**Constitution**

***Article l -***

**Section 1: Name**: The IMA Student Chapter at Ohio State

**Section 2 - Purpose:** The purpose of this student organization is to help accounting students expand their knowledge of managerial accounting. We function as a study group to help students prepare for CMA certification as well as learning more in-depth about the field of managerial accounting.

**Section 3 - Non-Discrimination Policy:**

*“This student organization is committed to building and maintaining a diverse community to reflect human diversity and to improve opportunities for all. The university is committed to equal opportunity, affirmative action, and eliminating discrimination. This commitment is both a moral imperative consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.*

*The IMA Student Chapter at Ohio State does not discriminate on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status, or any other bases under the law, in its activities, programs, admission, and employment*

*As a student organization at The Ohio State University, The IMA Student Chapter at OSU*

*expects its*

*members to conduct themselves in a manner that maintains an environment free from sexual misconduct. All members are responsible for adhering to University Policy 1.15, which can be found here:* [*https://hr.osu.edu/public/documents/policy/policy115.pdf.*](https://hr.osu.edu/public/documents/policy/policy115.pdf)

*If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at* [*http://titleIX.osu.edu or*](http://titleix.osu.edu/) *by contacting the Ohio State Title IX Coordinator at* [*titleIX@osu.edu****.***](mailto:titleIX@osu.edu)

***Article II -***

The organization’s voting membership should be limited to currently enrolled Ohio State students. Others non- student members, such as faculty, alumni, professionals, etc., may become members, but only as non-voting associate or honorary members.

*II.a. As required by the Guidelines for Student Organizations, 90% of the membership of a student organization must include current Ohio State University students. Active members and Executive Committee are able to make decisions regarding the membership of community and other non-student members of an organization. Community or other non-student members may be temporarily suspended with a majority vote of the Executive Committee.*

***Article III –***

III.a. *If a member engages in behavior that is detrimental to advancing the purpose of this organization, violates the organization’s constitution or by-laws, or violates the Code of Student Conduct, university policy, or federal, state or local law, the member may be removed through a majority vote of the officers in consultation with the organization’s advisor.*

III.b. *Any elected officer of the chapter may be removed from their position for cause. Cause for removal includes but is not limited to: violation of the constitution or by-laws, failure to perform duties, or any behavior that is detrimental to advancing the purpose of this organization, including violations of the Student Code of Conduct, university policy, or federal, state, or local laws. The Executive Committee may act for removal upon a two-thirds affirmative vote of the executive board in consultation with the organization’s advisor.*

*III.c. In the event that the reason for member removal is protected by the Family Educational Rights and*

*Privacy Act (FERPA) or cannot otherwise be shared with members (e.g., while an investigation is pending)*

*the executive board, in consultation with the organization’s advisor, may vote to temporarily suspend a member or executive officer.*

***Article IV -***

Required leadership positions: Primary Leader (President) – Alyssa Macomber

Secondary Leader

Treasurer

Patrick Mcnally

Advisor

Michael Easterday

Media/member contact

Secretary

Positions will be assigned at the end of each spring semester through a vote from the current leadership members. Officers will hold their position for 1 year barring removal for cause.

***Article V-***

Elections will be held at the last meeting of the spring semester. Currently seated officers are eligible to vote. Votes will be counted using write in ballots that will be secured and counted with all leadership members present. If an officer leaves or is removed from their position for any reason, the leadership team will meet at the next regular meeting to discuss and vote in a replacement. Any current members with at least 1 year as members are eligible to be voted in.

***Article VI -***

The executive committee of The IMA Chapter at Ohio State will be made up of all seated leadership members.

***Article VIII –***

Advisors of student organizations must be full-time members of the University faculty or Administrative & Professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these University classifications. Responsibilities and expectations of advisors should be clearly and adequately described.

***Article IX -***

*Members are expected to attend at least 50% of all regular meetings barring extenuating circumstances.*

***Article X -***

*The organization reserves the right to address member or event attendee behavior where the member or event attendee’s behavior is disruptive or otherwise not in alignment with the organization’s constitution.*

***Article XI –***

*Any proposed amendments should be presented to the organization leadership in writing and should not be acted upon when initially introduced. Upon initial introduction, the proposed amendments should be read in the general meeting, then read again at a specified number of subsequent general meetings and the general meeting in which the votes will be taken, and should either require a two-third or three-quarter majority of voting members (a quorum being present) or a majority or two-thirds of the entire voting membership of the organization, present or not. The constitution should not be amended easily or frequently.*

***Article XII –***

Should any assets or debts exist at the time of dissolution, remaining executive members will meet and discuss further action to balance the remaining amount.

**By-Laws**

By-laws contain the standing (permanent) rules of procedure of an organization. Items in the by-laws may be covered in appropriate detail in the constitution. However, most groups keep the two separate because by-laws usually contain more detail and are subject to change more than that of the constitution and, therefore, may require different procedures for amending.

Provision for amendment of the by-laws should be somewhat easier than that of the constitution as rules of procedure should adapt to changing conditions of the student organization. When amending the by-laws, as with the constitution, previous notice of any changes are usually required to be given to the membership and should not be changed in the same meeting in which proposed.

By-laws are more permanent, however, than passing a general motion, which may require only a simple majority vote of voters present at a general meeting of the membership (a quorum being present). By-laws cannot run contrary to the constitution.

*Article 1 –*

The rules contained in Robert’s Rule of Order shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the by-laws of this organization.

*Article II-*

Students may apply by reaching out to our Media/member contact officer at [IMA.Ohiostate@gmail.com](mailto:IMA.Ohiostate@gmail.com)

Dues: Members will be responsible for covering a $10 fee at the beginning of each semester. If this is an issue for any joining member arrangements can be made.

Membership can be terminated by a voting majority of board members. Reasons maybe for breaking any by-laws/constitution requirements or for impeding what is best for the organization at the discretion of the active leadership board.

*Article III-*

Any current members with at least 1 year as participants are eligible to be voted into office positions.

Elections will be held at the end of each spring semester and all current leadership members are eligible to vote.

*Article IV-*

This committee is responsible for organizing and running regular meetings, as well as handling any administrative needs that may arise. They must act with the best interest of the organization in mind and allow all members to feel welcomed.

This committee is also responsible for running end of year elections and ensuring new leadership is prepared to take over the organization.

*Article VI -*

Expectations of the advisor in the organization

The advisor is responsible for being available for assistance through email on their own time. There is no required attendance but may attend any regular or board meeting at their own discretion.

*Article VII -*

Members are expected to attend at least 50% of all regular meetings to remain in active status.

At least 4 members of the voting board must be present for any votes to be held or decisions made.

*Article VIII -*

By-laws may be amended by proposing in writing and reading the change at a general meeting of the membership and then bring the proposed change up for a vote at the next general meeting with a 4/5 majority vote of the membership present (a quorum being present)

Constitution

Rev.

10/26/2022