# The Ohio State University Soccer Indoor Club Constitution 

## Article I - Name, Purpose \& Non-Discrimination

## Section I

The Ohio State University Soccer Indoor Club

## Section II

The purpose of the Ohio State University (OSU) Soccer Indoor Club is to provide a competitive team-like atmosphere between fellow OSU female and male student athletes. The Soccer Indoor Club is dedicated to improving the soccer skills of the members while encouraging them to participate in friendly competition with other teams.

## Section III

This organization and its members shall not discriminate against any individual(s) on the basis of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines.

## Article II - Membership

- All Ohio State University students, faculty, and staff are entitled to participate in the OSU Soccer Indoor Club.
- When a general body meeting may occur, only undergraduate members will be allowed to have a vote, while every other kind of member will be a non-voting associate/honorary member.
- All club members are required to agree and sign any club contracts, insurance waivers, and emergency contracts every year or once first joining the club.
- All club members are required to pay club dues which will be set each semester dependent on the discretion of the president \& treasurer.
- All club members are expected to attend and participate in every practice and every game while having the ability to use up to 3 unexcused absences per semester. Exceptions will be made for people who have conflicts such as class, work, emergency, etc.
- All club members are required to adhere to the rules and regulations laid out in the club constitution and club contracts.
- All club members are required to fundraise 3 hours per semester for the club and one group service event.
- This is to lower the cost of dues and increase the amount of events the club has for its members.
- All club members are expected to participate in community service events held by the club.


## Article III - Current \& New Members

Starting spring 2018, all current members will have signed the constitution understanding that they must adhere to any rules and regulations regarding the constitution. This includes everything in the constitution, but most of all, articles XII and XIII, which discuss absences and fundraising regarding the club. In order to be considered a member of the club, one must sign the constitution which should be given to the president and pay the club dues (set at different rates each semester depending on what the treasurer proposes) which should be given to the treasurer. This will then make you an active member of the club and allow you to come to practices and games, but not before both of these things are done. New members must follow the same process by signing the constitution and paying the club dues in order to become an active member.

## Article IV - Meetings

The Ohio State University Soccer Indoor Club will have all club member team meetings during practice as necessary. A general member open meeting will occur once per month in which all club members will have the ability to come with issues and improvements to the executive officers. A captain (selected by team) meeting will occur on a biweekly basis with the executive officers in order to discuss any concerns or problems they may be having with their team. The executive officers will have separate weekly meetings from the general body to discuss issues and improvements of the club. General member open meetings, captains' meetings and executive meetings will be set by the executive officers 3 days in advance to any meeting mentioned above. Any issues, suggestions, or concerns may be brought up by any and all members and compiled by the recording and corresponding secretaries into an agenda so it can be discussed at the above meetings. Amendments to the constitution and bylaws can be made by proposing them to the club a week before they are voted on by the executive officers. Amendments can be proposed either at a general body meeting or per email to all club members. In order for the constitution to be amended and passed, a 5/7 vote of the officers is required with the president voting. All other executive officers must vote and all 7 executive officers must be present.

## Article V - Executive Officers

- All executive officers must be full-time undergraduate students at the Ohio State University.
- All executive officers must hold a GPA of above 2.5 and be in good standing with Article II.
- Current officers must hold positions for a full academic school year.
- Executive officers cannot be both executive officers and captains.


## President

Responsibilities include, but are not limited to, overseeing and organizing the club team, continuously finding new ways to improve the constitution and improving the direction of the club. $\mathrm{He} /$ She will fill out all required paperwork and go to all required meetings. He/She will coordinate membership, rosters, and the recruitment of new members. $\mathrm{He} / \mathrm{She}$ will make sure the club is meeting all requirements of the OSU \& the Sports Club Office. He/She has the power to dismiss any members on grounds of disciplinary misconduct or failure to adhere to any of the rules and
regulations laid out in the club constitution, club contracts or by Student Activities. $\mathrm{He} / \mathrm{She}$ should work with all of the executive officers in order to ensure consistency and continuity.

## Vice President

Responsibilities include, but are not limited to, recruiting new members, marketing our team to OSU and promoting different fundraising events to others on campus. She/He will make sure all players have the required forms filled out for both OSU and game facilities. She/He will help the president in scheduling games, practices and tournaments. She/He will help the secretaries whenever necessary. She/He will handle all issues relating to the captains and their duties. She/ He will manage recruiting such as creating posters, being at the showcases, being at tryouts and keeping a waitlist of players updated which should be sent to the recording secretary. She/He will help the president in scheduling practices, games, and any duties necessary. She/He will assume any presidential responsibilities when the president is unable to fulfill them (i.e. attending president meetings, running practice, etc.).

## Treasurer

Responsibilities include, but are not limited to, keeping track of all money, incoming and outgoing and attending required training sessions. All records may be kept on a computer or in a book as well as all statements and envelopes regarding the club should be kept from previous years and current years on hand. $\mathrm{He} /$ She is responsible for paying any dues or bills regarding practices and games. $\mathrm{He} /$ She is responsible for making sure that we are in good standing with our bank and the IRS. This means that there should be no overdraft fees and that the treasurer is filing taxes every year. $\mathrm{He} / \mathrm{She}$ is responsible for projecting next year's budget, as well as auditing the current/past year's budget. The treasurer should be constantly finding ways to increase our savings account while creating a continuous fun atmosphere for the club. Other responsibilities include assisting the fundraising chair with fundraising, looking for other ways we can save money, finding new events that could bring in more money and keeping all other officers up to date on financial issues.

## Fundraising Chair

Responsibilities include, but are not limited to, organizing fundraisers with the intention of fulfilling budgetary goals set by the treasurer, establishing club sponsors and generally working to ensure that member dues stay at a reasonable level while maintaining the club's ability to pay practice and league fees. $\mathrm{He} /$ She will be expected to work closely with the president $\&$ treasurer so that all financial goals can be met. He/She will be responsible for setting up fundraising events and determining how many and what members are to attend the event. $\mathrm{He} /$ She will be expected to assist in running practices as needed.

## Recording Secretary

Responsibilities include, but are not limited to, responding and sending emails on the club's behalf, typing out any amendments to the constitution, gathering together an agenda for meetings, and putting together minutes during meetings. He/She is responsible for receiving an attendance list from
each captain every Sunday about the pasts weeks' practices and games and keeping a log on every club member. $\mathrm{He} /$ She is also responsible for collecting all of the fundraising hours from the fundraising chair and fundraising sheet which then should be logged accordingly. $\mathrm{He} /$ She will also work with the president regarding excused and unexcused absences.

## Corresponding Secretary

Responsibilities include, but are not limited to, scheduling games, practices and tournaments. $\mathrm{He} /$ She should also be the main person to run warm ups and possible drills during practice. $\mathrm{He} / \mathrm{She}$ should also work with the captains to know what each team needs to work on for games. $\mathrm{He} /$ she will also overlook/assist any of the safety officers. He/She will help the recording secretary whenever necessary.

## Social Chair

Responsibilities include, but are not limited to, promoting camaraderie among club members, organizing social events and working to increase attendance at planned events, whether they be social or fundraising related. He/She will be expected to attend as many planned events as possible to set a positive example for all club members. He/She will work with the president and treasurer to come up with planned events that will be set within the first 2 weeks of the semester for the whole semester. $\mathrm{He} /$ She will also work with the president and treasurer to determine adequate funding for all events. $\mathrm{He} /$ She should also come up with new ideas for the club as well as for each team and therefore should work in tandem with the captains. He/She will also be expected to assist in running practices as needed.

## Article VI - Captains

Responsibilities include, but are not limited to, arranging rides to games for their team members, organizing team strategies such as line-ups and substitutions during practices and games, enforcing rules and regulations, carrying out any disciplinary actions determined by the executive officers for arriving late and/or missing games and practices, managing referee fees if applicable, and assisting the executive officers in management of teams if need be. Captains are responsible for sending a required weekly report to the officers each Sunday, unless the officers choose not to require this information. This report shall include names of anyone who missed practice, a game report, and any questions or concerns. The game report should consist of score, attendance, any red or yellow cards, etc.

## Article VII - Absences

All club members are required to attend every practice and game. Every club member will have the ability to use 3 unexcused absences. In order to have an excused absence one must fill out the form which will be created and sent out on a weekly basis by the recording secretary. Excused absences will either be approved or not approved by the recording secretary who will consult with the president if they see a consistent problem with absences. Excused absences consist of class, work,
emergencies, etc. If one has more than 3 unexcused absences per semester, it is under the discretion of the president if you will be allowed to return for the following semester.

## Article VIII - Fundraising

All club members are required to work 3 hours per semester at fundraising events for the club and one group service event (this is mandatory for every member, because without these hours our dues as a club will increase as well as other events of the club outside of soccer will have to be cancelled). As stated above, in order to be in good standing with membership and continue as a member of this club, one must fulfill their hours each semester. If a member does not work their 3 hours that semester and one group event, the executive officers will either ask the member to pay a $\$ 25$ fine or he/she will be asked to leave the club. All events will be announced 2 weeks before the date by the fundraising chair and recording secretary. Fundraising events will first be open to anyone who wants to sign up for that event till 4 days before the event. When only 4 days remain before the event and there are still people needed, the fundraising chair will randomly select someone to work the fundraising event from each team. If the member does not show up to the event without finding a replacement and having no reasonable excuse, that member will be asked to pay a $\$ 25$ fine. It may occur that not everyone will need to work 3 hours per semester; in this case it is expected that everyone tries to work as many hours without anyone working over 3 hours in order to allow for everyone to do some part. Lastly, it is the members' responsibility to fill out the fundraising hours' form which will be created and sent out on a weekly basis by the recording secretary.

## Article IX - Elections

- Captain selection will happen at the beginning of every semester.
- Nominations for officers will be held in the middle of the spring semester.
- Nominees will be required to attend all spring semester meetings once nominated.
- Officer elections will happen every year at the end of spring semester.
- All general body members can run for any executive officer position except for the position of president.
- The President must have held an officer position for at least one academic semester to be qualified and elected as President.
§ If there is no past officer member that runs, a general member may be elected.
- All general body members can also run for multiple positions, but may only hold one for the academic year.
- Nominees must meet the above criteria stated in the executive officers' article for the officer position or positions they are running for.
- Nominees must also meet the eligibility requirements stated above.
- All nominees will be trained for their respective positions during officer meetings and during free time.


## Article X - Voting

Club Members:

- All club members on their respective team may vote when it comes to captain selection.
- All club members may vote when it comes to elections or executive officer removals.
- $95 \%$ of members must vote in order for a vote to be counted.
- All general body member votes will be conducted according to majority wins' rules, with a simple majority indicating a victor.
§ Exceptions


## - Split Decision

- If two nominees are running and the vote is tied, the president will decide the victor.
- If three or more nominees run, a run off election between the top two nominees will occur in order to decide the victor.
- If the vote is tied by the two nominees, the president will decide the victor.
- Executive officer removal
- $3 / 4$ of the club must agree on the impeachment vote.
- Voting in general body meetings can take place either through anonymous paper ballot or anonymous electronic form.
- All other votes will be handled by the executive officers including electing a president for the following year.
- Executive Members:
- All votes that happen within the executive officers will be done without the president voting and be decided by a simple majority.
- In a split decision, the president will decide the ultimate decision of the vote.
§ Exceptions:
- When voting for an amendment to the constitution, a $5 / 7$ vote of the officers is required with the president voting.
- When voting to impeach an executive officer, a $2 / 3$ vote of the officers is required with everyone voting except the person possibly being impeached.
- All executive officers must vote except when an executive officer removal is occurring and all 7 executive officers must be present.
- Voting in captains and executive officers meetings can take place either through hand vote, paper ballot, or anonymous electronic form.
- General Voting Procedures:
- Choice of voting method is up to the discretion of the president.
- The president will count the votes with a non-officer member present in general body meetings, while in captains/executive officers' meetings he/she will count them on one's own accord.


## Article XI - Executive Officer Removal

- Any member of the club can call for a vote to impeach an executive officer.
- When a member from the general body calls a vote and is not an an executive officer the following must happen in order to remove the officer.
- $3 / 4$ of the club must agree on the impeachment vote.
- The officer being impeached does not vote.
- When an executive officer calls a vote during an executive officer meeting the following must happen in order to remove the officer.
- $2 / 3$ of the officers must vote to remove the executive officer from their position.
- The officer being impeached does not vote.
- After the removal of an officer, an election for that position must occur within a maximum of 5 days. Other executive officers may run for that open position, but then their position must be filled through an election within 2 days.


## Article XII - Advisor

The Advisor of the OSU Indoor Soccer Club shall be a faculty member of the Ohio State University that has an interest in the club team. He/She will also oversee the club and will assist in any manner necessary.

## Article XIII - Coach

$\mathrm{He} / \mathrm{She}$ is a volunteer adult member outside the club that will supervise practices and attend games. The coach will work in tandem with the executive officers and has the possibility to receive payment by the club.

## Article XIV - Safety Officer

$\mathrm{He} /$ She must be CPR/AED certified. The club should have one member designated for every team. The captains should select that individual. The corresponding secretary will look over this position.

## Article XV - Code of Student Conduct

The Ohio State University Code of Student Conduct applies to the team and its individual members.

## Article XVI - Continuity in Case of Suspension

If the team is suspended for violating the Code of Student Conduct, the general body members will appoint an Interim President, Interim Vice President and an Interim Treasurer. The Interim President, Interim Vice President and Interim Treasurer may (1) transfer signatures and check writing authority for the organization's bank account to themselves within thirty days of the suspension, (2) pay existing financial obligations out of the organization's current funds, and (3) when the period of suspension ends, take appropriate steps with Student Activities to re-register as a student organization. Further, the Interim President, Interim Vice President and Interim Treasurer shall inventory the organization's equipment and write a plan for its storage and safekeeping during the suspension period. This plan must be submitted to OSU \& Competitive Sports within the first thirty days of the suspension. During this suspension, no new coaches or staff should be hired during this time. All club assets are frozen during this suspension period meaning nothing should be bought or sold during this time. Should the Interim President, Interim Vice President or Interim Treasurer wish to take any additional actions, they must seek advance approval from OSU \& Competitive Sports.

## Article XVII - Return to Competitive Sports

In order to return as a recognized Sport Club team, The Interim President must provide OSU \& Competitive Sports with documentation that the team is a recognized student organization. The Interim President must also provide a roster of at least 15 students to OSU \& Competitive Sports along with a written plan to hold elections for all 7 positions again. This plan should, to the extent possible due to the terms, length and timing of the suspension, resemble the provisions contained in Article XIV.

## Article XVIII - Dismissal of a Member

If any member is caught doing any acts of misconduct, listed by the Ohio State University Student Code of conduct or by any guidelines set forth by Articles listed above is then subject to dismissal from the club without refund. The Executive Board holds the right to dismiss a member for failing to follow any and all guidelines listed in The Ohio State University Soccer Indoor Club Constitution. Executive Board will vote on a member's eligibility if any of the listed Articles above have been infringed upon.

## Article XIX - Methods of dissolution of organization

If the club disbands, the treasurer under the supervision of the president will split the assets and debts an equal amount of ways to each general club member (Ex: Assets: \$1,000; Members: 50; each member would get $\$ 20$ ). A past member will not be able to receive any assets or be held liable starting Spring Semester 2018. Only current active members for that semester will be able to receive assets or be held liable.

## Article XX - Liability

If the club is held liable for a fine or some injury, all members are responsible (Ex: Liable: $\$ 1,000$; Members: 50 ; each member would pay $\$ 20$ ) only if the club does not have the money to cover the specified amount. A past member will not be held liable starting Spring Semester 2018. Only current active members for that semester will be held liable.

## Amendments

## I. Executive Officer Chooses to Step Down

If an executive officer chooses to step down from his/her position, he/she should give a minimum of 2 weeks notice when applicable, though at least 1 month of notice is preferred. The officer should give written notice to the President or if the President is stepping down, then the Vice President. The President (or Vice President when applicable) will then initiate the following proceedings as soon as possible.

When an officer chooses to step down, the next lower ranked officer can choose to take that position. Officer positions are ranked in the following order: President, Vice President, Treasurer, Fundraising Chair, Recording Secretary, Corresponding Secretary, and Social Chair. If the next lower ranked officer decides not to take the vacant position, the option to take the position will go down the rankings until the position is filled. If the position is filled by another member of the executive board, a $5 / 7$ vote of the executive board must be taken to approve the change. All members of the executive board must be present at that time and no officers can abstain from voting. If the position is not filled by another officer or if an officer chooses to take the new position leaving their own position vacant, elections for the vacant position must be held within 7 days of the officer officially stepping down. See Articles IX and X regarding elections and voting for this process.

Once a new executive officer or officers is/are appointed, the previous holder of the position is responsible for training the incoming officer during executive meetings and/or in free time.

## Exception

- An executive officer may step down from his/her position immediately due to chronic personal injury or illness, death, inability to stay enrolled at Ohio State University, or other unforeseen emergency that renders the officer unable to carry out his/her duties.
- If this situation occurs, the officer stepping down should notify the President (or Vice President if it is the President stepping down) in written form of the decision to step down as soon as possible.


## II. Fundraising

In the event of any university related emergency situation or any severe weather such as tornadoes, earthquakes, wildfires, hurricanes, tsunamis, tropical depressions, etc. all fundraisers will be cancelled. Additionally, in the event of any temperatures consisting of 20 degrees Fahrenheit and under as well as 95 degrees Fahrenheit and over, the Executive Board will have an emergency discussion in order to decide if the fundraiser will still occur.

## III. Vice President

Responsibilities include, but are not limited to, recruiting new members, marketing our team to OSU, and promoting different fundraising events to others on campus. She/He will make sure all players have the required forms filled out for both OSU and game facilities. She/He will help the president in scheduling games, practices, and tournaments. She/He will help the secretaries whenever necessary. She/He will handle all issues relating to the captains and their duties. She/He will interact with all
captains and teams in order to come up with specific and measurable goals that will improve each team respectively. She/He will attend bi-weekly meetings with captains in order to understand any situations or issues that may be present in the club. She/He will relate all necessary and important information to the Executive Board regarding individuals, players, and teams. She/ He will manage recruiting such as creating posters, being at the showcases and involvement fairs, being at tryouts, and keeping a waitlist of players updated which should be sent to the recording secretary. She/He will be in charge of the retention program of our members that determines if a player is eligible to return after a given amount of time away from the club due to any reason. She/He will help the president in scheduling practices, games, and any duties necessary. She/He will assume any presidential responsibilities when the president is unable to fulfill them (i.e. attending president meetings, running practice, etc.).

## IV. Social \& Media Chair

Responsibilities include, but are not limited to, promoting camaraderie among club members, organizing social events, and working to increase attendance at all planned events, whether they be social or fundraising related. He/She will be expected to attend as many planned events as possible to set a positive example for all club members. He/She will work with the President and Treasurer to come up with planned events that will be set within the first 2 weeks of the semester for the whole semester. $\mathrm{He} /$ She will also work with the President and Treasurer to determine adequate funding for all events. He/She should also come up with new ideas for the club as well as for each team and therefore should work in tandem with the Captains. He/She will also be expected to assist in running practices as needed. $\mathrm{He} /$ She will be responsible for any apparel regarding the club. $\mathrm{He} / \mathrm{She}$ will be responsible for anything that has to do with social media. He/She will be responsible for updating the Facebook \& Twitter pages throughout the semester. He/She will be responsible for updating the website throughout the semester. He/She will be responsible for taking any pictures of the club and continuing any future plans regarding social media.

## V. Voting Procedures

For presidential elections:

If two people from the executive board run for the presidency, the 5 remaining members of the executive board would be eligible to vote. The 4 executive members not running and excluding the president would vote. If the vote is split, then the president will split the vote.

If three people from the executive board run for the presidency, the 4 remaining members of the executive board would be eligible to vote. The 3 executive members not running and excluding the president would vote. If the vote is split, then the president will split the vote.

If four people from the executive board run for the presidency, the 3 remaining members of the executive board would be eligible to vote. The 2 executive members not running and excluding the president would vote along with the 4 captains. If the vote is split, then the president will split the
vote.

## VI. Term Limits

The president can serve four semesters for a total of two years of service. The other members of the executive board can serve for up to three academic years or six semesters in a given position. All positions will be voted on every academic year per the guidelines outlined in Article X or via immediate election in the case of the removal of an executive member as outlined in Article XI.

## VII. Discipline and Dismissal of a Member

If a member is caught in violation of the Code of Student Conduct or any of the Articles outlined in the Constitution, the Recording Secretary is to email the Member informing him/her of the violation and the need to meet with the President and Vice President. The President and Vice President will hold a meeting with the Member within 2 weeks of the violation coming to light to discuss the matter. Afterwards, the Executive Board will convene to discuss the situation and vote about whether the Member should be immediately dismissed or put on Probation dependent on the number and severity of violations. This meeting is to happen within one week of the President-Vice PresidentMember meeting. A member can be put on Probation for up to a semester. During the probationary period, the Member will be subject to a Three Strikes Policy with three violations during the Probation leading to an additional meeting with the President,Vice President, and Member within 1 week of the third violation followed by a meeting with the Executive Board to vote on whether to extend Probation up to an additional semester or dismiss the member from the club. A Member cannot be on Probation for longer than 2 consecutive semesters. If a Member completes two consecutive probationary periods (a total of 2 semesters or one year on probation) with 6 or more additional violations, the Member will be immediately dismissed.

In the case of a dismissal, the Member will be notified via email of the reason for dismissal within 48 hours of the decision to dismiss. The Member will be allowed to meet to further discuss the matter with the President and Vice President if he/she so chooses.

All behavioral related voting requires a majority vote with all 7 executive board members present.

## VIII. Retention Policy

## Purpose

Due to extenuating circumstances (i.e. internships/co-ops, injuries, scheduling conflicts), members may choose to leave the club for a period but plan to return when circumstances allow. Conditions must be set regarding how these instances are handled to ensure consistent numbers on the club's teams.

## Policy

If a member has actively participated in the club for two semesters or more, that person will be able to take one semester off and rejoin the club freely the semester following his/her absence.

If a member has actively participated in the club for only one semester before requesting leave for one semester, a majority vote must be reached by that member's team to allow them access to freely rejoin the club. All current members of that team must be included in that vote (except for the person in question). The team understands that by allowing this player to rejoin their roster, they may exceed the recommended number of players per team due to the new player brought into the club to replace the person during his/her semester off. If the member's team does not have enough returning members to vote $(<8)$, the vote will go to the current executive board, where a majority vote is needed.

If the above conditions are not met, the member must attend tryouts to rejoin the club. Since personality is an important component of the club's searching criteria, preference may understandably be given to this player above other players trying out based on how well that person meshed with the club during their previous membership period.

## For all cases:

A spot will be available in the club, but not necessarily on the same team.

## IX. Leaving the Club After Tryouts

In the event that a member chooses to leave the club after paying the semester dues and after tryouts have occurred in that same semester, they will not be offered a full refund of their semester dues. Members will be given the option to complete Schottenstein Cleanups to earn $\underline{\mathbf{\$ 2 5}}$ back per cleanup. Members can receive up to ${\underline{\mathbf{5} / \mathbf{6}^{\text {th }}}}^{\text {of }}$ the semester dues, or $\underline{\mathbf{7 5}}$ back.

## X. Practice-Only Players

In the event that members choose to become a practice-only player (i.e. they only attend practice), he or she will still have to pay the full $\$ 90$ fee amount, and only one player is allowed to do so per team so that all paying members who want to participate in practice and games have adequate practice playing time. In addition to this, practice-only players may only use one semester with this status. After that semester, the player must make a decision to either stay in the club or leave.

## XI. Voting Procedure

$75 \%$ of all club members must vote in order for a vote to be counted if said election is being conducted in person (previously 95\%)

## XII. Voting Procedures, cont.

Due to COVID restrictions or otherwise, if an election must be held via Zoom meeting or other alternative platform other than in-person, all executive officers as well as all team captains must be present for the vote, and a majority will be taken from them. If club members choose to vote on the
election, they must also be present for the Zoom meeting during which the election takes place, but club member participation is not mandatory

## XIII. Absences/Player Spot Guarantee

Absence forms will now be reviewed on a rolling basis and determined by the Recording Secretary to be excused or not (who may consult the president and then as well as other members of the executive board if need be). If a player is showing consistent absences over the course of the semester, it will be up to the executive board to determine whether or not said player's spot is guaranteed for the following semester should they choose to return. If it is determined to not be guaranteed, the player will need to try out again the following semester, or they may be dismissed following the conclusion of the semester. Once appropriate action is determined, the player will be removed from all club affiliated things (group chats, email, etc). This is all outlined in player contracts as well.

## XIV. Returning Member Requirements

In order to be considered eligible for membership each year, members must submit the returning members form by the set due date at the end of each spring semester. Current members of the club in good standing are guaranteed their spot in the club for the entire year following their submission of the returning members form. Any member who does not fill out the returning members form by the due date cannot renew their membership for the following year and forfeits their spot in the club. Any member who wishes to stay in the club but fails to submit their returning member form by the due date forfeits their guaranteed spot in the club the following year. In order to remain in the club, a member who misses the due date must re-tryout and be re-chosen for membership, as they did upon first joining the club. Members who do submit the returning members form by the due date, but who have been severely lacking in club attendance and involvement throughout the year or who have fallen out of good standing with the club for any other reason, may be subject to losing their guaranteed spot and would then have to re-tryout and be re-chosen for membership for the following year (see amendment XIII for more details).

## XV. Maximum Eligible Years

All Ohio State University undergraduate students, graduate students, faculty, and staff are eligible for club membership. Once a member's academic or professional involvement with The Ohio State University ends (i.e. a member whose academic enrollment at the university ends, for any reason, or who is no longer being employed by the university), they are guaranteed membership for one full year afterwards, as long as they remain in good standing and submit the returning members form by the due date. After a member's one post-involvement termination membership year ends, they may be membership-eligible for one additional year following. This additional year of eligibility is not guaranteed, and is granted on a case by case basis. Being offered a second post-involvement termination year depends on the member's level of continued social and recreational involvement with the club. If the executive board decides that a post-involvement termination member has continued to stay as involved socially and recreationally as they were during their guaranteed
membership years, then they may be offered the additional membership year. While two additional years are not guaranteed for all members, two years after their involvement, in any capacity, with the university ends is the maximum amount of time a member can remain eligible for.

