 3 – Removal of Advisors

Any Advisor to the Organization may be removed from their position for cause. Cause for removal includes violation of the Constitution or By-Laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of the organization, including violations of the Student or Employee/Staff Code of Conduct, university policy, or federal, state, or local laws. This is a permanent removal and must be discussed with the university's designated representative before this can be pursued. The Executive Board may then act for removal upon a unanimous vote of the Board of Directors.

Section 4 – Procedure for Removal

In all matters of removal, a complaint must first be submitted in writing to the Chief Advisor or a member of the Executive Board for verification before an official investigation can be conducted. The complaint and notice of investigation will be officially announced at the following Board of Directors meeting along with a procedural vote on whether to follow through

with the investigation. If passed, the removal vote will be held at the next Board of Directors meeting along with any evidence obtained. Individuals under investigation may not vote on matters of their own removal.

Article IV: Organizational Leadership

The Board of Directors is composed of the Executive Board, Club Advisor(s), and additional officers of the Board. The Executive Board is composed of the three executive officers: The President, Vice President, and the Treasurer. They fulfill the roles of Chief Executive Officer/Administrative Leader, Community Leader/Figurehead, and Chief Financial Officer for the organization. They are responsible for overseeing and directing the organization. The Executive Board is supported and housed within the larger Board of Directors. The Board of Directors includes the remaining officers and primary advisors to the club: the Secretary, Public Relations Director, General Officers, and the Chief Advisor.

Section 1 – President and Administrative Leader

The President shall serve as the Administrative and Executive head of the organization. They are responsible for managing the administrative details pertaining to leading the organization. They directly lead the officers of the club.

The President serves as liaison between the organization and university officials, they send and receive correspondence on behalf of the organization (some of this can be delegated if the subject pertains to another executive officer's direct responsibilities), and they represent the organization at official functions along with the Vice President.

The President, as the Administrative Leader for the organization is responsible for presiding at all meetings of the Board of Directors, calling special meetings of the organization, obtaining appropriate facilities and approvals for organization activities, scheduling organization meetings and activities, and ensuring all requirements for official organization registration are complete each year.

Section 2 – Vice President and Community Leader

The Vice President serves as the Community Leader and Figurehead of the organization. They are responsible for representing the organization to the public and assisting the President with leading the organization at-large. The Vice President is specifically responsible for directing recruitment, leading general club meetings, and maintaining/overseeing club communications.

Section 3 – Treasurer

The Treasurer serves as the Chief Financial Officer for the organization. They are responsible for managing the organization's finances. For matters of security and transparency, all Executive Officers shall be able to monitor the Organizations Account, the Treasurer however shall retain control of the accounts.

Section 4 – Secretary

The Secretary serves to assist the President and Board of Directors by maintaining the organization's records/documents and recording the minutes of Board meetings. The Secretary shall also be responsible for taking attendance at all meetings and events.

The secretary is responsible for ensuring all rules and bylaws of the organization are adhered to by the board during meetings and the implementation of board decisions. The secretary is also in charge of all the records and documentation for the organization.

Section 5 – Public Relations Director

The Public Relations Director is responsible for representing the organization on social media and handling the community outreach for the organization.

Section 6 – General Officers

General Officers, or those without titles assigned in this document may be appointed by the Executive Board to assist the Board of Directors with leading and directing the organization.

Section 7 – Chief Advisor

The Chief Advisor serves to advise the Board of Directors. They are the gate-keeper for the constitution; possessing ultimate veto power on attempts to change it or enact new policy if it is deemed to run contrary to the best interests of the organization and its membership. They are responsible for determining punitive action in the event the Board of Directors votes to remove a member or officer for cause. They serve as the intermediary between the organization and the university. They also assist with overseeing and guiding the organization between executive leadership transitions.

Article V: Selection and Election of Organizational Leadership

Organizational Leadership is determined by the current Executive Board. Individuals interested in being elected for positions on the Board of Directors must meet criteria for Voting Membership and show a commitment to advancing the purpose of the organization. Any member of the Executive Board can submit nominations for election to the Board of Directors.

In the event any officer is removed for cause, the Executive Board shall select from among the Board of Directors a replacement to their position who shall serve through the remainder of the term.

General officer election requires a 2/3 majority vote from the Board of Directors. General Officers may be appointed provisionally by any Executive Officer and serve in a limited capacity to assist the Board of Directors for that meeting.

Section 1 – Executive Officers

Each Executive officer is responsible for submitting nominations for and training their replacement. Any Executive officer may submit nominations for any other position. Election of each incoming Executive officer requires unanimous approval from the Executive Board and at least a 2/3 majority vote from the Board of Directors certifying the incoming Executive Board in its entirety as well as approval from the Chief Advisor.

In the event any executive officer is unable to perform their duties and wishes to resign from their position, they must notify the Board of Directors in writing at least 2 weeks prior to resignation and submit a nomination for their replacement. Executive Officers may be elected from any position within the club so long as membership and officer criteria are met.

Section 2 – Chief Advisor

In the event the Chief Advisor is unable to perform their duties or are removed for cause, a new advisor will be appointed by the sitting Executive Board upon a unanimous confirmation vote of the sitting Board of Directors. If a sitting Chief Advisor wishes to resign without official removal, they must first give at least 2 weeks' notice and submit a recommendation for a replacement advisor to the Board of Directors.

Article VIII: Method of Amending Constitution or Purpose Statement

Amendments must receive a two-thirds majority procedural vote by the Executive Board (a quorum being present). The proposed amendment(s) must then receive a two-thirds majority vote of the Board of Directors before taking effect. The Chief Advisor may veto any amendment if it is deemed to run contrary to the best interests of the organization and its membership. The Constitution should be reviewed in its entirety once a year by the Executive Board.

Article IX: Method of Dissolution of Organization

If such a time comes as the purpose for the organization is no longer needed and/or there are no longer officers or members interested in continuing the organization, the sitting Executive Board and/or Chief Advisor may vote to dissolve the organization. Notice of dissolution must be given to Student Activities staff and any remaining membership. The final Executive Board and Chief Advisor are responsible for disposing of any remaining assets or debts in their entirety. If material or fiscal assets remain, they should be donated to a reputable charity or non-profit with the purpose of advancing inline and roller skating, as first choice; if unavailable, funds should be donated to a reputable Columbus Charity. Upon the official dissolution of the organization, Student Activities staff must be contacted to remove organization information from website.